

Cyngor Cymuned Mostyn Mostyn Community Council



MOSTYN COMMUNITY COUNCIL FULL COUNCIL MINUTES

Monday 15 June 2026 at 6.00 pm

Mostyn Community Centre / Hybrid Meeting

The meeting was convened following the summons issued by the Clerk for a hybrid meeting of Mostyn Community Council at Mostyn Community Centre.

26/33 Attendance, Apologies, Absences and Quorum

Councillor / Officer / Attendee	Present / Apologies	Notes
Cllr Mike Lewis-Jones	Present	Chairing the meeting in the absence of the Chair
Cllr David Seddon	Present	
Cllr Steve Tomlinson	Present	
Cllr Steve Upton	Present	
Cllr Patrick Heesom	Present	
Cllr Hayley Jones	Present	
Cllr Ray Knight	Apologies	
Cllr Meg Howells	Apologies	Chair
Cllr Pam Banks	Apologies	
Cllr Tom Beale	Apologies	
Cllr Alex Barons	Absent	
Clerk, Mrs Collette Lowry	Present	Clerk to the Council
MS Darren Millar	Present	Remote attendance for agenda item 17
Flintshire Meeting Service, FCC	Present	Three officers in attendance

Six members of the Council were present at the start of the meeting. The Clerk recorded attendance and the meeting was declared quorate.

Resolved: That apologies for absence from Councillors Ray Knight, Meg Howells, Pam Banks and Tom Beale be received and accepted, and that Councillor Alex Barons be recorded as absent.

Action: The attendance record is to be retained with the signed minutes.

26/34 Chair's Remarks

In the absence of the Chair, Councillor Meg Howells, Councillor Mike Lewis-Jones chaired the meeting. The Chairing Member welcomed all present and confirmed that the meeting would proceed in accordance with the published agenda.

The Chairing Member noted that it was good to return to Council business following a holiday period and thanked members for attending.

Resolved: That the Chairing Member's remarks be noted.

26/35 Declarations of Interest

Members were invited to make declarations of interest in accordance with the Council's Code of Conduct. No declarations were made.

Resolved: That it be recorded that no declarations of interest were received.

26/36 Public Speaking

The agenda provided for representatives to present proposals for a Flintshire Community Conference.

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Representatives from Flintshire Meeting Service, Flintshire County Council, subsequently attended the meeting and outlined proposals for a community conference for the Mostyn / Maes Pennant area. Members were informed that the intention was to bring residents together with relevant services to identify local issues, improve engagement and agree practical actions.

Members discussed the need for the proposed conference to be meaningful, well-publicised and attended by services able to respond to resident concerns. The services identified included housing, street scene, youth/play services and the police. Members stressed that the wider Mostyn community should be included and that residents required straight answers from agencies able to make decisions.

Resolved: That the proposal for a community conference for the Mostyn / Maes Pennant area be supported in principle, subject to practical arrangements being agreed with the Clerk.

Action: Flintshire Meeting Service to liaise with the Clerk regarding a suitable date, resident engagement, flyers, use of the Community Centre and attendance by relevant services, including housing, street scene, youth/play services and police representatives.

26/37 Minutes & Meetings

Members considered the minutes of the Full Council meeting held on 18 May 2026. Members confirmed that they had reviewed the minutes and no amendments were requested.

Resolved: That the minutes of the Full Council meeting held on 18 May 2026 be approved as a correct record.

Updates arising from the previous minutes were then considered. Members discussed the Summer Playscheme and noted that it had moved to the school grounds. It was reported that the move had followed earlier issues, including anti-social behaviour at the previous after-school play scheme location, and that the school site provided toilet facilities and had worked well. Members noted that permission and operational arrangements were being progressed with the school, and that feedback was awaited.

26/38 Clerk's Updates, Requests and Communications

The Clerk reminded members that member allowance payments would remain on hold until all payment declarations had been received, so that the payments could be processed together and the records kept complete.

Action: Members who had not yet completed their member allowance declarations were asked to return the forms to the Clerk as soon as possible.

The Clerk asked members to consider continuing the Council tradition of providing personalised drinking bottles for Year 6 leavers at Ysgol Bryn Pennant. Members noted that the previous gifts had been appreciated and supported continuing the practice.

Resolved: That the Clerk be authorised to order personalised drinking bottles for Year 6 leavers at Ysgol Bryn Pennant.

The following email communications had been circulated to members and were received within this minute reference:

Sender	Item	Date circulated
Flintshire County Council	Summer Playschemes 2026 - Update and Support with Promotion	09/06/2026
Flintshire County Council	Place name signs - Tre Mostyn	10/06/2026
One Voice Wales	TRAINING DATES - JUNE - SEPTEMBER 2026	10/06/2026
Gwella	Match funding 2026-27	10/06/2026

Members discussed the Tre Mostyn place name/welcome sign issue. The Clerk reported that Flintshire County Council had indicated verbally that this was a town/community council responsibility, but no written basis for that position had been provided. Members raised concerns that, if the Council funded replacement signs, issues would arise regarding ownership, asset registration, insurance and ongoing maintenance. Members noted that another clerk had reported a Welsh Government grant route for similar signs elsewhere and agreed that this should be explored.

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Resolved: That the Clerk be authorised to continue pursuing Flintshire County Council regarding the Tre Mostyn place name/welcome sign issue, including clarification of responsibility, ownership, asset implications, maintenance responsibility and any Welsh Government grant route.

Action: The Clerk to seek a clear written response from Flintshire County Council and to pursue the matter until a satisfactory position is received.

26/39 Planning Matters

Members considered planning matters in accordance with the agenda. Members were reminded that the agenda report was accurate at the time of dissemination and that additional applications could be recorded within the minutes if presented at the meeting.

The following planning application was before members:

Planning Application Number	Proposal	Address	Council Decision
FUL/000301/26	Extend the use of the sleeper units for a further 12 months.	Mostyn Lodge Hotel, Mostyn, Holywell, CH8 9HF	Object - concerns regarding continued temporary use, increased occupancy, existing community/policing concerns and suitability of continued sleeper-unit provision.

Members discussed the application and raised concerns that the sleeper units had already been present for a significant period. Members noted concerns regarding continued temporary use, increased occupancy, suitability of the site for ongoing accommodation, public safety, policing pressures and the precedent that could be created by continued extensions of temporary provision.

Members also noted the wider local context, including concerns raised in the community regarding Mostyn Lodge, community safety, policing presence and the appropriateness of extending the use further.

Resolved: That Mostyn Community Council objects to planning application FUL/000301/26 on the grounds of heritage impact, public safety, crime and health impacts, planning history and precedent, and concerns regarding continued temporary use and increased occupancy.

Planning decisions: None were reported on the agenda.

Planning updates: None were reported on the agenda.

Members additionally raised concerns regarding a yard/land near Mostyn Garage and associated land-use activity, including land being marketed or used as a yard and issues connected to nearby land use. These matters were noted for follow-up where appropriate.

Action: The Clerk to submit/confirm the Council objection to FUL/000301/26 and to follow up any separate planning/enforcement concerns raised by members where appropriate.

26/40 Accounts & Finances

Members considered the May 2026 accounts paid and the June 2026 accounts for payment. Members noted that payments may have been made using email authorisation/pre-authorisation in accordance with Financial Regulations 6.6.

Payments made May 2026:

Payments made May 2026							
Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
31/03/2026	One Voice Wales	Annual Subscription fee	£391.00	BACS	25/194d	4	#121
31/03/2026	ICO	Data protection annual fee	£47.00	DD	25/14	7	#4
17/04/2026	Mega Electrical NW Ltd	Faults and repair	£841.19	BACS	25/194b	8	#80
24/04/2026	MiJan Ltd	Easy PC Accounting annual fees	£108.00	BACS	26/14	10	#144
24/04/2026	Multiple	Staffing costs	£855.70	BACS	26/14	12,13	***
11/05/2026	Ecotricity	Streetlighting Oct 25-April 26	£2,491.14	DD	26/14	14	#80
26/05/2026	Ecotricity	Streetlighting April-May 26	£239.69	DD	26/14	15	#80
		Total	£4,973.72				

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Resolved: That payments made in May 2026 be approved in the sum of £4,973.72.

June 2026 accounts for payment:

To authorise June 2026							
Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
26/05/2026	Ionos Cloud Ltd	Monthly hosting fees	£7.20	DD	26/14	16	#141
01/06/2026	Zurich Insurance	Annual insurance	£590.64	BACS	at meeting	17	#67,68
06/06/2026	Ecotricity	Streetlighting 01/05-01/06	£198.95	DD	26/14	18	#80
25/06/2026	Multiple	Staffing costs	£1,456.06	BACS	26/14	19,20, 21	***, **//
		Total	£2,252.85				

Resolved: That June 2026 accounts for payment be approved in the sum of £2,252.85, including the Zurich Insurance annual insurance payment listed for authorisation at the meeting.

Power to make payments:

POWER TO MAKE PAYMENTS		
PURPOSE	AUTHORITY	CODE
Salaries	LGA 1972 s 112(2)	***//
Anything conducive to discharge of councils functions	LGA 1972 s.111	#4
Insurance - property	LGA 1972 s.111	#67
Insurance - public liability, employers liability, defamation	LGA 1972 s.111	#68
Lighting of highways, footpaths	PCA 1957 ss.3(1) & 7, HA 1980 s.301	#80
Subscription to LG associations (GAPTC, SLCC, NALC)	HA 1980 s.146(1)	#121
Web site; creation & running costs	LGA 1948 s.133(2)	#141
A local authority shall have power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions	LGA 1972 s.111	#144

May 2026 Income: None was reported.

Other financial matters were considered. Members noted that the Ecotricity account had now been updated and historic bills had been received. Earmarked reserve funds had been moved back to general reserves to accommodate the billing. Members noted that, following changes to half-hourly metering, street lighting costs had increased and would continue to be monitored.

The Clerk reported that, due to the Council laptop still being under repair, HMRC payroll tools had remained inaccessible for a second month. Payroll costs had therefore again been estimated. Members noted that there had been a double estimated payment to HMRC during June because the May payment had been placed on hold pending the laptop repair.

Members noted that the Council laptop repair was ongoing and that the equipment had been described as significantly damaged. The Clerk explained that, because the repair process had already commenced, it was not yet possible simply to replace the laptop without completing the repair route.

Council insurance for 2026-2027 was considered as part of the June payment authorisation, with the Zurich Insurance annual insurance payment approved above due to no other quotes having been received from Gallaghers and Clear Councils.

Action: The Clerk to continue monitoring the Ecotricity billing position, HMRC/payroll access and the Council laptop repair, and to report back if further action or replacement authority is required.

26/41 Police Matters

Members reported ongoing police-related concerns, including off-road motorbikes, four-by-four vehicles, anti-social behaviour and the need for improved police engagement with the Council. Members noted that vehicles were being used off road in local fields and on roads, with some motorbikes believed not to be road legal.

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Members expressed frustration that previous requests for police attendance and engagement had not always resulted in meaningful attendance or follow-up. Members requested that efforts continue to secure a police presence at a future Council meeting or community meeting, with an officer able to respond to concerns and explain operational action.

Resolved: That the police matters reported by members be noted and that the Council continues to seek improved police engagement regarding off-road vehicles and anti-social behaviour.

Action: The Clerk and members to continue efforts to secure police engagement and attendance at a future Council or community meeting.

26/42 Lighting & Streetscene

Members considered lighting and streetscene matters. Correspondence from Councillor Pam Banks was noted, including issues concerning the road from Tre Mostyn to Plas and carriageway/highway matters.

Members discussed highway signage near the bridge and expressed concern that the current arrangement was dangerous. Members noted that drivers were not always stopping or giving way and that the layout appeared to have been altered in a way that did not accord with local expectations or visibility. Members considered that the matter required attention by the highway authority.

Resolved: That the lighting and streetscene matters raised be noted.

Action: The Clerk to raise or pursue the signage/highway safety concerns with the relevant authority where appropriate.

26/43 Environmental Matters

Members considered environmental matters. The Clerk reported that a resident had complained regarding litter in the area and that, when looking at the area in detail, significant litter had been observed, particularly along the hill.

Members discussed the possibility of a community clean-up day and noted that Councillor Ray Knight had previously been considering related matters. Members agreed that the issue should return to the next agenda for further consideration.

Resolved: That the resident complaint regarding litter be noted and that the matter be placed on the next agenda for further consideration.

Action: A community clean-up/litter item to be placed on the next agenda, with Councillor Ray Knight to address the matter where appropriate.

26/44 Internal Audit Conclusion

Members received the Annual Return Internal Audit report. The Clerk reported that the report required signature by the Chair before submission to Audit Wales. Members noted that the Annual Accounts had been presented at the April Full Council meeting.

Two matters for attention were reported. The first related to a duplicate payment. The Clerk explained that a payment had been entered as a pending payment and had then been paid again as a normal payment. The matter had been identified by audit and the duplicate payment had been recovered. The Clerk confirmed that a procedure note/check had been put in place to check pending payments before any further payment was processed.

The second matter related to recipients of Council donations/grants providing a receipt and explanation of how the funds were used. The Clerk reported that this requirement had now been included on application forms and that failure to provide receipts/evidence may jeopardise future donations.

Resolved: That the Annual Return Internal Audit report be received and noted, and that the Chair be authorised to sign the relevant paperwork before submission to Audit Wales.

Action: The Clerk to submit the Annual Return to Audit Wales following signature and to maintain the amended procedures on duplicate-payment checking and donation/grant evidence.

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26/45 One Voice Wales Training

Members considered the One Voice Wales training dates circulated by email for June to September 2026. The Clerk confirmed that the list was available for any member wishing to review the courses.

Members were asked to notify the Clerk of any courses they wished to attend, noting the costs of training and availability of any free spaces or bursary support.

Resolved: That the One Voice Wales training information be received and noted.

Action: Members to notify the Clerk of any training courses they wish to attend so that booking and budget implications can be considered.

26/46 Match Funding 2026-2027

Members considered the Gwella match-funding proposal for a cableway and play-area improvements. Members discussed the proposal, the available budget, the anticipated Gwella contribution and the wider programme of play-area improvements.

Members noted that the proposal included relocation of fencing, new fencing, supply of a cableway, chin-up bars and seesaw, installation of the cableway and further resurfacing. Members discussed the indicative implementation cost of £26,000 and noted the Council budget provision for play-area improvements together with an anticipated Gwella funding contribution.

Members discussed whether other play-area or football-related requirements should affect the decision. It was noted that there had been no developed proposal from football representatives and that the current cableway proposal responded to known play-area demand, particularly for older children. Members also noted the need to alternate future investment fairly across play areas, with members stating that the next significant play investment should be directed to the other playground where appropriate.

Resolved: That the Council approves proceeding with the Gwella match-funding proposal for the cableway/play-area improvements, including the associated fencing, equipment and resurfacing works, subject to final arrangements and funding details being confirmed.

Action: The Clerk to progress the proposal with Gwella and to report back on final funding, procurement and implementation arrangements as required.

26/47 County Councillors Reports

No County Councillor reports were received under this item.(absent)

Resolved: That the position be noted.

26/48 Community Councillors Reports

Members raised concerns regarding land and yard activity near Mostyn Garage. It was reported that land formerly understood to be a field had been marketed as a yard, with members querying whether planning permission or enforcement consideration was required.

Members also raised concerns regarding horses wandering in the area and associated land-use matters. Members referred to previous traveller-site planning issues and the need for appropriate oversight where land use or animal welfare concerns were evident.

Members further raised concern that a weather vane or feature appeared to have been removed from the listed Clock Tower/church wall area. Members considered that the matter should be reported to the appropriate authority and/or the police as appropriate, given the listed status of the structure.

Resolved: That the community councillor reports be noted.

Action: The Clerk to follow up concerns regarding land/yard activity, wandering horses and the apparent removal of the weather vane/feature from the listed Clock Tower/church wall with the relevant authority and/or police as appropriate.

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26/49 Q&A with Darren Millar MS

Darren Millar MS attended the meeting remotely at approximately 7.00 pm. Mr Millar thanked the Council for the invitation and noted that Mostyn formed part of the new constituency area following boundary changes.

Mr Millar stated that he had heard members discussing the proposed community conference and was disappointed to hear concerns regarding lack of engagement by authorities, particularly the police. He stated that communities paying policing precepts should receive appropriate service and follow-up when issues are reported. He indicated that he would be willing to raise concerns with the Chief Constable and seek police attendance at a future meeting, so that members could ask questions about operational responses.

Members raised concerns regarding anti-social behaviour involving motorbikes, quad bikes and four-by-four vehicles, including vehicles being used on local fields, bridleways and roads. Members stated that some vehicles appeared not to be road legal and that there had been damage to land and danger to road users and pedestrians. Mr Millar asked for details of locations, routes and times so that police engagement and spot checks could be requested.

Members raised concerns regarding traveller/holiday caravan site matters, including sites being developed or cleared before planning approval, retrospective applications, apparent expansion of sites through repeated applications, horses wandering, and the effect on local residents. Members also raised concerns that the Council and community had not been able to secure adequate enforcement responses. Mr Millar indicated that he would raise planning enforcement concerns and matters relating to holiday homes/residential use and report back to the Clerk.

Members discussed Houses in Multiple Occupation and accommodation issues, including community concerns about concentrations of temporary/emergency accommodation, support arrangements, monitoring, and the effect on local services and residents. Mr Millar indicated that he would include HMO concerns within the matters to be followed up.

Local health services were discussed. Mr Millar commented on the pressures at Glan Clwyd Hospital and the reduced scale of the Royal Alex development compared with earlier expectations. He also spoke positively about services at Holywell Community Hospital and the Minor Injuries Unit. Members raised concerns regarding access to NHS dentistry. Mr Millar explained that a Wales-wide dental portal was available and agreed to provide details to the Clerk for circulation.

Mr Millar offered to attend a meeting annually if members wished and encouraged individual councillors to contact him regarding issues requiring follow-up. He also indicated that attendance at the proposed community conference may be possible if the date was provided early enough.

Resolved: That the attendance of Darren Millar MS and the matters discussed be noted.

Action: The Clerk to provide Mr Millar with details of routes, locations and times relating to off-road vehicles so that police engagement and spot checks can be requested.

Action: Mr Millar to raise matters including police attendance/engagement, planning enforcement, residential use of holiday homes and HMO concerns, and to report back to the Clerk.

Action: Mr Millar to provide information on the NHS Wales dental portal for circulation to members and, where appropriate, residents.

Action: The Clerk to provide Mr Millar with an early date for any proposed community conference should members wish him to attend.

26/50 Close of Meeting

There being no further business, the Chairing Member closed the meeting at 8.16 pm.

Resolved: That the time of close be recorded as 8.16 pm.