

Cyngor Cymuned Mostyn Mostyn Community Council



Minutes of Full Council Hybrid meeting of Mostyn Community Council held in Mostyn Community Centre on

19 February 2024 / 19ed Chwefror 2024

23-157 a) To record attendance:

Members: Councillors David Seddon, James Jackson, Ray Knight, Patrick Heesom, Steven Tomlinson, Meg Howells, Kristina Howells, Mike Lewis-Jones, Pam Banks, Tom Beal.

Officers: Collette Lowry (Clerk & Responsible Financial Officer)
Adriana Szostakowska (Environmental Improvement Coordinator)

b) Apologies for absence:

Councillor Hayley Jones

23-158 Chairman's Remarks:

Chair informed members of his attendance at the West Flintshire Group meeting whereby Andy Roberts from Flintshire planning department and Andy Dunbobbin, Police Commissioner were in attendance.

23-159 Declarations of interest:

To receive any declarations made by Members in accordance with Council's Code of Conduct.

There were no such declarations.

23-160 Minutes & Meetings:

a) **To approve the minutes** of the 15th January 2024 meeting.

b) **To receive any matters arising** from those minutes.

IT WAS RESOLVED: to approve the minutes of the 15th January 2024 full council meeting with an amendment to minute 23-152 to state the following:

As the funds awarded exceeded the remaining Financial Assistance budget, Councillor Kristina Howells offered to donate £410 from her community bingo fundraising endeavours, with remaining funds of £185 to to be vired from general balances.

There were no matters arising.

23-161 Public Speaking:

a) Darren Morris – Flintshire playscheme.

b) Adriana Szostakowska - Flintshire County Council– fly tipping presentation.

a) Darren Morris was unable to attend the meeting.

b) Adriana Szostakowska – (Environmental Improvement Coordinator) made a presentation to the council. She informed members about Fly Tipping Action campaigns, Keep Wales Tidy, funding initiatives and how the council deal with fly tipping on private land.

IT WAS RESOLVED: for Councillor Ray Knight to provide a list of fly tipping areas within the wards.

23-162 Clerk’s Updates and Communications:

Clerks report –

The clerk informed council:

- a) That the Clerk and some members attended Planning Training on 12th February.
- b) That Councillor Steven Tomlinson attended the OVW Community Engagement Module Part 1 on 13th February.
- c) That the Clerk attended Online Safety training on 14th February.
- d) That NWP had responded to Councillor Ray Knight informing him that following a LEAD initiative warning the matter of loose dogs appears to have ceased but that they would take further action if necessary.
- e) That Bill Ross (Mostyn Arts & Crafts) wished to send his thanks for the financial assistance donation.
- f) That repairs work at Red Street were to commence prior to end of current financial year – (pending contractors availability).

Email Communications:

| Email Communications | | |
|----------------------|------------------------------|--|
| 08/01/2023 | North Wales Community Alerts | The January 2024 edition of OUR NEWS is here |
| 21/01/2024 | Flintshire County Council | Flintshire Facebook Account is Now Live |
| 21/01/2024 | Welsh Government | Welsh Government: News |
| 21/01/2024 | Llais | Facebook - Dilynwch ni / Follow Us |
| 21/01/2024 | Planning Aid Wales | Introducing...Strategic Development Plans |
| 25/01/2024 | One Voice Wales | New National Park proposal – Information session invitation |
| 25/01/2024 | One Voice Wales | Free Places - Use of IT, Websites and Social Media Training |
| 29/01/2024 | One Voice Wales | FW: Cyber Resilience Centre for Wales - January 2024 newsletter |
| 31/01/2024 | One Voice Wales | Lansiad Adroddiad / Report Launch |
| 31/01/2024 | One Voice Wales | JOINT EVENT ONE VOICE WALES AND PLANNING AID WALES |
| 05/02/2024 | North Wales Community Alerts | The February edition of OUR NEWS is here |
| 08/02/2024 | Ambition North Wales | Flintshire's Local Area Energy Planning Workshop - Draft Report Feedback |

IT WAS RESOLVED: for members to note the email communications received throughout the previous month.

23-163 Planning Matters:

a) Applications:

None.

b) Decisions:

None

c) Planning updates:

Members were updated on Flintshire County Council planning updates:

OUT/000496/22 – The case officer has recommended a decision on the application and is currently being checked by the Team Leader before instructing the case officer to issue the decision notice. (Decision is subject to a S106 agreement - The application decision will not be issued until legal agreement has been agreed by all parties) – Recommendation - A02 Approved after completing Legal Agreement

23-164 Accounts & Finances:

To approve the January 2024 accounts paid:

| Invoice date | Supplier | Item | Amount inc VAT | | Minute reference | Slip ref: |
|--------------|------------------------------|---|-------------------|------|------------------|-----------|
| 21/01/2024 | HSBC | December Bank Charges | £5.40 | DR | 23/32 | 216 |
| 05/01/2024 | Cllr Mike Lewis Jones | Land registry search (Streetscene query) | £3.00 | BACS | 23/127 | 217 |
| 26/12/2023 | Ionos Cloud Ltd | Jan 24 Hosting | £3.60 | CARD | 23/32 | 218 |
| 03/01/2024 | MiJan Ltd | Easy PC Accounts licence fee Oct 23- March 24 | £45.00 | BACS | | 219 |
| 04/01/2024 | Eventbrite | Planning training (1 of 3) - Cllr Meg Howells | £40.00 | CARD | 23/93 | 220 |
| 05/01/2024 | Eventbrite | Planning training - Cllr Dave Seddon | £40.00 | CARD | 23/93 | 221 |
| 04/01/2024 | Eventbrite | Planning training (2 of 3) - Cllr Meg Howells | £40.00 | CARD | 23/93 | 222 |
| 04/01/2024 | Eventbrite | Planning training (3 of 3) - Cllr Meg Howells | £35.00 | CARD | 23/93 | 223 |
| 25/01/2024 | Multiple | Staff costs (December 23) | £998.31 | BACS | 24/32 | 224-225 |
| 31/12/2023 | L & Gs Christmas Trees | Christmas trees x 2 | £110.00 | BACS | | 226 |
| 23/01/2024 | Cllr Mike Lewis Jones | Nov/Jan meeting refreshments | £9.38 | BACS | | 227 |
| 23/01/2024 | Estuary Voluntary Car Scheme | Financial Asisstance | £550.00 | BACS | 23/152 | 229 |
| 23/01/2024 | Cwmni Urdd Gobaith Cymru | Financial Asisstance | £50.00 | BACS | 23/152 | 230 |
| 23/01/2024 | Mostyn Community Centre | Financial Asisstance | £2,200.00 | BACS | 23/152 | 231 |
| 23/01/2024 | Mostyn Arts & Crafts Club | Financial Asisstance | £250.00 | BACS | 23/152 | 232 |
| 04/01/2024 | Scottish Power | Streetlighting Dec-Jan | £358.73 | DD | 023/32 | 233 |
| 26/01/2024 | Ionos Cloud Ltd | Jan/Feb hosting | £3.60 | CARD | 023/32 | 234 |
| 04/01/2024 | Flintshire County Council | 23-24 match funding | £8,000.00 | BACS | 23/147 | 235 |
| | | Total | £12,742.02 | | | |

*Payments may have been made using email authorisation/pre-authorisation (Financial Regulations 5.6)

IT WAS RESOLVED: to note and approve the accounts paid in January 2024.

To review February 2024 accounts for payment:

| Feb-24 | | | | | | |
|--------------|---------------------|-------------------------------------|------------------|------|------------------|-----------|
| Invoice date | Supplier | Item | Amount inc VAT | | Minute reference | Slip ref: |
| 21/02/2024 | HSBC | January Bank Charges | £5.40 | DR | 23/32 | 239 |
| 01/02/2024 | Viking Ltd | Toner for printer | £127.83 | BACS | | 238 |
| 25/02/2024 | Multiple | Staff costs (January 24) | £998.31 | BACS | 24/32 | 236-237 |
| 15/01/2024 | Mega Electrical Ltd | Trees & lights installation/storage | £450.00 | BACS | | 228 |
| 06/02/2024 | Viking Ltd | Office stationery | £65.32 | BACS | | 240 |
| | | Total | £1,646.86 | | | |

IT WAS RESOLVED: to approve the accounts submitted for payment in February 2024.

January 2024 Income:
None

Other Financial Matters:

- a) **Holywell Leisure Centre** – late Financial Assistance application. Members to see attached documents and consider the request.

IT WAS RESOLVED: not to support the application on this occasion due to exhausted financial assistance budget the previous month.

- b) **OVW training** – members to request should they wish to attend, with council to approve the spending prior to the clerk booking delegates.

IT WAS RESOLVED: for Councillor Ray Knight to attend the joint OVW/Planning Aid Wales Planning for Future Generations event on 7th March.

- c) **Audit Wales response:**

Auditor General’s report and audit opinion: “I certify that I have completed the audit of the Annual Return for the year ended 31 March 2023 of Mostyn Community Council. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

Audit opinion:

Unqualified – On the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council’s governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters and recommendations I draw the Council’s attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council.

Council Approval Checks: The Internal Auditor signed the Annual Return after the Chair. We recommend that going forward, arrangements are put in place to ensure the Internal Auditor signs the Annual Return before the Chair.

There are no further matters I wish to draw to the Council’s attention.”

Deryck Evans, Audit Manager, Audit Wales For and on behalf of the Auditor General for Wales Date 16/11/2023

The Clerk notified members of the unqualified external audit response from Audit Wales and informed them the notices had been displayed on the Rhewl noticeboard.
IT WAS RESOLVED: to note the Audit Wales 22/23 decision.

23-165 Police matters:

Members to report matters arising.

Councillor Pam Banks informed council that she had reported the use of off road bikes on the fields & footpaths within the wards to the police and Andy Dunbobbin (Police Commissioner).

23-166 Lighting & Streetscene:

- a) Members to report any matters arising.

Members discussed a collapsed wall on the Coast Road, and the possibility of red dog waste bins at the new development on Ffordd Hiraethog.

IT WAS RESOLVED: to request dog bins and installation of dog waste bag dispensers at the development and to contact Streetscene regarding the hazardous wall.

- b) Omitted resolution request from January full council meeting - At request of member, council to consider request for the community centre to hold stocks of recycling receptacles on behalf of Flintshire County Council.

IT WAS RESOLVED: to enquire with Flintshire County Council if it would be possible to use the Community Centre as a collection point.

23-167 D-Day Lamp Light of Peace:

- a) Members were requested to consider participating in the D-Day Lamp of Peace project (document attached). **OR**

- b) To consider requesting the Lletty pub host the scheme on 6th June 2024 with the council to fund the costs of £55.00.

IT WAS RESOLVED: to not move ahead with the project but to be mindful of any other related schemes forthcoming.

23-168 Standards Committee nominees:

Members were requested to assess the attached applications and opt for a collective 1st & 2nd choice.

IT WAS RESOLVED: to send a collective response to Flintshire County Council, requesting Councillor Patrick Heesom as 1st choice and Councillor Bill Cooper as 2nd choice.

23-169 Financial Risk Assessment:

Members were requested to review and approve the attached annual financial risk assessment.

IT WAS RESOLVED: to accept & adopt the policy.

23-170 County Councillors reports:

To receive County Councillor updates on any relevant County issues not otherwise covered on the agenda.

Councillor Pam Banks informed members that she had secured a new fridge/freezer for the community food bank.

She also discussed the site at Rose Cottage.

IT WAS RESOLVED: for the Clerk to contact the planning department to request further information.

23-171 Community Councillors reports:

To receive Town Councillor updates on any relevant issues not otherwise covered on the agenda.
There were no such reports.

23-172 Close of meeting:

Chair closed the meeting at 8.15 pm.
