

# Cyngor Cymuned Mostyn Mostyn Community Council



**Note:** The following meeting will be a hybrid meeting. If members of the public or press wish to attend remotely, they should use the following link or email the clerk: [clerk@mostyn-council.wales](mailto:clerk@mostyn-council.wales) for further guidance.

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ODZkOWQzM2QtNWJkMCM00ZjJlTg2YzQtZGFhNWU2NTg1N2Q1%40thread.v2/0?context=%7b%22Tid%22%3a%225fec017c-33a8-4a7e-843d-04d2b760c2ef%22%2c%22Oid%22%3a%226fc705e4-5b29-4b49-84c5-54f78ba9aa2d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODZkOWQzM2QtNWJkMCM00ZjJlTg2YzQtZGFhNWU2NTg1N2Q1%40thread.v2/0?context=%7b%22Tid%22%3a%225fec017c-33a8-4a7e-843d-04d2b760c2ef%22%2c%22Oid%22%3a%226fc705e4-5b29-4b49-84c5-54f78ba9aa2d%22%7d)

**Dear Councillor / Annwyl Gynghorydd,**

You are summoned to a hybrid meeting of Mostyn Community Council to be held at Mostyn Community Centre on Monday 16th February 2026 at 6.00 pm. The meeting will consider the items below:

Mrs Collette Lowry – Clerk / Clerc

## **Agenda 16th February 2026 / 16ed Chwefror 2026**

1. a) **To record attendance:**  
b) **Apologies for absence:**
2. **Chair 's Remarks:**
3. **Declarations of interest:**  
To receive any declarations made by Members in accordance with Council's Code of Conduct.
4. **Public Speaking:**  
None
5. **Minutes & Meetings:**
  - a) To approve the minutes of the 19th January 2026 full council meeting.
  - b) To receive any updates arising from those minutes.
6. **Clerk's Updates, Requests and Communications:**  
The Clerk reports that:
  - Works are scheduled to commence on the Limebank on 16<sup>th</sup> February 2026.
  - The Skatepark works are due to commence March 26 with Maes Pennant play area talks due April 26

- Any members who have not yet completed an allowances form for 25/26 to inform the clerk.

#### Email Communications:

11/02/2026	Welsh Government	£20 million boost for school and college maintenance
11/02/2026	NI Mail Distribution	Connah's Quay Low Carbon Power Project
11/02/2026	Flintshire County Council	Community Review 2025 - Draft Proposals
11/02/2026	Flintshire County Council	CONSULTATION ON DRAFT PLANNING ENFORCEMENT POLICY 2026
11/02/2026	Awel y Mor	Awel y Môr Offshore Wind Farm: Winter newsletter 2026

\*Members are welcome to raise an agenda item regarding any topics emailed throughout the month.

#### 7. Planning Matters:

Members to report any further developments on existing matters.

##### a) Applications:

Planning Application Number	Proposal	Address
FUL/000093/26	RESUBMISSION OF PREVIOUS REFUSAL OF FUL/000157/25 (REFUSED 10/12/2025) FOR ADDITIONAL USE AS AN EMERGENCY ACCOMMODATION/HOUSING. FOR FULL RESIDENTIAL USE, IN RETROSPECT, FOLLOWING OCCUPANCY OF ALL 57 NO. UNITS.	Old Tavern, Mostyn, Holywell, CH8 9DX

\* Report accurate at time of dissemination – additional applications may be presented at the meeting and duly recorded within the minutes.

\* Viewing of the applications on the Flintshire County Council website is recommended.  
<https://planning.agileapplications.co.uk/flintshire>

##### b) Decisions:

None

##### c) Updates:

None

##### d) Other matters:

Members to consider a response to the Planning Enforcement consultation circulated by Flintshire County Council.

#### 8. Accounts & Finances:

To approve the January 2026 accounts paid:

Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
28/09/2025	Philip Jones Computers	Remote assistance	£70.00	BACS	Delegated powers (within budget)	82	#32
12/01/2026	Cllr Mike Lewis-Jones	Nov 25 meeting refreshments	£4.00	BACS	25/14	83	#4
31/12/2025	L&G Trees, Gwenfair Webb	2 x xmas trees	£110.00	BACS	25/89	84	#42
19/01/2026	Pleasers jewellers	Engraving CE award	£15.00	CARD	25/106	85	#132
23/01/2026	Multiple	Staffing costs	£1,155.88	BACS	25/14	86-87	*** /
26/01/2026	Ionos Cloud Ltd	Monthly hosting fee	£7.20	DD	25/14	88	#141
		<b>Total</b>	<b>£1,362.08</b>				

\*Payments may have been made using email authorisation/pre-authorisation (Financial Regulations 6.6)

#### To review February 2026 accounts for payment:

Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
09/02/2026	Prestige Flowers	Gift to Chair	£31.48	CARD	Chair's allowance (Vice)	89	^^^
22/01/2026	Mega Electrical Ltd	Christmas lighting install/storage	£540.00	BACS	to be authorised at meeting	90	#42
01/02/2026	Mostyn Community Centre	Meeting Room hire	£180.00	BACS	to be authorised at meeting	91	#63
19/01/2026	Mostyn Community Centre	2 x event drop in/xmas	£60.00	BACS	to be authorised at meeting	92	#42, #63
25/02/2026	Multiple	Staffing costs	£1,155.88	BACS	25/14	93-94	*** /
		<b>Total</b>	<b>£1,967.36</b>				

\*Report accurate at time of dissemination – additional payments may be presented at the meeting and duly recorded within the minutes.

POWER TO MAKE PAYMENTS		
Salaries	LGA 1972 s.112(2)	*** /
Chairmans allowance	LGA 1972 ss. 15(5) & 34(5)	^^^
Anything conducive to discharge of councils functions	LGA 1972 s.111	#4
Computer; purchase & maintenance of, purchase of software	LGA 1972 s.137	#32
Entertainment, provision of	LGA 1972 s.144	#42
Hire of hall or room	LGA 1972 s. 134(4)	#63
Village events	HA 1980 s.96	#132
Web site; creation & running costs	1923 LGA 1948 s.133(2)	#141

**January 2026 Income:**  
None

#### 9. Police matters:

Members to report matters arising.

#### 10. Lighting & Streetscene:

Members to report additional matters arising.

## 11. Environmental Matters:

Councillor Ray Knight to report on any matters arising.

## 12. Financial Assistance applications:

Members to consider the applications attached. There has been one donation made in the current financial year for £500 (FCC additional play provision) with a budget of £3000 remaining.

### 2045-2025 donations:

Organisation	Donation
Mostyn Community Centre	£2,300.00
Mostyn Arts & Crafts	£250.00
Mostyn Food Bank	£475.00
Ysgol Bryn Pennant - swimming lesson transport	£475.00
	<b>£2,550.00</b>

### 2025-2026 applications:

Holywell leisure Centre	not specified
Urdd National Eisteddfod	not specified
Air Ambulance	not specified
Mostyn Arts & Crafts	£200.00
Mostyn Community Centre	£2,500.00
Mostyn Food Bank	£250.00
Ysgol Bryn Pennant	£250.00
Robert Davis memorial garden	£1,000.00
<b>Total</b>	<b>£4,200.00</b>

## 13. Audit 23-24 & 24-25 Conclusion:

(Members to refer to documents attached)

Both audits have been returned as “unqualified” meaning no matters of concern. However 2 points have been noted:

### 23-24:

#### Other matters and recommendations

I draw the Council's attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council:

#### Misclassification of expenses

We noted in our work on staff costs that the home office allowance paid to the clerk was included under Line 6, 'Other payments' on the annual return. This is a misclassification, and the amount of £312 should have instead been included under the 'Staff costs' line of the return (line 4), giving a new total of £11,630.

#### Transactions with insufficient supporting evidence

We identified that two of our sampled transactions did not have sufficient appropriate supporting evidence.

We recommend that the council ensures that there is an audit trail for each transaction it enters into, especially in the form of invoices, or if an invoice is not available, then other supporting documentation such as correspondence trails and bank statements showing transactions.

The Clerk will be disputing these matters as internal auditors state this conclusion is incorrect. In addition, the clerk believes there is a financial trail for all payments made.

**Other matters and recommendations**

I draw the Council's attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council:

**Developing a Vision for the Community**

I draw attention to the negative response to assertion 1 in the Annual Governance Statement. In exercising its statutory functions, the Council will benefit from having a clear vision for its community that has been developed in partnership / consultation with all sections of the community. Developing this vision will help inform Council plans, budgets, activities risks to achieving its objectives to ensure the Council best works with and in the interests of the community.

Further information is provided in the Finance and Governance Toolkit for Community and Town Councils.

There are no further matters I wish to draw to the Council's attention.

Members are invited to comment on this recommendation.

**14. Community Drop in Event:**

- a) Members are requested to consider the date of the next event.
- b) Members to consider members attendance and format of event.

**15. County Councillors reports:**

To receive County Councillor updates on any relevant County issues not otherwise covered on the agenda.

**16. Community Councillors reports:**

To receive Community Councillor updates from members.

**17. Close of Meeting:**

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