

Cyngor Cymuned Mostyn Mostyn Community Council



Note: The following meeting will be a hybrid meeting. If members of the public or press wish to attend remotely, they should use the following link or email the clerk: clerk@mostyn-council.wales for further guidance.

https://teams.microsoft.com/join/19%3ameeting_MGFIMWZIODItZjBkNS00Yjk4LWE4YzltNzhjOTM1NWZkMzI2%40thread.v2/0?context=%7b%22Tid%22%3a%225fec017c-33a8-4a7e-843d-04d2b760c2ef%22%2c%22Oid%22%3a%226fc705e4-5b29-4b49-84c5-54f78ba9aa2d%22%7d

Dear Councillor / Annwyl Gynghorydd,

You are summoned to a hybrid meeting of Mostyn Community Council to be held at Mostyn Community Centre on Monday 15th September 2025 at 6.00 pm. The meeting will consider the items below:

A handwritten signature in black ink, appearing to be 'CL' or similar, representing Mrs Collette Lowry.

Mrs Collette Lowry – Clerk / Clerc

Agenda 15th September 2025 / 15ed Medi 2025

1. a) **To record attendance:**
b) **Apologies for absence:**
2. **Chair 's Remarks:**
3. **Declarations of interest:**
To receive any declarations made by Members in accordance with Council's Code of Conduct.
4. **Public Speaking:**
None
5. **Minutes & Meetings:**
 - a) To approve the minutes of the 21st July 2025 full council meeting.
 - b) To receive any matters arising from those minutes.
6. **Clerk's Updates, Requests and Communications:**
The Clerk reported that:

- A report has been received from a resident regarding dangerous parking on the junction of Bod Hyfryd/Lletty Hill. Neither Flintshire County Council nor the police accept liability.
- The council has currently got 2 applicants for the councillor vacancy. The decision is to be made at October full council.
- Fit, Fed & Read statistics for the 2025 summer break:
Number of sessions delivered – 5
Number of people attended – 278
Average people per session – 56

Requests:

- Members are reminded to seek nominees for the 2025 Community Endeavour Awards to be presented at November full council meeting.
- Members are reminded to inform the clerk of any training modules they wish to attend.
- Match funding meeting options (skate park/play equipment) – members are requested to select most suitable date from options provided by the clerk.
- Health Review (carried over from July meeting) – any members interested in being involved to consult with the clerk for a suitable meeting date/time.
(document attached)

Email Communications:

17/08/2025	Planning Aid Wales	How can planning contribute to providing age friendly communities?
17/08/2025	One Voice Wales	Commissioner's Newsletter - July 2025
17/08/2025	One Voice Wales	Wrexham /Flintshire Area Committee minutes
17/08/2025	Flintshire County Council	Letter From Chief Officer - Playscheme
17/08/2025	Planning Aid Wales	Latest news from Planning Aid Wales
31/08/2025	Welsh Government	Welsh Government: Consultation
31/08/2025	Flintshire County Council	Flintshire Local Development Plan
08/09/2025	Planning Aid Wales	Latest news from Planning Aid Wales
08/09/2025	One Voice Wales	E Bulletin 8 English

*Members are welcome to raise an agenda item regarding any topics emailed throughout the month.

7. Planning Matters:

Members to report any further developments on existing matters.

a) Applications:

None

* Report accurate at time of dissemination – additional applications may be presented at the meeting and duly recorded within the minutes.

* Viewing of the applications on the Flintshire County Council website is recommended.
<https://planning.agileapplications.co.uk/flintshire>

b) Decisions:

FUL/000271/25 - A N ANDREWS COACHES, HALENDY GARAGE, Mostyn,
Holywell, CH8 9HW - Construction of storage unit - Refused

c) Updates:

A further request has been submitted to the County planning department to request a meeting to address concerns.

8. Accounts & Finances:

To approve the July & August 2025 accounts paid:

Payments made July 2025							
Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
26/06/2025	Ionos Cloud Ltd	Monthly hosting domain fees	£7.20	DD	25/14	32	#141
05/07/2025	Spoken Gifts Ltd	YBP Leavers gifts	£151.97	CARD	25/34	33	#31
14/07/2025	Cllr Mike Lewis-Jones	June meeting refreshments	£4.00	BACS	25/14	34	#4
02/07/2025	Ecotricity	May streetlighting electricity	£260.90	DD	25/14	35	#80
21/07/2025	HSBC	Monthly bank charges	£5.00	DR	25/14	36	#4
06/07/2025	Ecotricity	June streetlighting electricity	£238.40	DD	25/14	37	#80
25/07/2025	Multiple	Staffing costs	£1,117.50	BACS	25/14	38-39	***
30/07/2025	Ionos Cloud Ltd	Monthly hosting/domain fees	£25.20	DD	25/14	40	#141
		Total	£1,810.17				
Payments made August 2025							
Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
09/08/2025	Cllr Mike Lewis-Jones	July meeting refreshments	£3.53	BACS	25/14	41	#4
21/08/2025	HSBC	Monthly bank charges	£5.00	DR	25/14	42	#4
06/08/2025	Ecotricity	July streetlighting electricity	£244.39	DD	25/14	43	#80
25/08/2025	Multiple	Staffing costs	£1,271.05	BACS	25/14	44-45	***
		Total	£1,523.97				

*Payments may have been made using email authorisation/pre-authorisation (Financial Regulations 6.6)

To review September 2025 accounts for payment:

To authorise September 2025							
Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
26/08/2025	Ionos Cloud Ltd	Monthly hosting domain fees	£7.20	DD	25/14	46	#141
15/09/2025	Earl Haig Poppy Appeal	VJ day wreath	£20.00	CHQ	25/63	47	#5
03/09/2025	Ecotricity	August streetlighting electricity	£168.46	DD	25/14	48	#80
07/08/2025	NMWALC	Annual membership	£50.00	BACS	to be authorised at meeting	49	#144
30/06/2025	SLCC	Annual membership	£300.00	BACS	to be authorised at meeting	50	#144
21/09/2025	HSBC	Monthly bank charges	£5.00	DR	25/14	51	#4
25/09/2025	Multiple	Staffing costs	£1,155.88	BACS	25/14	52-53	***
		Total	£1,706.54				

*Report accurate at time of dissemination – additional payments may be presented at the meeting and duly recorded within the minutes.

July & August 2025 Income:

Date	Description	Supplier / customer	Total
29/08/2025	Precept (2 of 3)	Flintshire County Council	£13,882.33
			£13,882.33

Other Financial Matters:

- SLCC membership renewal resolved for payment July full council meeting - Shotton Town Council have reimbursed Mostyn Community Council for £194.59
- North and Mid Wales Association of Local Councils annual membership renewal to consider for 2025-2026 - £50.00

9. Police matters:

Members to report matters arising.

10. Lighting & Streetscene:

Members to report additional matters arising.

11. Environmental Matters:

Councillor Ray Knight to report on any matters arising.

12. Flintshire Local Development Plan – Consultation on Draft Interim Planning Guidance Note- Houses in Multiple Occupation (HMO):

Following the adoption of the Local Development Plan (LDP), Flintshire County Council have produced a draft interim planning guidance note relating to Houses in Multiple Occupation (HMO) development.

The guidance note explains the approach the Council will take when dealing with HMO development proposals. The interim planning guidance note does not introduce new policy but does seek to provide further explanation and guidance as to how the relevant policies should be interpreted and applied. When adopted, the interim planning guidance note will be a material planning consideration in determining planning applications and appeals. The interim planning guidance note can therefore be used from the earliest stages of designing new HMO development.

The draft interim planning guidance note will be made available for consultation commencing on Friday 29/08/2025 and ending on Friday 10/10/2025. The document can be viewed on the Flintshire County Council website see link below and copies are also available at Connects offices and Ty Dewi Sant, Ewloe.

- <https://www.flintshire.gov.uk/en/Resident/Planning/Review-of-Supplementary-Planning-Guidance.aspx>

Members are requested to consider a collective response.

13. Pollinator Friendly planters:

The Biodiversity team at Flintshire County Council are taking action for pollinators across the County. They wish to support pollinating species in towns and communities by helping to create pollinator friendly planters and they have grant funding to help do this (guidance attached).

Members are requested to notify the clerk of any planters in the wards which would benefit from new, pollinator friendly planting. The number, size, location, what is currently planted, and images of current planters are required to be sent along with expression of interest.

14. North Wales Corporate Joint Committee and the Strategic Development Plan:

The North Wales Corporate Joint Committee (CJC) is a regional government body established to improve economic well-being through enhanced collaboration and strategic

planning across North Wales. It brings together six Local Authorities and the Snowdonia National Park Authority to address key regional priorities. The North Wales Corporate Joint Committee has agreed to adopt the brand of Ambition North Wales.

CJCs were established following the implementation of Regulations by Welsh Government in April 2021 and have two statutory duties, to:

- Prepare a Strategic Development Plan
- Prepare a Regional Transport Plan

In addition, CJCs have a non-statutory duty, to enhance and promote the economic well-being of their area. Since 2019 Ambition North Wales has been delivering the North Wales Growth Deal - a £1 billion investment to the region's economy, £240m of which is funded by the Welsh Government and UK Government.

Now, with its added responsibilities as a CJC, Ambition North Wales has produced a Regional Transport Plan covering the period 2025-30, which is in the final stages of approval. The CJC is now beginning work on the third element of its remit, production of a **Strategic Development Plan (SDP) for North Wales**.

The first stage in this process is for the CJC to prepare a **Delivery Agreement** for the SDP. This has two main parts to it: a Statement of Community Involvement which sets how the plan will be produced and who will be involved and how; and a detailed timetable that sets out how long it will take to prepare the plan, following all of the stages set out in Welsh Government regulations and guidance.

Members are requested to consider engaging in the forthcoming SDP process.

15. Review of Christmas 2025 Planning:

Members to consider the format of Christmas plans – redevelopment or expansion of existing arrangements. (carried forward from July full council meeting)

16. County Councillors reports:

To receive County Councillor updates on any relevant County issues not otherwise covered on the agenda.

17. Community Councillors reports:

To receive Community Councillor updates from members.

18. Close of Meeting:

POWER TO MAKE PAYMENTS			
STAFF	PURPOSE	AUTHORITY	CODE
	Salaries	LGA 1972 s 112(2)	***
	Anything conducive to discharge of councils functions	LGA 1972 s.111	#4
	Anything for the benefit of the inhabitants	LGA 1972 s.137 if >£2k also s.137A)	#5
	Community centres; power to provide & equip buildings Competitions; provision of perpetual trophies, prizes	1976 s.19	#31
	Lighting of highways, footpaths	PCA 1957 ss.3(1) & 7, HA 1980 s.301	#80
	Web site; creation & running costs	1923 LGA 1948 s.133(2)	#141
	a local authority shall have power to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions	LGA 1972 s.111	#144

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COMMUNITY ENDEAVOUR AWARDS POLICY

The Community council have resolved to recognise outstanding community spirit within the wards of Mostyn/Rhewl by opting to introduce Community Endeavour Awards.

There will be 1 award available per year. The town council will present the awards annually at the November full council meeting.

Council members and the community will have the opportunity to make nominations. The nomination process is to be advertised via social media, website & notice board.

To be eligible for an award, the nominee must either live in one of the wards of Mostyn/Rhewl, or their efforts must be of relevant benefit to the wards of Mostyn/Rhewl.

Under 18's may also be considered.

Nominations to reach the Clerk before noon on Friday 10th October 2025. The candidates name, address if known, and reason for nomination should be emailed to the council: clerk@mostyn-council.wales.

Winners will be selected at the October full council meeting.

Cyngor Cymuned Mostyn Mostyn Community Council



Minutes of Full Council Hybrid Meeting of Mostyn Community Council held in Mostyn Community Centre on 21st July 2025 / 21ed Gorfennaf 2025

25/57 a) To record attendance:

Chair: Michael Lewis-Jones

Members: Patrick Heesom, Pamela Banks, Ray Knight & Thomas Beal (online)

Officers: Collette Lowry (Clerk & Responsible Financial Officer)

Members of the Public: none

b) Apologies for absence:

Members accepted apologies and reasons for absence from Councillors Steve Tomlinson, Alex Barons, David Seddon, Hayley Jones and Meg Howells.

25/58 Chair 's Remarks:

There were none.

25/59 Declarations of interest:

To receive any declarations made by Members in accordance with Council's Code of Conduct.

There were no such declarations.

25/60 Public Speaking:

None

25/61 Minutes & Meetings:

a) To approve the minutes of the 16th June 2025 full council meeting.

b) To receive any matters arising from those minutes.

IT WAS RESOLVED: to approve the minutes of the 16th June 2025 full council meeting as an accurate record and would be signed by the Chair of the Council.

There were no matters arising.

25/62 Clerk's Updates, Requests and Communications:

The Clerk reported that:

- The declaration of Office had been signed by new member Alex Barons, who was now officially able to represent the council.
- The external audit had been submitted within required deadlines.
- She had attended the Clwyd SLCC branch meeting on 18th June. Topics of discussion were a) Environment (Principles, Governance and Biodiversity Targets) (Wales) Bill b) Members Remunerations changes c) Audit 2025 – reference to the Finance & Governance Toolkit for Community and Town councils. d) OVW model financial regulations e) Martyn's Law f) Section 6 Duty requirements 2025. g) PSTAX

- She had attended the Mostyn Community Integration Project meeting on 7th July along with the Chair.
- She had attended Planning Aid Wales “How can Planning Contribute to Providing Age Friendly Communities event”
- She had attended Public Sector Executive - Delivering Public Service using Technology event
- Delegated powers to the Clerk would be implemented throughout August recess.
- The Mostyn summer playscheme for the entire 6 week break (3 weeks of which funded by MCC) would be commencing 21st July – 29th August, 14.00-16.00.
- The Fit, Read & Read scheme would be held 11.00-12.30 on 21st July, 31st July, 7th August, 14th August and 21st August.

Requests:

- Members were asked to consider the purchase of a wreath for VJ day on August 15th.

IT WAS RESOLVED: to purchase a wreath.

- Due to website accessibility requirements (LGE Act 2021), not being fulfilled, and Welsh Language Act 1993, the clerk requests to source quotes for the redevelopment of the website. (previously approved and funds of £2,000 held in Ear Marked Reserves)

IT WAS RESOLVED: for the Clerk to seek quotes.

Email Communications:

29/06/2025	Planning Aid Wales	Latest news from Planning Aid Wales
29/06/2025	HyNet	Launch of Pre-application Consultation for the Point of Ayr Cable Route Foreshore Works Proposed Development: 16 June – 14 July 2025
29/06/2025	Flintshire County Council	Pre-order consultation - Proposed Public Footpath Diversion - Rhewl-Mostyn
29/06/2025	Flintshire County Council	Mostyn Community Integration Project
14/07/2025	One Voice Wales	Consolidation of Planning Law in Wales - Publication of Draft Planning (Wales) Bill
14/07/2025	One Voice Wales	One Voice Wales E-Bulletin Issue 6
14/07/2025	One Voice Wales	Public Services Ombudsman for Wales quarterly newsletter: April - June
14/07/2025	Becky Gittins MP	Becky Gittins MP - response from FCC (Case Ref: BG01748)

Members noted the communications received digitally throughout the previous month.

Members discussed the pre-order consultation email received for the proposed footpath diversion. The Clerk explained that should the council not support the request, the application could be taken to a public enquiry.

IT WAS RESOLVED: not to support the application.

25/63 Planning Matters:

Members to report any further developments on existing matters.

a) **Applications:**

None

b) **Decisions:**

None

c) **Updates:**

Members requested a representative from HyNet be invited to present at a council meeting and also for a member of Flintshire County Council to attend.

IT WAS RESOLVED: for the Clerk to action these requests.

25/64 Accounts & Finances:

To approve the June 2025 accounts paid:

Invoice date	Supplier	Item	Amount inc VAT	Payment Method	Minute reference	Slip ref:
06/04/2025	Microsoft	Annual subscription - Office 365	£127.63	CARD	24/14	5
09/06/2025	Multiple	25-26 Members Allowances	£832.00	BACS	25/18	23-26
21/06/2025	HSBC	Monthly bank charges	£5.40	DR	25/14	27
25/05/2025	Multiple	Staffing costs	£1,117.50	BACS	25/14	28-29
13/06/2025	JDH Business Services Ltd	Internal Audit 24-25	£348.00	BACS		30
16/06/2025	Argos	Meeting Monitor & lead	£105.99	CARD	24/56	31
		Total	£2,536.52			

*Payments may have been made using email authorisation/pre-authorisation (Financial Regulations 6.6)

IT WAS RESOLVED: to note and approve the accounts paid in June 2025.

To review July 2025 accounts for payment:

Invoice date	Supplier	Item	Amount inc VAT	Form of payment	Minute reference	Slip ref:	Power
26/06/2025	Ionos Cloud Ltd	Monthly hosting domain fees	£7.20	DD	25/14	32	#141
05/07/2025	Spoken Gifts Ltd	YBP Leavers gifts	£151.97	CARD	25/34	33	#31
14/07/2025	Cllr Mike Lewis-Jones	June meeting refreshments	£4.00	BACS	25/14	34	#4
02/07/2025	Ecotricity	May streetlighting electricity	£260.90	DD	25/14	35	#80

21/07/2025	HSBC	Monthly bank charges	£5.00	DR	25/14	36	#4
06/07/2025	Ecotricity	June streetlighting electricity	£238.40	DD	25/14	37	#80
25/05/2025	Multiple	Staffing costs	£1,117.50	BACS	25/14	38-39	*** /
		Total	£1,784.97				

IT WAS RESOLVED: to approve the accounts submitted for payment in July 2025.

June 2025 Income:

Date	Description	Supplier / customer	Total
06/06/2025	Gross Interest	HSBC	£117.83
			£117.83

IT WAS RESOLVED: to note the income received in May 2025.

Other Financial Matters:

- As discussed at January 2025 budget setting, clerk requests additional bank account for Ear Marked reserves to accrue interest and to keep funds separate from general reserves.

IT WAS RESOLVED: for the Clerk to investigate options.

- £190.00 SLCC membership due for renewal – members to consider.

IT WAS RESOLVED: to renew SLCC membership for 2025-26 (£300.00 payable with remainder to be reimbursed from Shotton Town Council).

25/65 Police matters:

Members to report matters arising.

- Reports had been received regarding speeding cars travelling along the Lletty hill.
- Members also reported that the community council do not see the local PCSO.

25/66 Lighting & Streetscene:

Members to report additional matters arising.

- Reports had been received regarding dangerous parking on the corner of Bod Hyfryd, overgrowth of trees and worsening potholes on Lletty hill.
- Members also reported the street light opposite Abakhan was flickering, the dry bridge had no stop signs and it was suggested that the priority access may be safer if switched the other way around.

25/67 Environmental Matters:

Councillor Ray Knight to report on any matters arising.

Councillor Ray Knight reported he had responded to the recent HyNet communications and had reported water leaks to the water board.

Councillor Knight also suggested paperless meetings moving forwards.

IT WAS RESOLVED: to trial this suggestion.

25/68 Quarter 1 Financial Reports & Bank Reconciliation:

Members to view the Quarter 1 Bank Reconciliation, Receipts & Payments, Reserves Report, Annual Budget Report & Cashbook reports.

- The current account is holding the appropriate amount of funds required until the receipt of the next precept instalment.

- The general reserves interest account shows healthy balances of £15,626 after removing Ear Marked reserves & statutory reserves of £10,072.
*When setting the level of General Reserves, JPAG (March 2023 edition) advises: "The generally accepted recommendation with regard to the appropriate minimum level of a Smaller Authority's General Reserve is that this should be maintained at between three and twelve months of net revenue expenditure."
Members noted the information provided.

25/69 Council Health Check:

It is recommended that all Town & Community Councils conduct a regular Health Check of their procedures, which in turn may be requested by Audit Wales. (example attached). 2 members are requested to work through the document with the Clerk once members return from recess. Evidence of documentation may be requested at the 2025-26 external audit.

IT WAS RESOLVED: to move this matter to the next full council meeting.

25/70 Autumn Community Engagement:

- Community drop in day: to be held on 13th September, 12-2pm, with involvement from Pennant Park, NWP, FCC, MP/MS.
- Consideration of Scarecrow competition
- Consideration of Halloween competition

IT WAS RESOLVED:

- To invite John Burton (trustee of Robert Davis Memorial Trust) to the drop in and open the event up to any local traders at no charge.
- To not hold a Halloween competition, but to hold a summer scarecrow competition, with winners to be announced at the drop in event, with Tesco vouchers of £100, £50 & £25 as prizes.

25/71 Christmas 2025 1st Stage Planning:

Members to consider the format of Christmas plans – redevelopment or expansion of existing arrangements.

IT WAS RESOLVED: to order larger trees/decorations than previous years and to add the topic onto the September full council agenda.

25/72 County Councillors reports:

To receive County Councillor updates on any relevant County issues not otherwise covered on the agenda.

Councillor Pam Banks reported on unrest within the community regarding antisocial behaviour from residents at the new flats, and the situation with communal bins not being emptied.

She also reported on the matter of the collapsing wall at Halendy.

25/73 Community Councillors reports:

To receive Community Councillor updates from members.

Councillor Mike Lewis-Jones passed on a message of thanks from the pupils of Ysgol Bryn Pennant for the donation towards their swimming lessons and the gifts for the leavers.

25/74 Close of Meeting:

Chair closed the meeting at 7.04pm

Mostyn Community Council Community Endeavour Awards 2025

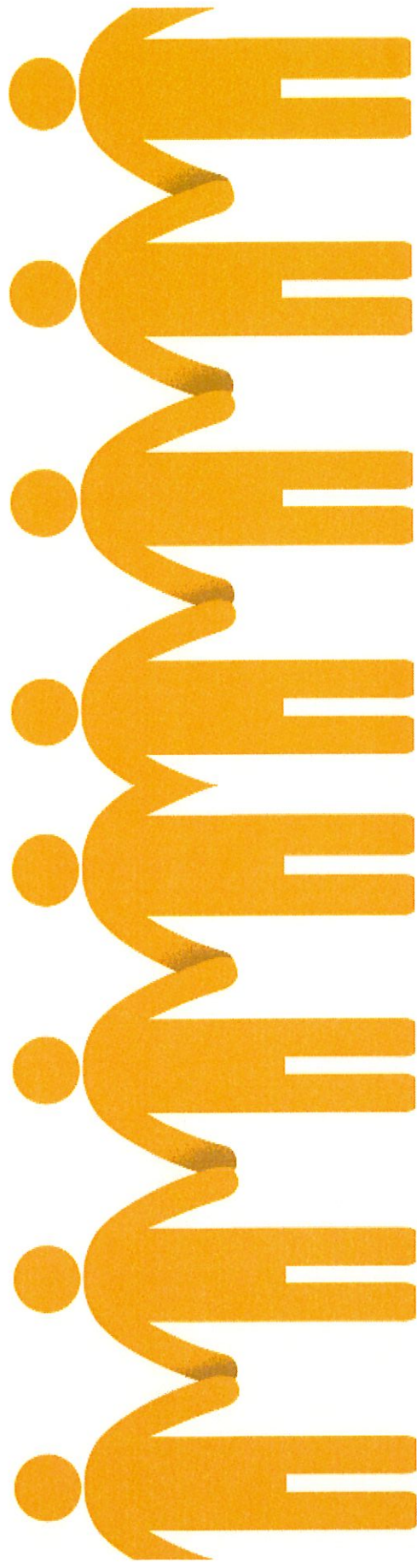
**DO YOU KNOW SOMEBODY WHO GOES ABOVE &
BEYOND FOR OUR COMMUNITY?**

**TO BE ELIGIBLE FOR AN AWARD, THE NOMINEES MUST LIVE IN THE
WARDS OF MOSTYN/RHEWL, OR THEIR EFFORTS MUST BE OF
RELEVANT BENEFIT TO THE WARDS OF MOSTYN/RHEWL.**

**TO SUBMIT A NOMINATION, PLEASE EMAIL THE CLERK AT
CLERK@MOSTYN-COUNCIL.WALES WITH THE PERSONS NAME,**

CONTACT DETAILS AND REASON FOR NOMINATION.

**NOMINATIONS MUST BE RECEIVED BY FRIDAY 10TH OCTOBER 2025.
AWARDS PRESENTATION TO BE HELD MONDAY 17TH NOVEMBER 2025.**



What was the impact of Gwella's Fit, Fed and Read programme on Flintshire communities during Summer 2025?

FIT, FED & READ

In Gwella, we deliver the national **Fit and Fed** programme with our Library colleagues providing the **Read** element!



The scheme exemplifies a **whole family approach** as **80%** of families engaged with the programme had **3 or more** family members attending sessions



A **multi-agency approach** to the delivery of the programme with key funding partners being Farrall's Group, North Wales Police & Crime Commissioner, Town & Community Councils and Good Food Flintshire



3,520 meals distributed across all sessions



110 volunteering hours recorded by our young ambassadors



We delivered sessions across **9** communities



300 stories shared with families every week



5,300 families and young people attended the **45** sessions held over five weeks



800 Summer Reading Challenge packs distributed



45 sessions delivered to develop children's skills and creative confidence



gwella.wales

gwella_wales



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www.gwella.wales



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To be eligible for an award, the nominee must either live in one of the wards of Mostyn/Rhewl, or their efforts must be of relevant benefit to the wards of Mostyn/Rhewl.

Under 18's may also be considered.

Nominations to reach the Clerk before noon on Friday 10th October 2025. The candidates name, address if known, and reason for nomination should be emailed to the council: clerk@mostyn-council.wales.

Winners will be selected at the October full council meeting.