



**Minutes of Full Council Hybrid Meeting of  
Mostyn Community Council held in Mostyn Community Centre on  
16th February 2026 / 16ed Chwefror 2026**

**25/156 a) To record attendance:**

Chair: Mike Lewis-Jones

Members: David Seddon, Patrick Heesom, Pam Banks, Ray Knight, Alex Barons, Hayley Jones, Steven Tomlinson, Tom Beal (online).

Officers: Collette Lowry (Clerk & Responsible Financial Officer)

Members of the Public: 0

**b) Apologies for absence:**

Members accepted apologies and reasons for absence from Councillor Meg Howells & Steve Upton.

**25/157 Chair 's Remarks:**

There were none.

**25/158 Declarations of interest:**

To receive any declarations made by Members in accordance with Council's Code of Conduct.

A personal Declaration of Interest was made by Councillor David Seddon for Agenda Item 12 (Financial Assistance).

**25/159 Public Speaking:**

None

**25/160 Minutes & Meetings:**

a) To approve the minutes of the 19th January 2026 full council meeting.

b) To receive any updates arising from those minutes.

**IT WAS RESOLVED:** to approve the minutes of the 19th January 2026 full council meeting as an accurate record and would be signed by the Chair of the Council.

**25/161 Clerk's Updates, Requests and Communications:**

The Clerk reported that:

- Works were scheduled to commence on the Limebank on 16<sup>th</sup> February 2026.
- The Skatepark works were due to commence March 26 with Maes Pennant play area talks due April 26
- Any members who had not yet completed an allowances form for 25/26 were to inform the clerk.

- Following responding to previous offer of a free play box for the community, Flintshire County Council confirmed that it would need to be situated on a play area.

**Email Communications:**

11/02/2026	Welsh Government	£20 million boost for school and college maintenance
11/02/2026	NI Mail Distribution	Connah's Quay Low Carbon Power Project
11/02/2026	Flintshire County Council	Community Review 2025 - Draft Proposals
11/02/2026	Flintshire County Council	CONSULTATION ON DRAFT PLANNING ENFORCEMENT POLICY 2026
11/02/2026	Awel y Mor	Awel y Môr Offshore Wind Farm: Winter newsletter 2026

Members noted the email communications received throughout the previous month.

**25/162 Planning Matters:**

Members to report any further developments on existing matters.

**a) Applications:**

Planning Application Number	Proposal	Address
FUL/000093/26	RESUBMISSION OF PREVIOUS REFUSAL OF FUL/000157/25 (REFUSED 10/12/2025) FOR ADDITIONAL USE AS AN EMERGENCY ACCOMMODATION/HOUSING. FOR FULL RESIDENTIAL USE, IN RETROSPECT, FOLLOWING OCCUPANCY OF ALL 57 NO. UNITS.	Old Tavern, Mostyn, Holywell, CH8 9DX

Members discussed application FUL/000093/26.

**IT WAS RESOLVED:** for the clerk to submit an objection to the application noting that it did not seem to differ from the original application other than the units were to be used for temporary housing rather than holiday accommodation.

**b) Decisions:**

None

**c) Updates:**

Councillor Pam Banks informed members that enforcement had issued notice for removal of all items from the land opposite the Little Ship car park. She also informed members that she had attended a County meeting regarding various traveller sites within Flintshire.

**d) Other matters:**

Members to consider a response to the Planning Enforcement consultation circulated by Flintshire County Council.

Members noted the information provided.

**25/163 Accounts & Finances:**

**To approve the January 2026 accounts paid:**

Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
28/09/2025	Philip Jones Computers	Remote assistance	£70.00	BACS	Delegated powers (within budget)	82	#32
12/01/2026	Cllr Mike Lewis-Jones	Nov 25 meeting refreshments	£4.00	BACS	25/14	83	#4
31/12/2025	L&G Trees, Gwenfair Webb	2 x xmas trees	£110.00	BACS	25/89	84	#42
19/01/2026	Pleasers jewellers	Engraving CE award	£15.00	CARD	25/106	85	#132
23/01/2026	Multiple	Staffing costs	£1,155.88	BACS	25/14	86-87	*** /
26/01/2026	Ionos Cloud Ltd	Monthly hosting fee	£7.20	DD	25/14	88	#141
		<b>Total</b>	<b>£1,362.08</b>				

\*Payments may have been made using email authorisation/pre-authorisation (Financial Regulations 6.6)

**IT WAS RESOLVED:** to note and approve the accounts paid in January 2026.

**To review February 2026 accounts for payment:**

Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
09/02/2026	Prestige Flowers	Gift to Chair	£31.48	CARD	Chair's allowance (Vice)	89	^^^
22/01/2026	Mega Electrical Ltd	Christmas lighting install/storage	£540.00	BACS	to be authorised at meeting	90	#42
01/02/2026	Mostyn Community Centre	Meeting Room hire	£180.00	BACS	to be authorised at meeting	91	#63
19/01/2026	Mostyn Community Centre	2 x event drop in/xmas	£60.00	BACS	to be authorised at meeting	92	#42,#63
25/02/2026	Multiple	Staffing costs	£1,155.88	BACS	25/14	93-94	*** /
		<b>Total</b>	<b>£1,967.36</b>				

**IT WAS RESOLVED:** to approve the accounts submitted for payment in February 2026.

POWER TO MAKE PAYMENTS		
Salaries	LGA 1972 s 112(2)	*** /
Chairmans allowance	LGA 1972 ss. 15(5) & 34(5)	^^^
Anything conducive to discharge of councils functions	LGA 1972 s.111	#4
Computer; purchase & maintenance of, purchase of software	LGA 1972 s.137	#32
Entertainment, provision of	LGA 1972 s.144	#42
Hire of hall or room	LGA 1972 s. 134(4)	#63
Village events	HA 1980 s.96	#132
Web site; creation & running costs	1923 LGA 1948 s.133(2)	#141

**January 2026 Income:**

None

**25/164 Police matters:**

Members to report matters arising.

Members discussed the Police Commissioners fund and the clerk reported she had been inviting the local PCSO to monthly meetings.

**25/165 Lighting & Streetscene:**

Members to report additional matters arising.

Members reported the trees had been removed from surrounding the bus shelter in Rhewl but that a bin was still required at the top of Red Street. The light in Rhewl was still faulty.

**IT WAS RESOLVED:** for the Clerk to request an inspection from Mega lighting.

**25/166 Environmental Matters:**

Councillor Ray Knight to report on any matters arising.

Councillor Ray Knight reported 2 fly tipping issues on the Coastal path and at Lime Bank. Members also discussed items being tipped on Bychton Hall land. Councillor Pam Banks explained that tipping could not be removed by FCC from private land. Members also enquired what had happened to Network Rails intentions to install barriers on the coastal path.

Councillor Knight also reported that he had attended a wildlife volunteers day near Caerwys.

**25/167 Financial Assistance applications:**

Members to consider the applications attached. There has been one donation made in the current financial year for £500 (FCC additional play provision) with a budget of £3000 remaining.

**2045-2025 donations:**

Organisation	Donation
Mostyn Community Centre	£2,300.00
Mostyn Arts & Crafts	£250.00
Mostyn Food Bank	£475.00
Ysgol Bryn Pennant - swimming lesson transport	£475.00
	<b>£2,550.00</b>

**2025-2026 applications:**

Holywell leisure Centre	not specified
Urdd National Eisteddfod	not specified
Air Ambulance	not specified
Mostyn Arts & Crafts	£200.00
Mostyn Community Centre	£2,500.00
Mostyn Food Bank	£250.00
Ysgol Bryn Pennant	£250.00
Robert Davis memorial garden	£1,000.00
<b>Total</b>	<b>£4,200.00</b>

**IT WAS RESOLVED:** for the community council to award the following:

- Air Ambulance - £50
- Mostyn Arts & Crafts - £200
- Mostyn Community Centre - £2,000
- Mostyn Food Bank - £250
- Ysgol Bryn Pennant (transport for swimming) - £250
- Robert Davis memorial Trust - £250 on proviso of producing evidence of registered charity & bank account.

## **25/168 Audit 23-24 & 24-25 Conclusion:**

(Members to refer to documents attached)

Both audits have been returned as “unqualified” meaning no matters of concern. However 2 points have been noted:

23-24:

### **Other matters and recommendations**

I draw the Council’s attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council:

#### **Misclassification of expenses**

We noted in our work on staff costs that the home office allowance paid to the clerk was included under Line 6, ‘Other payments’ on the annual return. This is a misclassification, and the amount of £312 should have instead been included under the ‘Staff costs’ line of the return (line 4), giving a new total of £11,630.

#### **Transactions with insufficient supporting evidence**

We identified that two of our sampled transactions did not have sufficient appropriate supporting evidence.

We recommend that the council ensures that there is an audit trail for each transaction it enters into, especially in the form of invoices, or if an invoice is not available, then other supporting documentation such as correspondence trails and bank statements showing transactions.

The Clerk will be disputing these matters as internal auditors state this conclusion is incorrect. In addition, the clerk believes there is a financial trail for all payments made.

24-25

### **Other matters and recommendations**

I draw the Council’s attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council:

#### **Developing a Vision for the Community**

I draw attention to the negative response to assertion 1 in the Annual Governance Statement. In exercising its statutory functions, the Council will benefit from having a clear vision for its community that has been developed in partnership / consultation with all sections of the community. Developing this vision will help inform Council plans, budgets, activities risks to achieving its objectives to ensure the Council best works with and in the interests of the community.

Further information is provided in the Finance and Governance Toolkit for Community and Town Councils.

There are no further matters I wish to draw to the Council’s attention.

Members are invited to comment on this recommendation.

**IT WAS RESOLVED:** for members to note the comments and for the Clerk not to dispute the comments at this time. Members thanked the Clerk for her work.

## **25/169 Community Drop in Event:**

- a) Members are requested to consider the date of the next event.
- b) Members to consider members attendance and format of event.

**IT WAS RESOLVED:** to hold the drop in day on Saturday 28<sup>th</sup> March 2026, and to invite the Countryside Rangers, the Recycling Team, the Heritage Trail officers, the Robert Davis Memorial Trust, representatives from the windfarm, and the local MP & MS. The Clerk was also requested to provide a press statement for the skate park removal plans.

## **25/170 County Councillors reports:**

To receive County Councillor updates on any relevant County issues not otherwise covered on the agenda.

Councillor Pam Banks reported on how she had provided Christmas dinners for 49 local residents living alone.  
She also reported that the matter of the collapsing wall at Halendy had been passed to the legal team at County.

**25/171 Community Councillors reports:**

To receive Community Councillor updates from members.

Councillor David Seddon reported on the latest One Voice Wales meeting he had attended.

**IT WAS RESOLVED:** for the Clerk to distribute agendas to other members prior to the meeting in order for views to be relayed back at the meeting.

**25/172 Close of Meeting:**

Chair closed the meeting at 7.24pm.

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