Cyngor Cymuned Mostyn
Mostyn Community Council

MINUTES OF THE FULL COUNCIL MEETING

Monday 21 September 2026 at 6.00 pm
Mostyn Community Centre and remotely by hybrid access

26/68 ATTENDANCE APOLOGIES AND QUORUM

Councillor or officer	Attendance	Capacity or access
Cllr Mike Lewis-Jones	Present	Chair elected under minute 26/69
Cllr Alex Barons	Present	Vice Chair elected under minute 26/69
Cllr Hayley Jones	Present	In person
Cllr Patrick Heesom	Present	In person
Cllr David Seddon	Present	In person
Cllr Pam Banks	Present	In person
Cllr Ray Knight	Present	Remote
Cllr Steve Upton	Present	In person
Cllr Steven Tomlinson	Present	In person
Cllr Tom Beal	Present	Remote
Mrs Collette Lowry	Present	Clerk

No members of the public attended.

26/69 APPOINTMENT OF CHAIR AND VICE CHAIR

Following Councillor Meg Howells' resignation, Members considered nominations for Chair and Vice Chair for the remainder of 2026/2027.

Resolved: That Councillor Mike Lewis-Jones be elected Chair for the remainder of 2026/2027.

The Chair's declaration of office was presented for signing. The sealed envelope containing contingency access information was provided to the Chair in accordance with Financial Regulation 6.11.

Resolved: That Councillor Alex Barons be elected Vice Chair for the remainder of 2026/2027.

The Vice Chair's declaration of office was presented for signing.

26/70 CHAIR'S REMARKS

The Chair expressed regret at Councillor Meg Howells stepping down. Members discussed providing a card and flowers. The Clerk advised that public funds could not be used for this purpose. No Council

expenditure was authorised. The incoming Chair agreed to cover the expenditure from his Chair's allowance.

26/71 DECLARATIONS OF INTEREST

Members were invited to declare interests in the business on the agenda in accordance with the Council's Code of Conduct. No declarations of interest were made.

26/72 PUBLIC SPEAKING

No public speakers were present and no public representations were received at the meeting.

26/73 MINUTES AND MEETINGS

Members considered the minutes of the Full Council meeting held on 20 July 2026, circulated with the agenda.

Resolved: That the minutes of the Full Council meeting held on 20 July 2026 be approved as a correct record.

No separate decision arose under matters arising.

26/74 REMINDER OF THE CODE OF CONDUCT AND STANDING ORDERS

Members received the reminder to treat all participants with courtesy and respect, speak when invited, raise a hand to indicate a wish to speak, address comments through the Chair, avoid interruptions and comply with the Chair's rulings and Standing Orders. The reminder was noted.

26/75 CLERK'S UPDATES REQUESTS AND COMMUNICATIONS

The Clerk reported receipt of the second precept instalment and replacement of the Council laptop, with files transferred. Work continued to restore access to accounts linked to the former email address. Further training had been booked.

Members discussed a further community drop-in event early in 2027. Late February was suggested to avoid the pre-election period. No final date was fixed. Members also sought follow-up of the further engagement meeting discussed with Flintshire County Council representatives at the previous event.

Action: Follow up with Flintshire County Council representatives regarding the further community engagement meeting.

The email communications circulated with the agenda were received and noted:

Sender	Item	Date circulated
One Voice Wales	MINUTES OF THE WREXHAM FLINTSHIRE AREA COMMITTEE	15/09/2026
HyNet	Point of Ayr Cable Route Foreshore Works – construction update	15/09/2026
Benefit Advice Shop	Benefit Advice Shop outreach service	15/09/2026
Flintshire County Council	Active Travel Network Map Statutory Consultation	15/09/2026
Darren Millar MS	Update from North Wales Police	15/09/2026
Welsh Government	Fly-tipping: powers for local authorities to issue conditional cautions to offenders	15/09/2026
Flintshire County Council	Bus Service Reform Have Your Say	15/09/2026
One Voice Wales	Motions for 2027 Annual General Meeting	15/09/2026
Welsh Government	Developing a mobile phone policy: draft guidance for schools	13/09/2026

Sender	Item	Date circulated
Welsh Government	Shape plans for a new clean energy company, owned by Wales, to benefit Wales	13/09/2026
Democracy and Boundary Commission Cymru	2030 Review	16/09/2026

26/76 PLANNING MATTERS

Applications

Application number	Proposal	Address
FUL/000675/26	PROPOSED SITING OF 3 STATIC HOLIDAY CARAVANS IN LIEU OF 6 SHEPHERDS HUTS ON AREA GRANTED CONSENT UNDER FUL/000331/25 DATED 21.10.2025	PENNANT PARK GOLF CLUB, Mertyn Downing Lane, Maes Pennant, Holywell, CH8 9EP
FUL/000545/26	CONTINUED OCCUPATION OF PREVIOUSLY APPROVED HOLIDAY CARAVANS FOR RESIDENTIAL PURPOSES, TO PROVIDE AFFORDABLE RESIDENTIAL ACCOMMODATION FOR LOCAL FAMILIES AND VULNERABLE RESIDENTS GIVEN CURRENT HOUSING PRESSURES.	Old Tavern, Mostyn, Holywell, CH8 9DX
FUL/000646/26	RETROSPECTIVE CHANGE OF USE OF LAND TO A TRAVELLER SITE INCLUDING THE SITING OF STATIC CARAVANS, ASSOCIATED HARDSTANDING, ACCESS ARRANGEMENTS AND ANCILLARY WORKS.	Land at Limebank Cottages, Holywell, CH8 9QB
FUL/000700/26	PROPOSED CONVERSION OF EXISTING RURAL BUILDING TO HOLIDAY ACCOMMODATION AND PROPOSAL FOR CHANGE OF USE IN LAND TO FORM SMALL (SINGLE UNIT) GLAMPING SITE.	PLASTIRION FARM, Downing Road, Maes Pennant, Holywell, CH8 9EG

Members considered application FUL/000675/26 for replacement of six shepherds huts with three static holiday caravans at Pennant Park Golf Club.

Resolved: That no objection be raised to application FUL/000675/26.

For application FUL/000545/26 at the Old Tavern, Members referred to the Council's previous objection and raised concerns about the suitability of the accommodation for families and vulnerable residents, highway safety and pedestrian access.

Resolved: That additional objections be submitted to application FUL/000545/26 on the grounds discussed.

For application FUL/000646/26 at Limebank Cottages, Members raised concerns about unauthorised development, drainage, alleged sewage discharge and the effect on the public footpath.

Resolved: That the Council strongly object to application FUL/000646/26 on the grounds discussed.

Members discussed application FUL/000700/26 for holiday accommodation and a single-unit glamping site at Plastirion Farm. No specific objection was stated.

Action: The Clerk to submit the Council's planning responses.

Decisions

No planning decisions were listed under this part of the agenda.

Updates

Application number	Proposal	Address	Update
LDC/000510/25	Dwellinghouse	Mertyn Hall Farm, Isglan Road, Whitford, Holywell, CH8 9DU	Section 78 Appeal against Refusal of a Householder Application
FUL/000230/26	Additional gypsy pitch comprising of one static caravan, one touring caravan and enlargement of existing approved utility building.	Land Adj. to Gillchris, Coast Road, Mostyn, Holywell, Flintshire, CH8 9HF	Amendments

The appeal update for LDC/000510/25 and amendments to FUL/000230/26 were received. Members discussed the need for further enforcement follow-up concerning caravan numbers.

Members received an update on the local hostel accommodation. Approval of internal bedrooms and a requirement to remove the existing external accommodation units within twelve months were reported. Written confirmation was sought so that the removal deadline could be monitored.

Action: Councillor Pam Banks to obtain written confirmation from the planning officer of the requirement and removal deadline.

26/77 ACCOUNTS AND FINANCES

July and August 2026 accounts paid

Members considered the July and August accounts paid as presented in the agenda schedules.

July 2026 payment schedule

Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref	Power
26/06/2026	Ionos Cloud Ltd	Monthly hosting fees	£7.20	DD	26/14	22	#141
08/07/2026	Spoken Gifts Ltd	Leavers gifts for YBP	£194.19	CARD	26/38	23	#31
14/07/2026	Confidential	Consumables allowance	£52.00	BACS	26/17	24	^^**
15/07/2026	Confidential	Annual allowance	£156.00	BACS	26/17	25	^^**
16/07/2026	Confidential	Consumables allowance	£52.00	BACS	26/17	26	^^**
17/07/2026	Confidential	Annual allowance	£156.00	BACS	26/17	27	^^**
26/05/2026	Gwella	Fit, Fed & Read scheme	£1,000.00	BACS	25/180	28	#42
14/06/2026	JDH Business Services Ltd	Internal Audit 25-26	£366.00	BACS	25/178	29	#7
09/07/2026	Audit Wales	External Audit 24-25	£190.50	BACS	at meeting	30	#7
24/07/2026	Multiple	Staffing costs	£1,155.88	BACS	26/14	31,32	***/
13/07/2026	Ecotricity	Streetlighting 01/05-01/06	£167.96	DD	26/14	33	#80
15/07/2026	Confidential	Annual allowance	£208.00	BACS	26/17	34	^^**

Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref	Power
14/07/2026	Confidential	Chair's allowance 25-26	£368.52	BACS	25/14	11	^^^
26/07/2026	Ionos Cloud Ltd	Hosting & domain	£25.20	DD	26/14	35	#141
		Total	£4,099.45				

Resolved: That the July 2026 accounts paid totalling £4,099.45 be approved as presented.

August 2026 payment schedule

Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref	Power
04/06/2026	SLCC	Annual membership	£316.00	BACS	26/58	36	#144
16/08/2026	Confidential	Annual allowance	£208.00	BACS	26/17	37	^^**
16/08/2026	Confidential	Annual allowance	£208.00	BACS	26/17	38	^^**
31/07/2026	Philip Jones Computers	laptop, office 365, labour	£834.56	BACS	26/27	39	#32
06/08/2026	Ecotricity	Streetlighting 01/07-01/08	£186.15	DD	26/14	40	#80
25/08/2026	Multiple	Staffing costs	£1,156.08	BACS	26/14	41,42	***/
25/08/2026	Confidential	Annual allowance	£208.00	BACS	26/17	43	^^**
		Total	£3,116.79				

The agenda stated that payments may have been made using email authorisation or pre-authorisation under Financial Regulation 6.6.

Resolved: That the August 2026 accounts paid totalling £3,116.79 be approved as presented.

September 2026 accounts for payment

Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref	Power
26/08/2026	Ionos Cloud Ltd	Monthly hosting fees	£7.20	DD	26/14	44	#141
06/09/2026	Ecotricity	Streetlighting 01/08-01/09	£229.32	DD	26/14	45	#80
16/09/2026	Viking direct	2 x ink toners	£153.58	BACS	to be authorised at meeting	46	#144
14/09/2026	SLCC	Annual membership amendment	£63.00	BACS	to be authorised at meeting	47	#144
25/08/2026	Multiple	Staffing costs	£1,341.72	BACS	26/14	48,49	***/
		Total	£1,794.82				

Resolved: That the September 2026 accounts for payment totalling £1,794.82 be approved as presented.

Power to make payments

The powers-to-spend schedule accompanying the accounts was presented as follows:

31 – Chair's Signature

Purpose	Authority	Code
Salaries	LGA 1972 s 112(2)	***/
Chairmans allowance	LGA 1972 ss. 15(5) & 34(5)	^^^
Members' basic allowance	LA (MA (E R 2003 SI 2003/1021 & SI 2004/2596	^^**
Audit fees	LGA 1972 s.111	#7
Community centres; power to provide & equip buildings Competitions; provision of perpetual trophies, prizes	1976 s.19	#31
Computer; purchase & maintenance of, purchase of software	LGA 1972 s.137	#32
Entertainment, provision of	LGA 1972 s.144	#42
Lighting of highways, footpaths	PCA 1957 ss.3(1) & 7, HA 1980 s.301	#80
Web site; creation & running costs	1923 LGA 1948 s.133(2)	#141
a local authority shall have power to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions	LGA 1972 s.111	#144

August 2026 income

Date	Description	Supplier / customer	Total
28/08/2026	Flintshire County Council	Precept 2 of 3	14571.67
			£14,571.67

The income schedule recording the second precept instalment of £14,571.67 was received and noted.

Other financial matters

The Clerk reported an additional SLCC membership fee arising from the updated precept figure used to calculate the subscription.

Resolved: That the additional SLCC membership fee of £63 be approved.

Members noted that the NJC pay-scale amendment for 2026/2027 and associated back pay had been implemented and reflected in the accounts.

26/78 POLICE MATTERS

The anticipated contact and attendance from the replacement local policing team had not taken place despite the Clerk's email. Members raised continuing concerns about off-road motorcycles, limited police response and persistent anti-social behaviour and fires at the former Bychton Hall Farm site.

Members discussed the need to establish land ownership and whether the landowner could be required to secure the site. Members continued to report motorcycle incidents to the police. No separate resolution was recorded.

26/79 LIGHTING AND STREETSCENE

Members confirmed that the Dry Bridge signage had been reinstated. Streetlighting electricity payments had commenced. Concern was raised about the lack of working lighting near the Community Centre and the risk to users during darker evenings.

Action: The Clerk to revisit earlier correspondence concerning ownership and responsibility for the light.

Action: Councillor Pam Banks to discuss with the Community Centre representative whether a light could be installed on the building.

26/80 ENVIRONMENTAL MATTERS

Councillor Ray Knight reported that he had obtained evidence relating to the Facebook environmental complaint and submitted a report to Natural Resources Wales on behalf of the Council. No feedback had been received. He had been advised that reports were investigated, although feedback was not always provided. The update was noted.

26/81 PLANNING GROUP MATTERS

Members reconsidered the matter deferred from July, with the agenda referring to resolutions 26/10 and 23/179 and the Group's non-decision-making, information-gathering role without delegated powers. Members considered that planning matters should be discussed and decided at Full Council.

Resolved: That planning matters return to Full Council for discussion and decisions rather than be considered through a separate planning committee.

Members considered that the existing planning communication group remained useful for sharing information. No new group membership or delegated powers were agreed.

26/82 JOINT ONE VOICE WALES AND SLCC EVENT

Members considered the joint remote event on Wednesday 18 November 2026 and its programme covering sector priorities, democratic health, employment law, the Code of Conduct, artificial intelligence and the cost of living crisis. The agenda stated a delegate fee of £75 plus VAT.

Resolved: That the Clerk's attendance be supported, with the cost shared with Shotton Town Council if she attends.

Action: Any councillor wishing to attend to advise the Clerk, with further expressions of interest invited by the next meeting.

26/83 CHRISTMAS 2026 PLANNING

Members discussed retaining the existing Christmas tree locations and similar tree sizes, and arranging installation before December.

Resolved: That the Christmas tree arrangements continue broadly as in 2025, retaining the existing locations and similar tree sizes, with installation arranged by the end of November and aiming for completion by 1 December.

Action: The Clerk to check the previous tree sizes and coordinate supply and installation. Replacement batteries for the battery-operated lights to be arranged; rechargeable batteries were suggested.

No separate formal Christmas lights switch-on event was agreed. Members discussed possible school and church participation, with enquiries to be made through the school governors.

A community children's Christmas party at Mostyn Community Centre was supported in principle. Saturday 12 December was proposed provisionally, preferably in the afternoon. The final date and time remained subject to entertainer and volunteer availability.

Action: Enquire about the previous disco entertainers' availability for 12 December and other December weekend afternoons. Enquiries also to be made about a face painter, Father Christmas and refreshments. A Member offered to discuss possible help with his wife.

Action: The Clerk to seek donations or sponsorship from local businesses and community contacts to support the event.

The available Christmas budget was reported as £1,500. Costs and final arrangements were to return to the next meeting once quotations and availability were known. No grant to the school was approved as an alternative to the community party.

26/84 COUNTY COUNCILLOR REPORTS

Members again raised the outstanding wall repairs at Halendy. Updates were received on clearance of rubbish from the Cob and near Meadow Bank, and on local land-use and planning-enforcement concerns.

Action: Councillor Pam Banks to ask the relevant Flintshire County Council planning representative to attend a future Council meeting to discuss enforcement concerns.

Members reported worsening cracking and subsidence on the hill near Halendy, including the bank supported by cages. Concern was expressed about the risk of further collapse.

Action: Councillor Pam Banks to request a further County Council inspection of the affected road and bank.

26/85 COMMUNITY COUNCILLOR REPORTS

Members were invited to the school's celebration of Mrs Guy's life on 22 October 2026.

Members discussed a resident's complaint about a neighbouring council property, rubbish, rats and dogs entering the garden.

Action: Councillor Pam Banks to provide the relevant housing officer's contact details to assist follow-up of the resident's complaint.

Members discussed reduced weed treatment and the reported search for an animal-friendly weedkiller.

Action: Members to submit suggested motions or ideas for the One Voice Wales Annual General Meeting for consideration at the next Council meeting.

A financial assistance enquiry for a local dance group was raised. The applicant was to be directed to the application form for consideration.

26/86 CLOSE OF MEETING

There being no further business, the Chair closed the meeting at 7.27 pm.