

Cyngor Cymuned Mostyn Mostyn Community Council



Minutes of Full Council Hybrid Meeting of Mostyn Community Council held in Mostyn Community Centre on 16th June 2025 / 16ed Mehefin 2025

The Declaration of acceptance for Chair 2025-26 was signed in the presence of the Clerk prior to commencing the meeting– as approved at Annual Meeting May 2025.

25/37 a) To record attendance:

Chair: Meg Howells

Members: Michael Lewis-Jones, Hayley Jones, Patrick Heesom, David Seddon, Pamela Banks, Ray Knight & Thomas Beal (online)

Officers: Collette Lowry (Clerk & Responsible Financial Officer)

Members of the Public: 1 & Becky Gittins MP

b) Apologies for absence:

Members accepted apologies and reasons for absence from Councillors Steven Tomlinson & Kristina Howells.

25/38 Chair 's Remarks:

Chair, Councillor Meg Howells reported on the visit to Pennant Park, alongside Councillors David Seddon, Kristina Howells & Pam Banks. She reported that they had plans to involve Ysgol Maes Pennant in a Christmas choir and that they were interested in attending the next community drop in event which would be held on 13th September, 12-2 at the community centre.

IT WAS RESOLVED: for the Clerk to contact Pennant Park with details of the event and contact details for the school.

25/39 Declarations of interest:

To receive any declarations made by Members in accordance with Council's Code of Conduct.

There were no such declarations.

25/40 Public Speaking:

Becky Gittins MP, Hannah Blythyn MS, and Flintshire County Council Planning Officer to discuss local matters with members.

Hannah Blythyn MS had sent apologies for the meeting. An officer from the planning department at Flintshire County Council had also been invited but no response had been received.

Members discussed the issues they were experiencing with local planning matters, primarily, works being undertaken without permission, lack of communication, lack of enforcement and the increasing emergency housing sites developing in the area.

Becky Gittins reinforced the view that when commenting on planning matters, members should comment individually in order to make an impact numerically as if

objections amounted to less than 5, the application would not reach the committee and would be determined under delegated officers powers.

Becky Gittins MP informed members she would follow the concerns up and join forces with neighbouring MP, Mark Tami, who was experiencing similar issues in his ward.

25/41 Minutes & Meetings:

a) To approve the minutes of the 19th May 2025 full council meeting.

b) To receive any matters arising from those minutes.

IT WAS RESOLVED: to approve the minutes of the 19th May 2025 full council meeting as an accurate record and would be signed by the Chair of the Council.

There were no matters arising.

25/42 Clerk's Updates, Requests and Communications:

Clerks report –

The Clerk reminded members to request any One Voice Wales training (list circulated)

Email Communications:

03/06/2025	One Voice Wales	TRAINING DATES - MAY - JUNE 2025
09/06/2025	Gwella	Fit, Fed & Read Timetable
09/06/2025	Planning Aid Wales	Latest news from Planning Aid Wales
11/06/2025	One Voice Wales	TRAINING DATES - JUNE - SEPTEMBER 2025
11/06/2025	Flintshire County Council	Summer Playscheme update.

Members noted the communications received digitally throughout the previous month.

25/43 Planning Matters:

a) Applications:

Planning Application Number	Proposal	Address
FUL/000271/25	CONSTRUCTION OF STORAGE UNIT	A N ANDREWS COACHES, HALENDY GARAGE, Mostyn, Holywell, CH8 9HW

Members discussed application FUL/000271/25.

IT WAS RESOLVED: to inform Flintshire County Council that the community council supported the application.

b) Decisions:

None

c) Updates:

Members discussed the recent planning application for Pennant Park, remarking that there appeared to be no issues with road access to the park, and that the business was beneficial to the community as they had a policy to employ residents of Mostyn.

25/44 Accounts & Finances:

To approve the May 2025 accounts paid:

Payments made May 2025						
Invoice date	Supplier	Item	Amount inc VAT		Minute reference	Slip ref:
02/05/2025	Cllr Mike Lewis Jones	April FC meeting refreshments	£2.11	BACS	24/41	11
28/03/2025	Flintshire County Council	Financial Assistance donation - play provision	£500.00	BACS	21/41	12
30/04/2025	Earl Haig Poppy Appeal	VE Day wreath	£24.00	CHEQUE	21/179	13
06/05/2025	Ecotricity	Streetlighting March-April 25	£599.25	DD	25/14	14
27/04/2025	MiJan Ltd	Annual accounting portal fees	£108.00	BACS	25/14	15
19/04/2025	Zurich Municipal	Insurance 25-26	£485.39	BACS	23-37	16
14/04/2025	Audit Wales	External audit fees 20/21	£285.00	BACS		17
21/05/2025	HSBC	Monthly Bank Charges	£5.00	DR	25/14	18
25/05/2025	Multiple	Staffing costs	£1,117.50	BACS	25/14	19,20
31/03/2025	ICO	General Data Protection fee 25-26	£47.00	DD	25/14	9 April
14/05/2025	Gwella	Fit, Fed & Read donation, 25-26	£1,000.00	BACS	24/135	21
26/05/2025	Ionos Cloud Ltd	Monthly hosting fee	£7.20	DD	25/14	22
		Total	£4,180.45			

IT WAS RESOLVED: to note and approve the accounts paid in May 2025.

To review June 2025 accounts for payment:

To authorise June 2025						
Invoice date	Supplier	Item	Amount inc VAT		Minute reference	Slip ref:
09/06/2025	Multiple	25-26 Members Allowances	£832.00	BACS	25/18	23-26
21/06/2025	HSBC	Monthly bank charges	£5.40	DR	25/14	27
25/05/2025	Multiple	Staffing costs	£1,117.50	BACS	25/14	28-29
		Total	£1,954.90			

IT WAS RESOLVED: to approve the accounts submitted for payment in June 2025.

May 2025 Income:

Date	Description	Supplier / customer	Total
02/05/2025	Refund of duplicate payment	One Voice Wales	374.00
09/05/2025	VAT refund	HMRC	939.85
			1,313.85

IT WAS RESOLVED: to note the income received in May 2025.

Other Financial Matters:

Time sensitive financial assistance request – Transition Holywell and District application for funding to hold workshop and craft stalls on 27th & 28th June at Mostyn Clocktower.

Prior to the meeting, the organisation withdrew their request due to postponing the event.

25/45 Police matters:

Members to report matters arising.

Members requested the clerk contact the local PCSO to request a wards walkaround, to request attendance at future meetings & to attend the next drop in event.

IT WAS RESOLVED: for the Clerk to action the above requests.

25/46 Lighting & Streetscene:

Members to report additional matters arising.

A member reported the lamppost near Pen Lan had rotted and needed replacing and that the dog bin at Red Street was damaged and swinging.

IT WAS RESOLVED: for the Clerk to report these matters to Flintshire County Council.

25/47 Environmental Matters:

Councillor Ray Knight to report on any matters arising.

Councillor Ray Knight reported no additional matters this month other than an ongoing water leak at Manchester Square.

IT WAS RESOLVED: for Councillor Knight to report the issue.

25/48 Councillor Co-option:

Members to consider the 2 applications provided (confidential), and resolve by a vote, to co-opt 1 member for the Mostyn ward.

Members considered the 2 applications received and commented both applications were **commendable**.

IT WAS RESOLVED: for Alex Barons to be co-opted and the remaining applicant to be invited to join future working groups as a member of the public.

25/49 Internal Audit Report 2024-25:

Members to note Annual Return Internal Audit report. Chair to sign before submission to Audit Wales.

The report concluded 1 matter for attention and the action since taken by the Clerk.

MOSTYN COMMUNITY COUNCIL

ACTION PLAN

	ISSUE	RECOMMENDATION	FOLLOW UP
1	The Council did not carry out an annual risk assessment in 2024/25.	<i>The risk assessment should be carried out annually and approved by Council.</i>	Noted for future years and added to the regular review list for each recurring annual meeting.

Members noted the information provided.

25/50 One Voice Wales Area Meeting Representative Request:

Attendance and participation at Area Committee meetings is an essential part of the councils appointed representative's role, and it is fundamental to the success of the sector that all member councils are directly involved through regular attendance and participation at the Area Committee meetings. The meetings are designed to share, inform and support representatives. Each committee also elects two representatives to sit on the National Executive Committee (NEC) which is the policy making and overseeing body of One Voice Wales.

Voting rights at Area Committee meetings is limited to one vote per member council but to support attendance at the area meetings, each Community and Town Council can nominate two Member representatives.

Members to consider/nominate.

IT WAS RESOLVED: for Councillor David Seddon become one of the required representatives and to enquire if the newly co-opted member would consider becoming the 2nd representative.

25/51 Improving the administration and enforcement of Council Tax in Wales:

Welsh Government is currently consulting on proposals to improve the administration and enforcement of Council Tax in Wales. Proposals include:

- changing the law to create a fairer, transparent and more effective enforcement process for unpaid Council Tax
- providing guidance to help councils collect Council Tax debt more fairly and sustainably

There are consultation questions and responses are invited by 23 July 2025.

One Voice Wales will be preparing a response to this consultation. Responses are required by Wednesday 9 July 2025.

Members to consider a collective response.

IT WAS RESOLVED: for members to respond to the Clerk by 7th July.

25/52 Connah's Quay Low Carbon Power Project:

A further amended consultation has recently been published (attached). However, the community council had been omitted from the communications.

To ensure the Council has the opportunity to provide feedback, the consultation deadline has been extended to Monday 23rd June 2025.

IT WAS RESOLVED: for Councillor Ray Knight to respond on behalf of the community council.

25/53 Community Review:

The Council has a duty under s22 of the Local Government (Democracy) (Wales) Act 2013 ("the Act") to report every ten years on a community review having regard to the Local and Democracy and Boundary Commission for Wales (LDBCW) timetable for conducting the reviews of principal areas' electoral arrangements required by section 29 (1) of the Act.

A review of community boundaries under section 25 should ensure that communities continue to reflect local identities and facilitate effective and convenient local government. For example, over time communities may expand with new housing developments. This can lead to boundaries becoming anomalous, for example if new housing is built across boundaries resulting in confusion over which community a housing estate falls into. A community review offers an opportunity to the principal council to put in place strong, clearly defined boundaries tied to ground features, and to remove any anomalous boundaries that exist.

A review of electoral arrangements carried out under Section 31 is a process whereby Flintshire County Council can consider the following:

- the number of members of the council for the community,
- its division into wards (if appropriate) for the purposes of the election of councillors,
- the number and boundaries of any wards,
- the name of any ward.

The Community Review must reflect the identities and interests of communities and should take into account the impact of community governance arrangements on cohesion and the size, population and boundaries of a local community.

To identify which type of review should be carried out. Please complete the attached questionnaire and return in the first instance.

Members completed the requested information on the form collectively.

IT WAS RESOLVED: for the Clerk to submit to Flintshire County Council.

25/54 County Councillors reports:

To receive County Councillor updates on any relevant County issues not otherwise covered on the agenda.

Councillor Pam Banks reported on the ongoing matter of the substandard footpath on Penrho and informed members a ticket had been issued at County Council for the works to be commenced.

Councillor Banks also confirmed that a surveyor had been to assess the Lletty Hill/Lime Bank and that funds had been secured from Welsh Government.

Councillor Banks also discussed the HMO at Wirral View and confirmed she was in discussions with the housing officer regarding the decision to place one there.

25/55 Community Councillors reports:

To receive Community Councillor updates from members.

Councillor Mike Lewis Jones invited the Chair to Ysgol Bryn Pennant's school fair on 20th June. Councillor Pam Banks donated a 2 x 3 course dinner from Llwyn Farm Foods for the school raffle.

25/56 Close of meeting:

Chair closed the meeting at 19.23.
