



ANNUAL MEETING & FULL COUNCIL NOTICE OF DECISIONS

Monday 18 May 2026 at 6.00 pm
Mostyn Community Centre / Hybrid Meeting

1. Attendance

Councillor / Officer	Present / Apologies	Notes
Cllr Meg Howells	Present	
Cllr Mike Lewis Jones	Present	
Cllr Ray Knight	Present	
Cllr Tom Beal	Present	Left meeting at 7.10 pm
Cllr Steve Upton	Present	
Cllr Hayley Jones	Present	
Cllr Pam Banks	Present	Declared prejudicial interest in agenda item FC06, Planning
Cllr Patrick Heesom	Present	
Cllr David Seddon	Apologies	
Cllr Steve Tomlinson	Apologies	
Cllr Alex Barons	Apologies	
Clerk, Mrs Collette Lowry	Present	
Members of public	1	

Resolved: Apologies were received from Councillors David Seddon, Steve Tomlinson and Alex Barons and accepted.

2. Election of Chair - Municipal Year 2026/27

Resolved: Councillor Meg Howells was nominated and elected Chair for the municipal year 2026/27. All in favour.

3. Retiring Chair's Closing Remarks

None

4. Incoming Chair's Remarks

None

5. Declarations of Interest

Noted: Councillor Pam Banks declared a prejudicial interest in agenda item FC06, Planning.

6. Election of Vice Chair - Municipal Year 2026/27

Resolved: Councillor Mike Lewis Jones was nominated and elected Vice Chair for the municipal year 2026/27. All in agreement.

7. Attendance Report 2025/26

Noted: Members received the attendance report for the 2025/26 municipal year.

8. Record of Interests 2025/26

Noted: Members reviewed the record of interests for 2025/26.

9. Committees & Outside Bodies

Resolved: Committee and outside body appointments for 2026/27 were reviewed.

West Flintshire Town & Community Councils Working Group – Councillor David Seddon

Minor Authority School Governor – Councillor David Seddon

LEA School Governors: Councillors Pam Banks & Mike Lewis-Jones

NMWALC – Councillor Patrick Heesom – substitute Councillor Steve Upton

Planning Committee – Councillors Meg Howells, Patrick Heesom, Steven Tomlinson, Hayley Jones, David Seddon, Alex Barons & Steve Upton.

(to be re-assessed FC July 2026)

Environmental Representative – Councillor Ray Knight

New Working Group for bowling green land – currently paused awaiting further steps.

10. Renewal of Delegated Functional Power to the Clerk

Resolved: Delegated authority to the Clerk, in consultation with the Chair or Vice-Chair if required, was renewed for urgent business between meetings and routine operational matters as set out in the policy.

11. Governance Documents

Resolved: Code of Conduct, Standing Orders and Financial Regulations were reviewed and adopted/amended as agreed. Approved copies to be uploaded to the Council website.

Noted: The Clerk confirmed that although all audits remain unqualified, the Council is currently ineligible to claim GPOC status due to CiLCA not being held by the Clerk.

12. Policies for Review / Introduction Schedule 2026/27

Resolved: Policy review/introduction schedule for 2026/27 approved.

13. Authority for Signing Orders for Payment

Resolved: Lloyds Bank authorised to honour cheques and other orders/instructions including BACS signed on behalf of the Council by two Members and/or the Clerk as required. Current authorised member signatories noted as Councillors David Seddon, Mike Lewis Jones and Meg Howells.

Resolved: Contractual direct debits and variable recurrent payments were approved in accordance with Financial Regulations.

14. Annual Investment Strategy

Resolved: Annual Investment Strategy approved.

15. Annual Risk Assessment

Resolved: Annual Risk Assessment approved.

16. Democracy and Boundary Commission Cymru - Determinations 2026/27

Resolved: Member payment options for 2026/27 discussed and approved as agreed. Members may decline all or part of any payment in writing to the Clerk. Chair to receive a £400 taxable allowance. Travel costs to be assessed on case by case basis. **Noted:** Mandatory senior roles allowance is not applicable to the council.

17. Confirmation of Insurance Cover

Noted: Council holds liability insurance with Zurich Municipal for all insurable risks. Quotes are currently underway for June 2026 onwards.

18. Asset List

Resolved: Asset list approved as accurate with exception of omission of salt bin on The Nant, and request to remove planters due to wear and tear.

19. Meeting Dates 2026/27

Resolved: Meeting dates for 2026/27 approved for publication on the Council website.

20. Annual Report 2025/26

Resolved: Annual Report 2025/26 reviewed and approved for publication.

21. Section 137 Annual Report 2025/26

Noted: Section 137 Annual Report 2025/26 received. Maximum expenditure for 2025/26 noted as £11.10 per elector.

22. Minutes of Previous Meeting

Resolved: Minutes of the Full Council meeting held on 20 April 2026 confirmed as a correct record and signed by the Chair.

23. Public Speaking

None

24. Lighting & Streetscene

Noted: Members received update on Wirral View lighting which had been reported to Scottish Power.

25. Police Items

Noted: Members reported ongoing matter of off road bikers within the wards.

26. Clerk's Report

Noted: Clerk's report received.

Noted: Clerk had submitted the VAT claim and was working through internal audit.

Noted: Police and Crime Commissioner confirmed attendance at the July meeting.

Noted: Council laptop had become faulty and was awaiting repair. Clerk requested authorisation to purchase a replacement if necessary. **Resolved:** Purchase/repair costs authorised.

Resolved: Request from Gwella regarding the Summer Playscheme moving to the school grounds considered. Action: to inform Gwella Council had no objections.

27. Planning

Noted: Councillor Pam Banks declared a prejudicial interest in this item.

Noted: Planning applications received as circulated.

Planning Application Number	Proposal	Address
FUL/000197/26	Retrospective change of use of land to a traveller site including the siting of static caravans, associated hardstanding, access arrangements and ancillary works.	Land adjacent to Limebank Cottages, Mostyn, Holywell, CH8 9QB
FUL/000090/26	Erection of four lodges on land off Llwyn-lfor Lane, together with access via the existing field access, internal access road, parking, refuse storage, and associated infrastructure including a septic tank.	Land adjacent to Llwyn lfor Bach, Llwyn-lfor Lane, Whitford, Holywell, CH8 9ES
FUL/000307/26	Single storey rear extension including partial demolition of existing extension. New first floor extension over existing utility room.	Glenhurst, Mostyn, Holywell, CH8 9DX

Planning decisions:

FUL/000197/26 – Object

FUL/000090/26 – Object

FUL/000307/26 – Support

Planning updates/amendments: none.

28. Accounts

Noted: Record of payments made in April 2026 received.

Resolved: Submitted accounts for May 2026 payment approved.

Noted: April 2026 income received.

Other financial matters: none.

29. Environmental Matters

Resolved: Community Council Biodiversity Report considered with Councillor Ray Kknight to enhance the report before submission.

Noted: Environmental updates including Councillor Knight's application for One Voice Wales Biodiversity packs.

30. County Councillor Reports

Noted.

31. Town Councillor Information Items

Noted, including a report of a large tree having been felled in Mostyn/Rhewl woods.

32. Duration of Meeting

Meeting closed at: 19.47