

# Cyngor Cymuned Mostyn Mostyn Community Council



## Minutes of Full Council Hybrid Meeting of Mostyn Community Council held in Mostyn Community Centre on 20th October 2025 / 20ed Hydref 2025

### 25/93 a) To record attendance:

**Chair:** Megan Howells

**Members:** Mike Lewis-Jones, David Seddon, Ray Knight, Alex Barons, Hayley Jones, Steven Tomlinson, Patrick Heesom, Pamela Banks & Steve Upton (member of public until co-opted, item 4)

**Officers:** Collette Lowry (Clerk & Responsible Financial Officer)

**Members of the Public:** 1

### b) Apologies for absence:

Members accepted apologies and reason for absence from Councillor Tom Beal.

### 25/94 Chair's Remarks:

There were no such reports.

### 25/95 Declarations of interest:

To receive any declarations made by Members in accordance with Council's Code of Conduct.

Councillor Meg Howells declared a personal interest for agenda item 4. She did not vote on the matter.

### 25/96 Member Co-option (Mostyn ward):

Members to review the information provided by applicants and to direct any enquiries to applicants (if present) prior to members being requested to propose/second motion for each applicant.

Members reviewed the co-option letters of interest and heard further information from those applicants present. Members then proposed and voted on the applicants.

**IT WAS RESOLVED:** for Steve Upton to be co-opted on to the community council. Councillor Upton then signed the declaration of acceptance in the presence of the Clerk and rejoined the meeting as a member.

### 25/97 Public Speaking:

None

### 25/98 Minutes & Meetings:

- To approve the minutes of the 15th September 2025 full council meeting.
- To receive any updates arising from those minutes.

**IT WAS RESOLVED:** to approve the minutes of the 15<sup>th</sup> September 2025 full council meeting as an accurate record and would be signed by the Chair of the Council.

### 25/99 Clerk's Updates, Requests and Communications:

The Clerk reported that:

- The SLCC Clwyd branch meeting was attended on 30<sup>th</sup> September. Topics of discussion included Audits, professional development, Section 6 duties and a need for the reintroduction of County Forums due to lack of communication from local authorities.
- It is a statutory requirement for councils to display their external audit conclusion on websites by 30<sup>th</sup> September of each year. However, Audit Wales had again not completed the return within this deadline. A public notice had been issued on the website to state this.
- The reports from the Summer Playscheme (attached), showed an overall attendance of 211 over the 6 weeks.
- Suggestions received from the recent drop in event included requests for another waste bin near the bus stop opposite the shops, another zebra crossing on Ffordd Pennant near the bungalows, resurfacing of road up to Lime Bank and cameras near the school to prevent fly-tipping.

**Requests:**

- One Voice Wales training – members to resolve to fund the costs of members training if required (list of current modules attached)
- Members to resolve to purchase a remembrance wreath to be laid at Mostyn Christchurch by nominated member.  
**IT WAS RESOLVED:** to purchase a wreath.
- SLCC and One Voice Wales Joint Event 2025. This event is an especially important one for councils given that it focuses on key topic areas such as future priorities for the local council sector, the latest on the external audit process, employment law update, training update, councillor allowances and biodiversity.

**IT WAS RESOLVED:** for the Clerk to attend the event.

**Email Communications:**

<b>Email Communications</b>	
13/10/2025	Clerk
	Match funding meeting dates
13/10/2025	Flintshire County Council
	Town & Community Councils Joint Standards Committee
13/10/2025	One Voice Wales
	Wrexham/Flint Area Committee Meeting Minutes
13/10/2025	One Voice Wales
	Webinars - Keep Wales Tidy
13/10/2025	One Voice Wales
	E Bulletin Issue 10
13/10/2025	Uniper
	Connah's Quay Low Carbon Power Examination
14/10/2025	Flintshire County Council
	Consultation - Draft C&E Strategy
14/10/2025	Flintshire County Council
	Let's Talk: Living in Flintshire
15/10/2025	Planning Aid Wales
	Planning Events
15/10/2025	One Voice Wales
	Briefing Paper: Making Wales a nation of Age-Friendly Communities

Members noted the email communications received throughout the previous month.

**25/100 Planning Matters:**

**a) Applications:**

Planning Application Number	Proposal	Address
FUL/000654/25	THE HOME WILL REMAIN THE SAME IN APPEARANCE, IT IS INTENDED TO BE USED SUBJECT TO APPROVAL AS AS REGISTERED CHILDREN'S HOME, TO PROVIDE A HOME FOR UP TO FOUR CHILDREN. THERE WILL BE 1 MEMBER OF STAFF PER CHILD 24 HOURS PER DAY, WHEN FULLY OCCUPIED 8 PEOPLE WILL BE ON THE SITE	Cwm Y Graig , Rhewl Mostyn, Holywell, CH8 9QF

Members discussed the application and the potential hazards of the property considering the intended use but recognised the need for such properties.

**IT WAS RESOLVED:** to delegate further research and opinion to the members of the planning committee.

**b) Decisions:**

None

**c) Updates:**

- The Clerk reported she had made contact with Becky Gittins MP re planning matters and Flintshire County Council planning department regarding outstanding queries and officer visit. The Chief Executive had also been invited to a future meeting regarding these matters.

**IT WAS RESOLVED:** to contact the Planning Department again to organise a group meeting as it had been suggested for only the Clerk to meet initially.

- Councillor Pam Banks also reported that senior officers of the Planning Department were to investigate the issues on the Coast Road.

**25/101 Accounts & Finances:**

**To approve the September 2025 accounts paid:**

Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
26/08/2025	Ionos Cloud Ltd	Monthly hosting domain fees	£7.20	DD	25/14	46	#141
15/09/2025	Earl Haig Poppy Appeal	VJ day wreath	£20.00	CHQ	25/63	47	#5
03/09/2025	Ecotricity	August streetlighting electricity	£168.46	DD	25/14	48	#80
16/09/2025	Eventbrite	Cllr D. Seddon - Planning Aid Wales event	£20.00	CARD	delegated powers	51	^^**
25/09/2025	Multiple	Staffing costs	£1,155.88	BACS	25/14	52-53	***/
15/09/2025	Tesco	Summer scarecrow prizes	£150.00	CARD	25/70	54	#132
		<b>Total</b>	<b>£1,521.54</b>				

\*Payments may have been made using email authorisation/pre-authorisation (Financial Regulations 6.6)

**IT WAS RESOLVED:** to note and approve the accounts paid in September 2025.

**To review October 2025 accounts for payment:**

<b>To authorise October 2025</b>							
<b>Invoice date</b>	<b>Supplier</b>	<b>Item</b>	<b>Amount inc VAT</b>	<b>Form of payment</b>	<b>Minute reference</b>	<b>Slip ref:</b>	<b>Power</b>
26/09/2025	Ionos Cloud Ltd	Monthly hosting domain fees	£7.20	DD	25/14	55	#141
08/09/2025	Flintshire County Council	Summer 25 Playscheme	£2,203.20	BACS	24/122	56	#114
12/10/2025	Cllr Mike Lewis-Jones	Sept meeting refreshments & drop in	£7.99	BACS	25/14	57	#4
07/08/2025	NMWALC	Annual membership	£50.00	BACS	25/82	49	#144
30/06/2025	SLCC	Annual membership	£300.00	BACS	25/82	50	#144
09/10/2025	Viking Ltd	Office consumables	£9.53	BACS	to be authorised at meeting	58	#4
09/10/2025	Viking Ltd	Printer ink	£73.79	BACS	to be authorised at meeting	59	#4
21/10/2025	HSBC	Monthly bank charges	£0.40	DR	25/14	60	#4
25/09/2025	Multiple	Staffing costs	£1,155.88	BACS	25/14	61-62	***/
13/10/2025	Earl Haig Poppy Appeal	Remembrance day wreath	£20.00	CHQ	to be authorised at meeting	63	#5
14/10/2025	Confidential	Members allowances	£208.00	BACS	25/18	64	^^**
		<b>Total</b>	<b>£4,035.99</b>				

**IT WAS RESOLVED:** to approve the accounts submitted for payment in October 2025.

<b>POWER TO MAKE PAYMENTS</b>		
<b>PURPOSE</b>	<b>AUTHORITY</b>	<b>CODE</b>
Salaries	LGA 1972 s 112(2)	***/
Members' basic allowance	LA (MA (E R 2003 SI 2003/1021 & SI 2004/2596	****
Training	LGA 1972 s.111	*****
Anything conducive to discharge of councils functions	LGA 1972 s.111	#4
Anything for the benefit of the inhabitants	LGA 1972 s.137 if >E2k also s.137A)	#5
Lighting of highways, footpaths	PCA 1957 ss.3(1) & 7, HA 1980 s.301	#80
Loan to village hall	1976 s.19(3)	#84
Recreational facilities; provision of Rec line facilities; provision of	1976 s.19(3)	#114
Village events	HA 1980 s.96	#132
Web site; creation & running costs	1923 LGA 1948 s.133(2)	#141
a local authority shall have power to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions	LGA 1972 s.111	#144

### **September 2025 Income:**

<b>Date</b>	<b>Description</b>	<b>Supplier / customer</b>	<b>Total</b>
03/09/2025	Shared SLCC membership fees reimbursement	Shotton Town Council	£194.59
05/09/2025	Gross Interest	HSBC bank	£118.63
			<b>£313.22</b>

**IT WAS RESOLVED:** to note the income received for September 2025.

### **Other Financial Matters:**

An invoice had been received from Mega Electrical which was not itemised.

**IT WAS RESOLVED:** for the Clerk to identify the lighting column as a community council asset and pay the invoice should this be the case.

**25/102 Police matters:**

- a) The Clerk reported that police had taken steps to assess speed monitoring within the village within the last month.
- b) Members to report matters arising.  
Members reported the ongoing matter of motorbikes and that no reply had been received for the request of a speed van.

**25/103 Lighting & Streetscene:**

Members to report additional matters arising.

Councillor David Seddon requested a repeat order of dog waste bags to replenish the dispensers.

**IT WAS RESOLVED:** for the Clerk to place an order with JRB Enterprises.

**25/104 Environmental Matters:**

Councillor Ray Knight to report on any matters arising.

Councillor Knight reported he was to attend the Local Environmental webinar but was unable to attend a further Green Space & Diversity event.

**IT WAS RESOLVED:** to note this information.

**25/105 Quarter 2 Bank Reconciliation & Budget Analysis:**

- a) Members to note the reports for Quarter 2 (attached)

Quarter end bank reconciliation records:

- £10,000 in current account.
- £40,598.28 in feeder account to cover invoices through to December  
This total currently includes £12,516 statutory general reserves & £15,650 in ear marked reserves.

- b) Members to resolve a date for forthcoming budget meeting (November) which will be an opportunity for members to input projected expenditure.

**IT WAS RESOLVED:** to note the reports and to discuss the first draft of the 2026-27 budget at the following November full council meeting.

**25/106 Community Endeavour Awards:**

Members to consider the nominations attached with a view to presenting an award at the November full council meeting.

**IT WAS RESOLVED:** for the couple who consistently litter picked the area of the Lletty hill to receive a Community Endeavour award and for ex Councillor, Kristina Howells be presented with flowers for her community efforts as a resident and councillor over the years from the Chair's allowance.

**25/107 Match Funding:**

A match funding meeting has been arranged on site for Wednesday 22<sup>nd</sup> October at 4.30pm.

**IT WAS RESOLVED:** to note the information.

**25/108 Halloween Competition:**

The best dressed Halloween garden entries would close on 30<sup>th</sup> October with judging to take place on 31<sup>st</sup> October. Members to resolve to approve the prizes of £100, £50, £25 vouchers respectively and to decide on members to judge. The entry list to be circulated to members in due course.

**IT WAS RESOLVED:** to approve the prizes in the form of Tesco vouchers with the Chair, Vice Chair & County Councillor to judge the gardens.

**25/109 Review of Christmas 2025 Planning:**

Members to confirm date of Christmas party.

Members discussed options for the Christmas arrangements.

**IT WAS RESOLVED:**

- To seek an alternative tree support for the Rhewl Christmas tree and to investigate if power could be sourced from the lamp post by the noticeboard.  
Alternatively, to request permission to display the tree at the bottom of the Rhewl hill and ask local businesses for financial assistance.
- To approach Pennant Park or Lord Mostyn to either host a children's Christmas party or for financial assistance.

**25/110 County Councillors reports:**

To receive County Councillor updates on any relevant County issues not otherwise covered on the agenda.

There were no such additional reports.

**25/111 Community Councillors reports:**

To receive Community Councillor updates from members.

There were no such additional reports.

**25/112 Close of Meeting:**

Chair closed the meeting at 7.21 pm

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