

# Cyngor Cymuned Mostyn Mostyn Community Council



## Meeting Notes of Full Council Hybrid Meeting of Mostyn Community Council held in Mostyn Community Centre on

20th May 2024/ 20ed Mai 2024

### 1. ELECTION OF CHAIR – MUNICIPAL YEAR 2024/25

**IT WAS RESOLVED:** that Councillor Kristina Howells become Chair of Mostyn Community Council for the year 2024/5.

The signing of the Declaration of Office was witnessed by the Clerk

Sealed & confidential contingency access information was handed to the Chair for use in the event of incapacity of the Clerk.

### 2. TO RECORD ATTENDANCE:

**Members:** Councillors Ray Knight, Kristina Howells, Mike Lewis-Jones, Pam Banks, Thomas Beal, Hayley Jones, James Jackson, Steven Tomlinson

**Officers:** Collette Lowry (Clerk & Responsible Financial Officer)

**Members of public:** 1

### 3. APOLOGIES FOR ABSENCE:

Members accepted apologies from Councillors David Seddon and Meg Howells. Councillor Patrick Heesom was absent.

### 4. DECLARATIONS OF INTEREST:

There were no such declarations.

### 5. RETIRING CHAIR'S CLOSING REMARKS:

Councillor Seddon had sent apologies for his absence.

### 6. INCOMING CHAIR'S REMARKS:

Councillor Kristina Howells thanked Councillor Pamela Banks for the nomination.

### 7. ELECTION OF VICE CHAIR – MUNICIPAL YEAR 2024/25:

**IT WAS RESOLVED:** that Councillor Meg Howells become Vice Chair of Mostyn Community Council for the year 2024/5.

Councillor Howells had sent apologies for the meeting. It was resolved the Declaration of Office be signed at the next meeting.

*Councillor Pamela Banks exited the meeting 19.11.*

### 8. ATTENDANCE REPORT 2023/24:

Members noted the report of attendance for the year 2023/24.

### 9. RECORD OF INTERESTS FOR THE YEAR 2023/24:

Members noted the record of interests for the year 2023/4.

**10. COMMITTEES & OUTSIDE BODIES:**

**IT WAS RESOLVED:** To move the Committee and Outside Bodies agenda item to the next full council due to absences.

**11. RENEWAL OF DELEGATION OF FUNCTIONAL POWER TO THE CLERK:**

**IT WAS RESOLVED:** to approve the document.

**12. TO REVIEW & ADOPT CODE OF CONDUCT, STANDING ORDERS & FINANCIAL REGULATIONS:**

**IT WAS RESOLVED:** to approve the documents.

**13. REPORTS & POLICIES FOR REVIEW / IMPLEMENTATION SCHEDULE:**

**IT WAS RESOLVED:** to approve the schedule for renewing/adopting the council policies but to also implement a Carbon footprint policy.

**14. AUTHORITY FOR SIGNING ORDERS FOR PAYMENT:**

**IT WAS RESOLVED:** To pre-authorise the listed variable recurrent payments by BACS/Direct Debit as per 5.6 of Financial Regulations and to retain the current signatories. (in principle – Councillor David Seddon absent).

**15. TO CONFIRM GPOC FOR 2024/5**

**IT WAS RESOLVED:** to note the information provided.

**16. TO AUTHORISE MEGA ELECTRICAL NW LTD TO REMAIN APPROVED CASUAL CONTRACTOR OF LIGHTING INSPECTIONS/MAINTENANCE:**

**IT WAS RESOLVED:** to continue with the services of Mega Electrical NW Ltd.

**17. INDEPENDENT REMUNERATION PANEL FOR WALES – ANNUAL REPORT & DETERMINATIONS 2024/25:**

**IT WAS RESOLVED:**

- a) For any claimed allowances to be repaid pro-rata should a member exit their post (subject to discretion).
- b) For any incoming members be offered the extra costs payment & consumables payment on a pro-rata basis.
- c) For no senior roles or Vice Chair allowances be made
- d) For the Chair to receive an allowance of £400 (subject to PAYE/NI)
- e) To award travel expenses as & when required.
- f) To not implement an attendance allowance.
- g) For those members claiming the extra costs allowance, to supply the Clerk with a written statement verifying no other working from home expenses were claimed from other sources. (payment to be made following receipt of this statement).
- h) To acknowledge the Cost of Care payment was mandatory where applicable.

**18. ASSET LIST:**

**IT WAS RESOLVED:** to approve the document save the requirement to add an additional planter in Halendy to the asst list at the value of £1.00.

*Councillor Pamela Banks re-entered the meeting 19.34.*

*Councillor Pamela Banks exited the meeting 19.35*

**19. MEETING DATES 2024/5:**

**IT WAS RESOLVED:** to approve the list of scheduled meeting dates.

**20. MINUTES & MEETINGS:**

**IT WAS RESOLVED:** to approve the minutes of the 15<sup>th</sup> April 2024 full council meeting as an accurate record and would be signed by the Chair of the Council.

Councillor Mike Lewis Jones reported the school were very pleased with the portrait of His Majesty, The King and sent their thanks. There were no further matters arising.

*Councillor Pamela Banks re-entered the meeting 19.42.*

**21. CLERK'S REPORT:**

**Communications:**

**IT WAS RESOLVED:** for members to note the email communications received throughout the previous month.

**Updates:**

The clerk informed council that:

- a) She had attended One Voice Wales network meeting for Understanding the new recycling rules for Community & Town Councils on 16<sup>th</sup> April 2024.
- b) Councillor Meg Howells had enrolled on multiple training modules via One Voice Wales.
- c) Flintshire playscheme had offered promotional banners for installation within the wards at £40.00 each.

**IT WAS RESOLVED:** not to purchase banners for the forthcoming year but to review in the future.

**22. PUBLIC SPEAKING:**

There were no such requests.

**23. STREETSCENE MATTERS:**

Councillor Banks informed members she had reported the disrepair of the Lime Bank road to the Highways manager. She also reported that she would contact Mostyn Estates about the collapsing wall on the Coast Road.

Members reported further fly tipping on the Cob.

A pothole near Glasfryn in Rhewl was mentioned as well as the signs for restricting heavy vehicles by Isglan.

**24. LIGHTING:**

There were no such matters.

**25. POLICE ITEMS:**

Members reported off road bikes were still an issue and a loose dog out frequently from Coast Road.

Councillor Pamela Banks informed members that the local PCSO had agreed to weekend patrols by the new buildings following reports of ASB.

**26. PLANNING:**

**a) Planning Applications:**

Members discussed the planning application submitted. No concerns were raised for application COU/000248/24.

**IT WAS RESOLVED:** for the Clerk to inform the Planning Department that the Community Council supported the application.

**b) Planning Decisions:**

None

**c) Planning Updates:**

LDC/000351/24 – Consultation of Application for a Certificate of Lawfulness for an existing use or operation or activity in Breach of a Planning Condition. (Hunters Lodge, Lime Bank Cottages, Maes Pennant, Holywell, CH8 9QB)

**IT WAS RESOLVED:** to await further information from Councillor Pamela Banks regarding the matter following a schedule planning committee meeting.

\*Councillor Steven Tomlinson accepted the invitation to join the planning Committee.

**27. ACCOUNTS:**

**a) EXPENDITURE:**

**IT WAS RESOLVED:** to note and approve the accounts paid in April 2024.

**IT WAS RESOLVED:** to approve the accounts submitted for payment in May 2024.

**b) INCOME:**

**IT WAS RESOLVED:** to note and approve the income received in April 2024.

**c) OTHER FINANCIAL MATTERS:**

Time Sensitive Financial Assistance request from Llangollen Eisteddfod. (see attached letter). Members to consider.

**IT WAS RESOLVED:** not to award financial assistance at this time to the Llangollen Eisteddfod.

**28. YEAR END ACCOUNTS & ANNUAL RETURN:**

**IT WAS RESOLVED:** to approve the internal auditors for 2023-24.

**29. MATCH FUNDING:**

**IT WAS RESOLVED:** to request £5,000 match funding in principle with Aura, but to request public consultation prior to committing to re-development of the skate park.

**30. PUBLIC CONSULTATION:**

Members noted the report.

**31. COUNTY COUNCILLOR INFORMATION ITEMS:**

Councillor Pamela banks reported that she had met with the Streetscene manager to inspect the path on Penrho, and had raised £420 for Ysgol Bryn Pennant at a recent fundraiser.

**32. COMMUNITY COUNCILLOR INFORMATION ITEMS:**

Councillor Kristina Howells reported there was to be a litter picking exercise on the following Sunday within the village.

Councillor Howells also informed members the bingo would be contributing their raised funds towards the repair of the Church's broken organ.

Members suggested the introduction of Community Awards.

**33. DURATION OF MEETING:**

Chair closed the meeting at 20.36.