

**Meeting Notes for the Hybrid meeting of Mostyn Community Council held in Mostyn
Community Centre on**

15 May 2023 / 15ed Mai 2023

1. ELECTION OF CHAIR – MUNICIPAL YEAR 2023/24

IT WAS RESOLVED: for Councillor David Seddon to remain as Chair for 2023/24.

2. TO RECORD ATTENDANCE:

Members: Councillors David Seddon, Pamela Banks, James Jackson, Patrick Heesom, Meg Howells, Kristina Howells, Hayley Jones, Ray Knight & Michael Lewis-Jones

Officers: Collette Lowry (Clerk & Responsible Financial Officer)

Public gallery: None

3. APOLOGIES FOR ABSENCE:

There were no members absent.

4. DECLARATIONS OF INTEREST:

There were no declarations of interest.

5. RETIRING CHAIR'S CLOSING REMARKS:

There were no remarks.

6. CHAIR'S REMARKS:

Councillor David Seddon presented Councillor Sarah Calvert with a small parting gift from the members of the council.

The Chair thanked Councillor Glyn Banks for presenting information on HyNet developments prior to the commencement of the Annual Meeting.

7. ELECTION OF VICE CHAIR – MUNICIPAL YEAR 2023/24:

IT WAS RESOLVED: for Councillor James Jackson to remain as Vice-Chair for 2023/24

8. ATTENDANCE REPORT 2022/23:

Members noted the report.

9. RECORD OF INTERESTS FOR THE YEAR 2022/23:

Members noted the report.

10. COMMITTEES & OUTSIDE BODIES:

IT WAS RESOLVED: for Outside body representatives to remain the same although all members were invited to attend where appropriate.

11. RENEWAL OF DELEGATION OF FUNCTIONAL POWER TO THE CLERK:

IT WAS RESOLVED: to approve the document presented.

12. TO REVIEW & ADOPT CODE OF CONDUCT & FINANCIAL REGULATIONS:

IT WAS RESOLVED: to approve the documents presented.

13. REPORTS & POLICIES FOR REVIEW / IMPLEMENTATION SCHEDULE:

IT WAS RESOLVED: to approve the proposed schedule.

14. AUTHORITY FOR SIGNING ORDERS FOR PAYMENT:

IT WAS RESOLVED: to note and approve the current signatory arrangements.

- a) to note and approve the current signatory arrangements.
- b) To note and approve the listed pre-authorised variable recurrent payments.

15. INDEPENDENT REMUNERATION PANEL FOR WALES – ANNUAL REPORT & DETERMINATIONS 2023/24:

IT WAS RESOLVED:

- a. for members to follow the procedure for declining mandatory payments where applicable.
- b. for the Chair to receive a £400 allowance as per previous years determinations.
- c. to leave an open policy for attendance allowance, financial loss and travel/subsistence for review as and when situation arises.

16. ASSET LIST:

IT WAS RESOLVED: to approve the current list but to value the Chair's Chain of Office in due course.

17. MEETING DATES 2023/4:

IT WAS RESOLVED: to approve the proposed meeting dates.

18. MINUTES & MEETINGS:

IT WAS RESOLVED: to approve the minutes as a true record. There were no matters arising.

19. CLERK'S REPORT:

Communications:

Members were reminded of communications circulated throughout the previous month.

Updates:

- a) **IT WAS RESOLVED:** to opt for a 3 year LTA from Zurich for the business insurance for 23/24.
- b) Members were updated on the co-option process for the casual vacancies for Mostyn ward.
IT WAS RESOLVED: for expressions of interest to be received by 31st May 2023.

20. PUBLIC SPEAKING:

There were no such requests.

21. STREETSCENE MATTERS:

- a) Members reported overgrown shrubbery affecting access to bins at Glan y Don.
- b) Members discussed the legalities of clearing fly tipping in the wards.
- c) Members enquired on awaiting a response from County Council regarding potholes on Red Street.

IT WAS RESOLVED: for the clerk to take action on the above.

22. LIGHTING:

Faulty lighting was reported at the bottom of Penrho leading to Mostyn Christchurch.

IT WAS RESOLVED: for the clerk to report.

23. POLICE ITEMS:

There were no matters reported.

24. PLANNING:

a) Planning Applications:

IT WAS RESOLVED: for the clerk to report members' observations to the planning department. (no objections for 000306/23 & 000301/23; concern noted on parking provisions for 00389/23).

b) Planning Decisions:

There were none.

c) Planning Updates:

Members were informed of updates on existing applications.

25. ACCOUNTS:

a) EXPENDITURE:

IT WAS RESOLVED:

I. to approve the accounts paid the previous month.

II. to approve submitted accounts for payment:

b) INCOME:

IT WAS RESOLVED: to note the income received.

c) OTHER FINANCIAL MATTERS:

IT WAS RESOLVED: for Councillor Jackson to sign the relevant paperwork provided for amended bank mandate.

26. YEAR END ACCOUNTS & ANNUAL RETURN:

IT WAS RESOLVED:

a) to note the year end full accounts & full bank reconciliation provided.

b) For the Chair to sign Annual Return documents.

27. COUNTY COUNCILLOR INFORMATION ITEMS:

There were no additional updates.

28. TOWN COUNCILLOR INFORMATION ITEMS:

Councillor Kristina Howells & Meg Howells reported on the Coronation event held at the Duke of Lancaster ship. Councillor Seddon thanked the councillors for their endeavours.

Councillor Kristina Howells reported on her visit to Buckingham Palace to represent the council.

IT WAS RESOLVED: to approve relevant expenses for the trip on council business as per IRPW determinations.

29. DURATION OF MEETING:

Chair closed the meeting at 8.11 pm.
