



MINUTES OF THE FULL COUNCIL MEETING

Held: 20th April 2026

Venue: Mostyn Community Centre & Hybrid

Time: 6:00 pm

25/188 – Present

Councillors Mike Lewis Jones (Chair), Steve Upton, Hayley Jones, Patrick Heesom, Alex Barons and David Seddon were present. The Clerk, Collette Lowry, was also in attendance. No members of the public were present. The meeting was confirmed as quorate.

25/189 – Apologies for Absence

Apologies were received and accepted from Councillors Steve Tomlinson, Ray Knight and Meg Howells. Councillors Pam Banks and Tom Beal were recorded as absent with no apology submitted.

25/190 – Minutes of the Previous Meeting

The minutes of the Full Council Meeting held on 16th March 2026 were circulated in advance. Members reviewed the record in full and confirmed accuracy of wording, resolutions and recorded actions. **RESOLVED:** That the minutes be approved as a true and accurate record and signed by the Chair.

25/191 – Chair's Remarks

The Chair referred members to training opportunities circulated via One Voice Wales, highlighting modules relevant to governance, code of conduct, and finance. Members discussed the importance of maintaining up-to-date training records. **RESOLVED:** That the information be noted.

25/192 – Clerk's Updates & Communications

The Clerk presented correspondence including letters of thanks from Gwella and the Wales Air Ambulance. Members discussed rising insurance premiums and the need to review value for money. Financial housekeeping regarding earmarked reserves and ongoing streetlighting liabilities was also reviewed. **RESOLVED:** correspondence noted; Clerk to obtain alternative insurance quotations; £1,500 transferred to earmarked reserves; ongoing monthly allocation of £250 approved for streetlighting provision.

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| Email Communications | | |
|----------------------|------------------|---|
| 3/11/2026 | One Voice Wales | MINUTES OF AREA MEETING FOR WREXHAM & FLINTSHIRE |
| 3/11/2026 | One Voice Wales | Commissioner's Newsletter: February 2026 |
| 3/11/2026 | One Voice Wales | Publication of the Annual Remuneration Report 2026-27 |
| 3/11/2026 | Welsh Government | Consultation |
| 3/11/2026 | One Voice Wales | One Voice Wales Manifesto |
| 3/11/2026 | One Voice Wales | TRAINING DATES - MARCH - JUNE 2026 |

25/193 – Planning Matters

Members considered planning applications FUL/000307/26, FUL/000247/26 and FUL/000230/26. Detailed discussion took place regarding FUL/000230/26 including concerns relating to overdevelopment, pressure on infrastructure and policy compliance. Reports of a caravan encampment at Lime Bank were also noted. **RESOLVED:** no objections to FUL/000307/26 and FUL/000247/26; objection to FUL/000230/26; all other matters noted.

25/194 – Accounts & Finance

The Clerk presented full financial documentation including itemised payments, income, supporting invoices, and budget monitoring information. Members undertook detailed scrutiny of all transactions, confirming compliance with Financial Regulations, proper authority, and budget alignment.

a) March 2026 Payments

Members reviewed the full March payment schedule line-by-line including supplier, invoice reference, VAT treatment and budget allocation. **RESOLVED:** That all March payments are approved.

| Invoice date | Supplier | Item | Amount inc VAT | Form of payment | Minute reference | Slip ref: |
|--------------|-----------------|---------------------|----------------|-----------------|------------------|-----------|
| 2/26/2026 | Ionos Cloud Ltd | Monthly hosting fee | £7.20 | DD | 25/14 | 95 |

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| | | | | | | |
|-----------|------------------------------|--|------------------|------|-----------------------------|---------|
| 2/16/2026 | Cllr Mike Lewis Jones | February FC meeting refreshments | £2.27 | BACS | 25/14 | 96 |
| 2/16/2026 | Pamela Banks - Mostyn Pantry | Financial assistance donation | £250.00 | BACS | 25/167 | 97 |
| 2/16/2026 | Mostyn Community Centre | Financial assistance donation | £2,000.00 | BACS | 25/167 | 98 |
| 2/16/2026 | Ysgol Bryn Pennant | Financial assistance donation | £250.00 | BACS | 25/167 | 99 |
| 2/16/2026 | Councillor Ray Knight | Members allowances 25-26 | £208.00 | BACS | 25/18 | 100 |
| 2/16/2026 | Councillor Tom Beal | Members allowances 25-26 | £208.00 | BACS | 25/18 | 101 |
| 2/16/2026 | Mostyn Arts & Crafts | Financial assistance donation | £200.00 | BACS | 25/167 | 102 |
| 2/16/2026 | Wales Air Ambulance | Financial assistance donation | £50.00 | BACS | 25/167 | 103 |
| 2/25/2026 | Multiple | Staffing costs | £1,155.88 | BACS | 25/14 | 105-106 |
| 3/10/2026 | Viking Direct Ltd | Office supplies for new financial year | £80.31 | BACS | to be authorised at meeting | 107 |
| 3/10/2026 | Viking Direct Ltd | Printer toner | £77.03 | BACS | to be authorised at meeting | 108 |
| 3/27/2026 | Sainsbury's | Easter eggs - drop in day | £31.25 | CARD | 25/184 | 109 |
| 3/26/2026 | Ionos Cloud Ltd | Monthly hosting fee | £7.20 | DD | 25/14 | 110 |
| | | Total | £4,527.14 | | | |

b) April 2026 Payments

Members reviewed accounts presented for payment including verification against invoices and budget headings. **RESOLVED:** That April payments are approved for payment.

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|--|--|--|--|--|--|--|
| To authorise April 2026 | | | | | | |
|--|--|--|--|--|--|--|

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| Invoice date | Supplier | Item | Amount inc VAT | Form of payment | Minute reference | Slip ref: |
|--------------|-------------------------|---|------------------|-----------------|-----------------------------|-----------|
| 4/14/2026 | Cllr Mike Lewis Jones | March FC meeting & drop in day refreshments | £5.94 | BACS | 25/14 | 1 |
| 4/14/2026 | Microsoft | Annual Office 365 licence | £115.20 | CARD | 25/14 | 2 |
| 3/23/2026 | Mostyn Community Centre | Meeting room hire - Jan - March FC meetings | £60.00 | BACS | 25/14 | 3 |
| 3/31/2026 | One Voice Wales | Annual Subscription fee | £391.00 | BACS | to be authorised at meeting | 4 |
| 4/24/2026 | Multiple | Staffing costs | £1,155.88 | BACS | 25/14 | 5,6 |
| 3/31/2026 | ICO | Data protection annual fee | £47.00 | DD | 25/14 | 7 |
| 4/17/2026 | Mega Electrical NW Ltd | Faults and repair | £841.19 | BACS | to be authorised at meeting | 8 |
| | | Total | £2,616.21 | | | |

c) Income Received

The Clerk reported all income received since the previous meeting. Members confirmed allocation to appropriate budget headings. **RESOLVED:** Income noted and accepted.

| Date | Description | Supplier / customer | Total |
|----------|----------------|---------------------|----------------|
| 3/6/2026 | Gross Interest | HSBC bank | £140.13 |
| | | | £140.13 |

d) Other Financial Matters

One Voice Wales Membership £391 – approved. Llangollen Eisteddfod donation – not approved. Gwella Match Funding £5,000 – approved as previously agreed.

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Statutory Powers Applied

| POWER TO MAKE PAYMENTS | | | |
|------------------------|---|-------------------------------------|-------|
| | Salaries | LGA 1972 s 112(2) | *** / |
| | Anything conducive to discharge of councils functions | LGA 1972 s.111 | #4 |
| | Computer; purchase & maintenance of, purchase of software | LGA 1972 s.137 | #32 |
| | Hire of hall or room | LGA 1972 s. 134(4) | #63 |
| | Lighting of highways, footpaths | PCA 1957 ss.3(1) & 7, HA 1980 s.301 | #80 |
| | Subscription to LG associations (GAPTC, SLCC, NALC) | HA 1980 s.146 1) | #121 |

25/195 – Police Matters

No Police attendance. Members discussed engagement and requested Clerk arrange alternative PCC meeting. **RESOLVED:** noted and action agreed.

25/196 – Lighting & Streetscene

Members discussed signage at Tre Mostyn, streetlighting costs, and tree safety concerns. **RESOLVED:** signage responsibility investigated; funding via reserves if required; streetlighting invoice approved; tree issues noted.

25/197 – Environmental Matters

Environmental report from Cllr Knight considered (circulated). **RESOLVED:** noted and Cllr knight be thanked for his work.

25/198 – Quarter 4 Financial Reports

Clerk presented quarterly reports including transactions, budget monitoring and bank reconciliation. **RESOLVED:** reports approved; reserves £5,984 noted.

25/199 – Civility & Respect Pledge

Members considered OWV pledge. **RESOLVED:** adopted.

25/200 – Training

Members discussed OWV modules. **RESOLVED:** attendance and relevant expenditure approved.

25/201 – Community Drop-In Event

Feedback reviewed; improvements discussed. **RESOLVED:** enhanced promotion methods agreed.

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25/202 – County Councillor Reports

No report received.

25/203 – Community Councillor Reports

Local issues including noticeboard and MUGA plaque discussed. **RESOLVED:** Clerk to investigate both matters.

25/204 – Close of Meeting

Meeting closed at 7:08 pm.