

Cyngor Cymuned Mostyn Mostyn Community Council



Note: The following meeting will be a hybrid meeting. If members of the public or press wish to attend remotely, they should use the following link or email the clerk: clerk@mostyn-council.wales for further guidance.

https://teams.microsoft.com/l/meetup-join/19%3ameeting_M2ZIMjJhYTgtYzkxOS00NWUzLTliN2MtNjI1YTExOWQ0NzVm%40thre-ad.v2/0?context=%7b%22Tid%22%3a%225fec017c-33a8-4a7e-843d-04d2b760c2ef%22%2c%22Oid%22%3a%226fc705e4-5b29-4b49-84c5-54f78ba9aa2d%22%7d

Dear Councillor / Annwyl Gynghorydd,

You are summoned to a hybrid meeting of Mostyn Community Council to be held at Mostyn Community Centre on Monday 19th January 2026 at 6.00 pm. The meeting will consider the items below:

A handwritten signature in black ink, appearing to be 'Collette'.

Mrs Collette Lowry – Clerk / Clerc

Agenda 19th January 2026 / 19ed Ionawr 2026

1. a) **To record attendance:**
b) **Apologies for absence:**
2. **Chair 's Remarks:**
3. **Declarations of interest:**
To receive any declarations made by Members in accordance with Council's Code of Conduct.
4. **Community Endeavour Awards presentation:**
5. **Public Speaking:**
None
6. **Minutes & Meetings:**
 - a) To approve the minutes of the 17th November 2025 full council meeting.
 - b) To receive any updates arising from those minutes.
7. **Clerk's Updates, Requests and Communications:**
The Clerk reports that:

- A winter kit should have been delivered to the community centre and the salt bin at Tre Mostyn had been ticketed for repair/replenishment.
- She attended SLCC Clwyd branch meeting 17/12/25.
- There is still an issue with Ecotricity not invoicing for Streetlighting since September 2025.

Email Communications:

13/01/2026	Welsh Government	Roll-out of chickenpox vaccine begins
14/01/2026	One Voice Wales	Training dates
14/01/2026	One Voice Wales	OVW/Planning Aid Wales joint event
14/01/2026	Planning Aid Wales	Training event
14/01/2026	One Voice Wales	Senedd Cymru (Disqualification) Order 2025 - Notification of Order being made
14/01/2026	HyNet Hub	Point of Ayr Cable Route Foreshore Works Proposed Development – Project Update: Planning consent granted!
14/01/2026	Planning Inspectorate	Peak Cluster CCS Pipeline - EIA Scoping Consultation and Notification

*Members are welcome to raise an agenda item regarding any topics emailed throughout the month.

8. Planning Matters:

Members to report any further developments on existing matters.

a) Applications:

Planning Application Number	Proposal	Address
FUL/001082/25	PROPOSED RE-ORDERING TO DOWNING COTTAGE TO INCLUDE RE-ROOFING, EXTENSION WORK AND THE ERECTION OF A NEW GARAGE.	DOWNING COTTAGE, Whitford, Holywell, CH8 9EQ
FUL/001019/25	CHANGE OF USE OF PART OF BARN TO PROVIDE ANNEX ACCOMMODATION TO MAIN RESIDENCE.	PENGWIBNANT, Mertyn Downing Lane, Maes Pennant, Holywell, CH8 9EP

* Report accurate at time of dissemination – additional applications may be presented at the meeting and duly recorded within the minutes.

* Viewing of the applications on the Flintshire County Council website is recommended.
<https://planning.agileapplications.co.uk/flintshire>

b) Decisions:

FUL/000570/24	Proposed construction of a new vehicular access for the management of the woodland and agricultural area	Land off Ffordd Pennant, Maes Pennant, Holywell, CH8 9PJ	Refused
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c) Updates:

None

d) Other:

- Members to consider collective response to Pipeline consultation.

- Members to resolve membership of planning committee. (originally 5 members)

9. Accounts & Finances:

To approve the November/December 2025 accounts paid:

Payments made November 2025							
Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
07/11/2025	Cllr Mike Lewis-Jones	Oct 25 meeting refreshments	£1.65	BACS	25/14	68	#4
07/11/2025	Mega Electrical Ltd	Lletty hill streetlight repair	£98.50	BACS	25/101	69	#80
12/11/2025	JRB Enterprise Ltd	Dog waste bags	£111.62	CARD	25/103	70	#4
25/11/2025	Multiple	Staffing costs	£1,155.88	BACS	25/14	72-73	***
		Total	£1,367.65				
Payments made December 2025							
Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
26/11/2025	Ionos Cloud Ltd	Monthly hosting domain fees	£7.20	DD	25/14	74	#141
02/12/2025	Cllr Pam Banks	Christmas party reimbursement	£250.00	BACS	25/128	75	#42
03/12/2025	Cllr Pam Banks	Christmas party reimbursement	£500.00	BACS	25/128	76	#42
18/12/2025	Cllr Mike Lewis-Jones	Christmas tree lights reimbursement	£30.95	BACS	25/128	77	#42
21/12/2025	HSBC	Monthly bank charges	£0.40	DR	25/14	78	#4
24/12/2025	Multiple	Staffing costs	£1,155.88	BACS	25/14	79-80	***
26/12/2025	Ionos Cloud Ltd	Monthly hosting fees	£7.20	CARD	25/14	81	#141
		Total	£1,951.63				

*Payments may have been made using email authorisation/pre-authorisation (Financial Regulations 6.6)

To review January 2026 accounts for payment:

To authorise January 2026							
Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
28/09/2025	Philip Jones Computers	Remote assistance	£70.00	BACS	Delegated powers (within budget)	82	#32
12/01/2026	Cllr Mike Lewis-Jones	Nov 25 meeting refreshments	£4.00	BACS	25/14	83	#4
19/01/2026	Pleasers jewellers	Engraving CE award	£15.00	CARD	25/106	85	#132
23/01/2026	Multiple	Staffing costs	£1,155.88	BACS	25/14	86-87	***
		Total	£1,244.88				

POWER TO MAKE PAYMENTS

Salaries	LGA 1972 s.112(2)	***
Anything conducive to discharge of councils functions	LGA 1972 s.111	#4
Computer; purchase & maintenance of, purchase of software	LGA 1972 s.137	#32
Entertainment, provision of	LGA 1972 s.144	#42
Lighting of highways, footpaths	PCA 1957 ss.3(1) & 7, HA 1980 s.301	#80
Village events	HA 1980 s.96	#132
Web site; creation & running costs	1923 LGA 1948 s.133(2)	#141

*Report accurate at time of dissemination – additional payments may be presented at the meeting and duly recorded within the minutes.

December 2025 Income:

Date	Description	Supplier / customer	Total
05/12/2025	Gross Interest	HSBC bank	£132.42
30/12/2025	Flintshire County Council	Precept (3 of 3)	£13,882.33
			£14,014.75

Other Financial Matters:

- a) Members to retrospectively resolve the payment of a further £250 towards the expenditure of the 2025 Christmas party.
- b) Members to inform Clerk of any One Voice Wales training/events required.

10. Police matters:

- a) Members to report matters arising.

11. Lighting & Streetscene:

- a) Members to report additional matters arising.

12. Environmental Matters:

Councillor Ray Knight to report on any matters arising.

13. Financial Assistance applications:

Members to consider the applications attached. There has been one donation made in the current financial year for £500 (FCC additional play provision) with a budget of £3000 remaining.

2045-2025 donations:

Organisation	Donation
Mostyn Community Centre	£2,300.00
Mostyn Arts & Crafts	£250.00
Mostyn Food Bank	£475.00
Ysgol Bryn Pennant - swimming lesson transport	£475.00
	£2,550.00

2025-2026 applications:

Holywell leisure Centre	not specified
Urdd National Elsteddfod	not specified
Air Ambulance	not specified

*Should more applications be received, this will be considered at the February full council meeting.

14. Skatepark Update:

Members to note report from Gwella regarding the condition of the skatepark:
Following on from our site meeting to discuss the skatepark at Maes Pennant, Mostyn and the proposal to re-purpose the tarmac area into a Multi-Use Games Area, we have recently carried out the internal and external inspections of the metal skate ramps and in our opinion the Skate ramps have come to the end of their economic life after more than 22 years of operation.

The recent structural investigations underneath the ramps have indicated that corrosion of the steel ramps is occurring and this, in turn, is impacting negatively on the riding surface, especially for small wheels such as on scooters and skateboards. Settlement of the steel ramps has caused the tarmac surface to sink which, again, affects the riding experience.

With this in mind the proposal is to safely remove the skate ramps, repair the sunken areas of tarmac and then install two kickback goals along with new coloured surface sports graphics, this can be funded from the Play grant described as follows:-

The most recent assessment, covering the period 2025–2028, was submitted to Welsh Government in June 2025. Alongside the assessment, an action plan was developed to address any gaps or shortfalls identified in play provision across the county.

To support the delivery of these improvements, Welsh Government has allocated £250,000 in capital funding to the local authority for the current year. One of the key projects benefiting from this investment is the enhancement of play facilities at Maes Pennant, Mostyn, £25,000 has been allocated to this project.

Members are requested to formally approve this proposal. (previously circulated via email throughout recess).

15. Community Play Box Project:

Flintshire County Council Youth & Play are pleased to offer an exciting opportunity through their Community Play Box Project, which aims to bring mobile, flexible play opportunities directly to local communities. As part of the Play Sufficiency Assessment 2025 – 2028 plan they have received a capital grant to fund the Play Boxes and all resources, making this a cost-free initiative for councils.

For context, a Play Box is a fixed resource filled with a variety of play equipment suitable for children of different ages. (See attached for scale).

It can be used for:

- Pop-up play sessions
- Community events
- Enhancing the play environment in local parks and open spaces
- Supporting well-being, inclusion, and active play

As part of this fully funded initiative, they will supply the play box and all equipment, along with a lock code/key for access. This project is designed to help communities connect, encourage outdoor play, and promote children's wellbeing, without any financial cost to the council.

Members are requested to consider requesting a play box and if so, to consider where it should be housed.

16. Quarter 3 bank reconciliation & reports:

Members to review the attached documents containing Quarter 3 bank reconciliation, earmarked reserves, annual budget and nominal ledger reports.

17. Precept decision:

- a) Press and Public:

To consider the exclusion of the public and press for the following item which includes staffing matters: Item 15(b).

- b) Members to consider the final budget attached as presented previously in November 2025.

18. Community Drop in Event:

- a) Members are requested to consider the date of the next event.
- b) Members to consider members attendance and format of event.

19. Summer Playscheme Update:

Members to view the information provided by Darren Morris – (Flintshire Playscheme) and agree on arrangements for forthcoming year.

20. FLVC Community Key Fund:

The Flintshire Community Key Fund is now open for applications.

The fund forms part of the Flintshire Prosperous Communities Fund, delivered in partnership by Cadwyn Clwyd and Flintshire Local Voluntary Council (FLVC), and is designed to support community-led and community-owned venues, facilities, spaces and projects across Flintshire.

What is the aim of the fund?

The programme aims to:

- Spread opportunities and improve public services, particularly where they are weakest
- Restore a sense of community, local pride and belonging
- Empower local leaders and communities, especially in areas lacking local agency

Who can apply?

Applications are welcomed from:

- Community and Town Councils
- Voluntary and community groups
- Registered charities
- Social enterprises (not-for-profit)
- Co-operatives

What funding is available?

1. Pre-Project Development Funding (Revenue) – up to £5,000

To support early-stage project development, including:

- Feasibility studies
- Specialist consultancy (e.g. architects, surveyors)
- Exploring new community ventures or asset transfers

2. Community Key Fund (Capital) – up to £35,000

To support projects that:

- Provide or improve community spaces (village halls, community centres, green spaces)
- Support locally owned renewable energy and waste management
- Create or enhance community green spaces and biodiversity
- Deliver community-led arts, culture, heritage and creative activities
- Improve access to local sports facilities
- Provide digital infrastructure within community-owned assets

- Deadline: Sunday 8th June 2025

Members to consider suitable projects to propose at a future full council meeting.

21. Heritage Leaflet for Mostyn/Llanerch y Mor:

Isobel Smith - Countryside and Coast Development Officer has approached the council regarding the following:

We are looking to establish what archive material exists - which could potentially inform the production of a digital/physical leaflet on the history and heritage of Mostyn/Llanerch y Mor, as part of the UKSPF externally funded 'Connecting Coast to Countryside' project.

Understanding what exists/is available/who is in possession of the archive/historical documentation will help dictate the extent of work to be undertaken/research required to pull a leaflet together – and the timescale for doing so.

If any members are able to provide any information/suggestions of useful contacts for archive materials/content/information please inform the Clerk.

22. County Councillors reports:

To receive County Councillor updates on any relevant County issues not otherwise covered on the agenda.

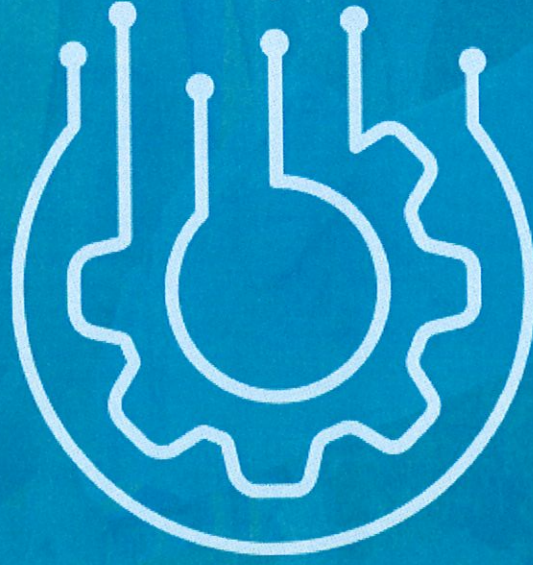
23. Community Councillors reports:

To receive Community Councillor updates from members.

24. Close of Meeting:

FLINTSHIRE SUMMER PLAYScheme 1-YEAR COSTS

The following costings outline the commitment expected from your Town or Community Council for the year 2026. Opting for a yearly rolling agreement means that our service will strive to maintain affordability and competitiveness in the future. However, we cannot guarantee that the costs will remain the same as those outlined in the 3-year cycle, as we are committing to those prices. These annual costs will be determined based on the prevailing economic conditions during the budgeting period.



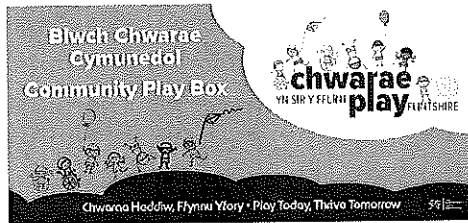
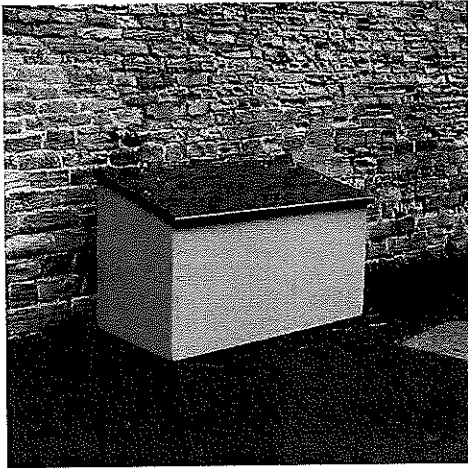
2026

3-week scheme
£2,533.70
6-week scheme
£5,067.36

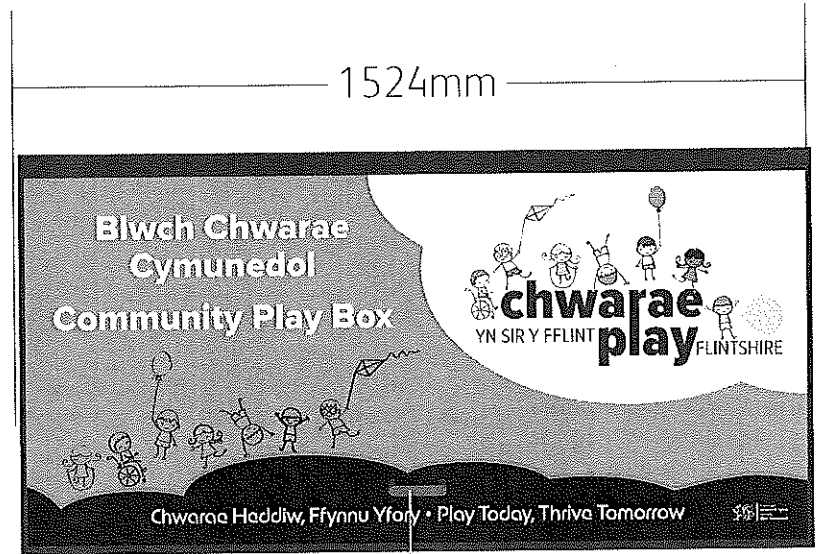
All prices include the following:

- 1 Site location (costs are per site location)
- 5 sessions per week
- 2 hours of supervised play
- 2 members of staff*
- Contributions towards; Equipment, van hire, supervisor roles, and training
- *Staff ratio is 1:13 and therefore additional staff may be required at bigger sites at an additional cost of £185.00 per week, per member.

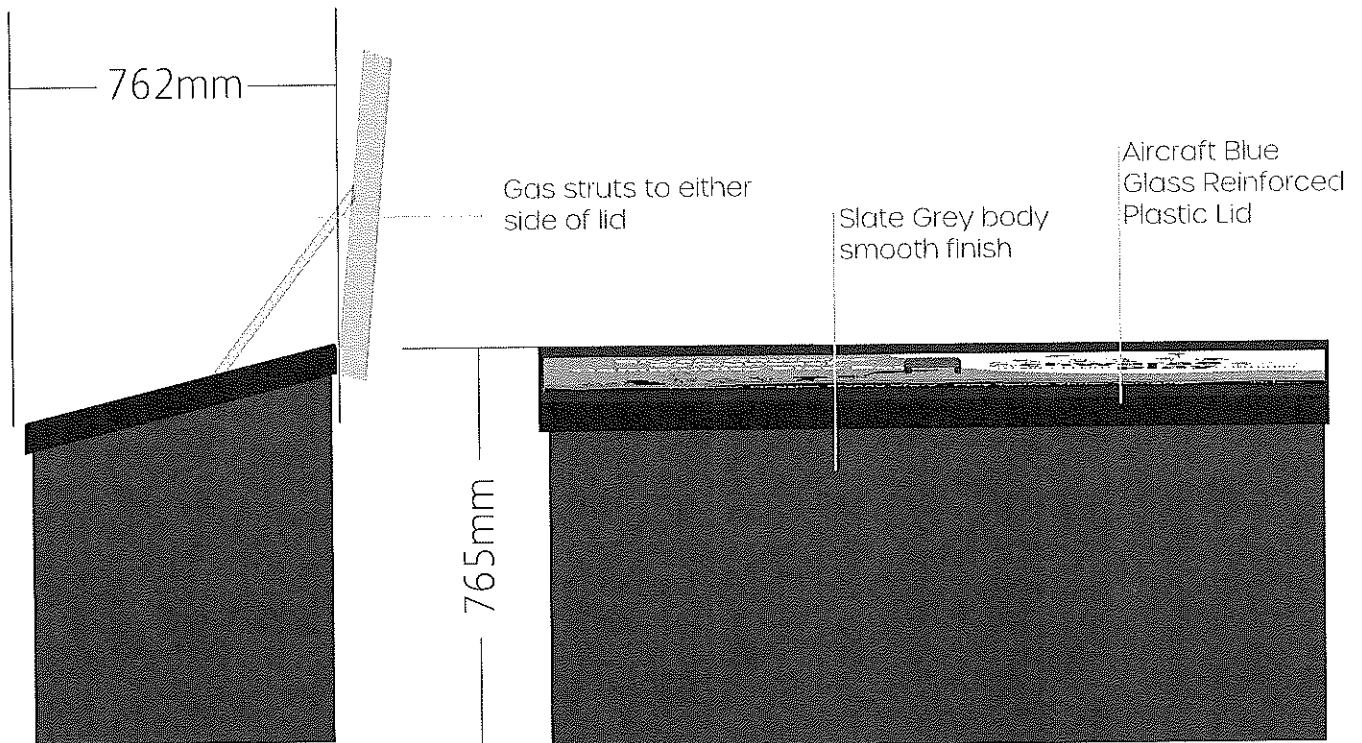




AW3848/V
- Flintshire Community Play Box
- 1500mm x 700mm



Handle - fitted after
vinyl artwork



I certify that the above artwork is the correct representation of my order, that I have checked all sizing and colour references, and as such I approve the above for production

Signature: _____ Name: _____ Date: _____

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Mostyn Community Council Financial Assistance Policy

Mostyn Community Council budgets a sum of money every year for discretionary grants to voluntary and not for profit organisations, meeting the needs of residents of the Mostyn community .

These grants are limited and are made available to organisations that address a demonstrable need for financial assistance.

The Council considers such grants once per year in January unless the application is time sensitive.

Please note that there is a limited budget set aside each year for community grants. In order to assist as many eligible groups and organisations as possible, the sum applied for may not necessarily be the amount received.

Mostyn Community Council grants are made for the benefit of people and projects local to the Mostyn community. The grants are not intended to support everyday running costs but to enhance activities and enable the participation of more local people.

Mostyn Community Councils Financial Assistance Small Grants Scheme will **NOT** fund:

- Individuals
- Profit making/commercial organisations
- Running costs
- Political or religious campaigns
- Statutory bodies to fund core services
- Retrospectively

Forms can be requested by emailing clerk@mostyn-council.wales

Applications should be received the month prior to the corresponding meeting. (December)

Applicants must provide copies of their annual accounts, a recent bank statement (last 6 months) and the group's constitution to support their application. Financial support is confined to local organisations.

- Financial support to outside organisations and events is only considered when residents of the Council's area are participating or there is direct benefit to the community.
- All applications received meeting the criteria are considered.
- Private individuals cannot be considered for financial assistance of any kind. Payments will only be made to a properly constituted group, club or society.
- Only one grant application per organisation may be made in any one financial year although successful and unsuccessful applicants may apply again in subsequent years.
- Applicants agree to acknowledge the contribution that has been made by the Council in publicity or promotional material.

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- Any money not used for its intended purpose must be returned to the Council via the Clerk and Financial Officer.

Applications must be made via the application form.

- Completed applications should be sent to the Clerk along with the relevant documentation.
- Applicants will be notified by letter/email of the outcome and if successful will be required to return a slip to confirm receipt of the grant awarded.
- Successful applicants are encouraged to provide feedback to the Council and submit a written report outlining how the money awarded was spent. This report should be provided to the Council within 6 months of the grant being awarded. Failure to provide this could jeopardise future funding requests.
- Successful applicants will be paid via BACS. It is the applicant's responsibility to provide correct payment details at time of application.

The following legislation applies to the awarding of discretionary grants:

- Local Government Act 1972, Section 137, Power of local authorities to incur expenditure for certain purposes not otherwise authorised, Subsection 1, A local authority may, subject to the provisions of this section, incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants.
- Local Government (Miscellaneous Provisions) Act 1976, Section 19, Recreational Facilities, Subsection 3, A local authority may contribute by way of grant or loan towards the expenses incurred or to be incurred by any voluntary organisation in providing any recreational facilities.