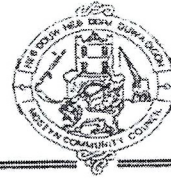


# Cyngor Cymuned Mostyn Mostyn Community Council



## Minutes of Full Council 17 April 2023 / 17ed Ebrill 2023

- 23-01 a) To record attendance**  
**Members:** Councillors David Seddon, Pamela Banks, James Jackson, Patrick Heesom, Meg Howells, Kristina Howells, Hayley Jones, Ray Knight & Michael Lewis-Jones  
**Officers:** Collette Lowry (Clerk & Responsible Financial Officer)  
**Public gallery:** None
- b) Apologies for absence**  
None
- 23-02 Chairman's Remarks:**  
None
- 23-03 Declarations of interest:**  
**To receive any declarations** made by Members in accordance with Council's Code of Conduct.  
Councillor Hayley Jones & Michael Lewis-Jones declared a personal interest – Item 11a.
- 23-04 Minutes & Meetings:**  
a) **To approve the minutes** of the 20<sup>th</sup> March 2023 meeting .  
b) **To receive any matters arising** from those minutes.  
**IT WAS RESOLVED:** to approve the minutes as a true record. (moved by Councillor Ray Knight, seconded by Councillor James Jackson.  
There were no matters arising.
- 23-05 Public Speaking:**  
There were no such requests.
- 23-06 Press and Public:**  
To consider the exclusion of the public and press for the following item which relates to staffing: Item 7(a).  
**IT WAS RESOLVED:** to exclude press & public for item 7(a).
- 23-07 Clerk's Updates and Communications:**  
**Clerks report –**
- a) As with previous month's discussions, the clerk left the room whilst members considered the further information provided regarding pay scales and banding levels for the role of clerk.  
**IT WAS RESOLVED:** to implement an additional pay award (SCP 24) for the clerk to reflect the duties of the role.
- b) Members considered potential gifts for the Year 6 leavers to be presented in July.  
**IT WAS RESOLVED:** to purchase the same gifts as the previous year.

1 – Chair's Signature:

- c) Members noted Councillors Sarah Calvert and Sharon Harris had now resigned from their positions as Mostyn ward councillors. The recruitment process had been initiated, following which there would be either an election or co-option process. Members were asked to share news of the vacancies locally.
- d) Members considered appointing JDH Business Services to complete the 2022-2023 internal audit for Mostyn Community Council.
- IT WAS RESOLVED:** to approve JDH Business Services as the appointed internal auditors.

**Email Communications:**

21/03/2023	Liverpool Airport.com	LJLA Airspace Change Proposal Engagement (PC)
27/03/2023	Rob Roberts MP	DELYN MP BACKS HISTORIC BILL TO BAN TROPHY
27/03/2023	North Wales Alerts	Have your say on what matters to you
27/03/2023	NI Mail Distribution	HyNet Carbon Dioxide Pipeline
27/03/2023	Welsh Government	Consultation
29/03/2023	Neighbourhood Alerts	Policing Team update [#95092397]
05/04/2023	One Voice Wales	Written Statement on Electoral Reform
05/04/2023	cadno Comms Ltd	Awel y Môr Newsletter March 2023

Members were reminded of communications circulated throughout the previous month. Members discussed the emails.

**IT WAS RESOLVED:** to invite Councillor Glyn Banks to a future meeting to discuss HyNet and the LDP. It was agreed for a 6.45 pm presentation prior to the Annual Meeting scheduled to commence at 7.00pm.

**23-08 Planning Matters:**

**(A) Applications:**

There were none.

**(B) Decisions:**

There were none.

**(C) Planning updates -:**

Councillor Pamela Banks informed council that planning officers were willing to meet with members regarding the planning application for Mostyn Lodge.

Councillor Banks also explained she would contact planning officers again about the Rose Cottage application with a potential enforcement issue regarding a dropped curb.

**23-09 Accounts & Finances:**

**To approve the March 2023 accounts paid:**

2 – Chair’s Signature:



Invoice date	Supplier	Item	Amount inc VAT		Minute reference	Slip ref:
09/03/2023	Tadmark Ltd	Event banner	£49.02	BACS	Feb 23/15	108
08/03/2023	Collette Lowry	FCC event licence reimbursement	£21.00	BACS	Feb 23/16	109
13/03/2023	Cllr Mike Lewis Jones	Refreshment reimbursement	£4.22	BACS		110
13/03/2023	Collette Lowry	Microsoft licence reimbursement	£135.36	BACS		111
13/03/2023	Alan Ainsworth	Britannia Wrestling deposit	£250.00	BACS	Feb 23/15	112
25/03/2023	Multiple	February staffing costs	£779.40	BACS		113/114
14/03/2023	Mega Electrical NW Ltd	Lighting upgrade	£7,176.00	BACS		115
14/03/2023	HSBC Bank	Bank Charges	£5.00	BACS		116
20/03/2023	Scottish Power	Street lighting	£147.76	DD		117
21/03/2023	One Voice Wales	Membership fee	£326.00	BACS	March 23/7b	118
30/03/2023	Tadmark Ltd	Event sign	£54.70	BACS	Feb 23/15	119
30/03/2023	Audit Wales	External Audit fees	£200.00	BACS		120
30/03/2023	Waterloo Hire	Event (portaloos)	£624.00	BACS	Feb 23/15	121
		Total	<b>£9,772.46</b>			

Members approved the accounts paid. (moved by Councillor Pamela Banks, seconded by Councillor Mike Lewis-Jones).

#### To review April 23 accounts for payment:

Invoice date	Supplier	Item	Amount inc VAT		Minute reference	Slip ref:
01/04/2023	Running Imp	Coronation gifts/bunting	£232.67	Card	Feb 23/15	122
21/04/2023	HSBC Bank	Bank Charges	£5.00	DR		123
25/04/2023	Multiple	March Staffing costs	£779.40	BACS		124/125
10/05/2023	ICO	Data protection renewal fee	£40.00	DD		126
10/04/2023	Viking Direct Ltd	Office supplies	£75.78	Card		127
12/04/2023	Delyn Press	Event Flyers	£52.00	BACS		128
04/04/2023	Scottish Power	Street lighting	£163.64	DD		129
		Total	<b>£1,348.49</b>			

Members approved the accounts for the current month. (moved by Councillor Pamela Banks, seconded by Councillor Mike Lewis-Jones).

#### March 23 Income:

Date	Creditor	Receipt Details	Amount
03/03/2023	HSBC	Gross interest	89.52
27/03/2023	Dees Designs	Event booking fee	20.00
	<b>TOTAL</b>		<b>£109.52</b>

Members noted the income received.

#### Further financial information:

- Members noted the bank reconciliation Year end 2022/23 with closing combined balances of **£33,237.28**.
- Members considered a financial assistance application for the Llangollen National Eisteddfod.

3 – Chair's Signature:



**IT WAS RESOLVED:** not to award a grant on this occasion but to inform the organisation the council's policy was to consider grants at the next January full council meeting.

- c) Following the resignation of Councillor Sarah Calvert, the council required an additional bank signatory and member to check internal financial processes.  
**IT WAS RESOLVED:** for Councillor James Jackson to fulfil this role.

**23-10 Police:**

- a) Members discussed the presence of off-road motorbikes within the village. Members would be able to discuss this matter at the next scheduled CA/ALM meeting.  
**IT WAS RESOLVED:** for the clerk to contact the Inspector and Jason Baker for inclusion on the next West Flintshire Town and Community Councils working group meeting.

**23-11 Lighting & Streetscene:**

- a) Flintshire County Council had confirmed they were not responsible for Red Street which is an unadopted road but wished members to consider match funding the repairs. Quote to follow once an officer returned from long term leave.  
**IT WAS RESOLVED:** for the clerk to contact Flintshire County Council again to request the department assess the required works.
- b) Council were informed the light opposite Rhewl Cemetery has been fixed.
- c) Members discussed the exact location for new salt bin required by Flintshire County Council for approval.  
**IT WAS RESOLVED:** for the clerk to inform Flintshire County Council.
- d) Members discussed the ongoing issue of fly-tipping on private land.  
**IT WAS RESOLVED:** to investigate the cost of a local licensed private waste collection business for fly-tipping within the wards and to ensure the community council would have the powers to take action. Members were also wary of the possibility of "double taxing" should the community council become involved. Council were increasingly concerned at the level of fly-tipping with Councillor Knight remarking it was detracting from the efforts of our local litter pickers within the community.

**23-12 Match funding:**

As per previous years, Mostyn Community Council had received a request from Aura regarding match funding for the financial year 2023-24. The Maes Pennant play area had been designated for the works.  
Members discussed the match funding and the need for a community survey should it become necessary for the skate park to be re-assessed/replaced. Councillor Hayley Jones re-iterated that the council should support the match funding whilst it was still available.  
**IT WAS RESOLVED:** to commit to the match funding for Maes Pennant play area and to arrange a site meeting.

**23-13 Biodiversity/Community Engagement project:**

Members were requested to consider a project such as best garden/best sunflower competition or similar.  
**IT WAS RESOLVED:**

1. For the clerk to contact Mostyn Gardening Club to potentially collaborate on a village project.



2. To contact Flintshire County Council to request a response from a previous enquiry made regarding re-purposing the unused bowling green for a potential biodiversity project.
3. To contact Flintshire County Council regarding the tree planting project which had been scoped for the Glan y Don playing field.

**23-14 Village planters:**

- a) Members were to determine asset ownership and maintenance of the new village planters.

**IT WAS RESOLVED:** for the planters donated by Mr Les Jones to be placed on the community council asset and insurance list.

- b) Members considered thanking Mr. Les Jones and Trecastell Nurseries for their involvement with the planters.

**IT WAS RESOLVED:**

1. To write to Trecastell Nurseries and Les Jones to thank them in due course.
2. To write to the Clock Tower to enquire about the maintenance of their planter situated in the village which was in need of attention.

**23-15 King's Coronation Event Update:**

Kristina Howells reported on the progress and costings of the event plans.

- a) **IT WAS RESOLVED:** to support all plans submitted with the exception of the hire of a generator due to the cost.
- b) **IT WAS RESOLVED:** for the clerk to have delegated powers in consultation with the Chair/Vice Chair regarding further King's Coronation event matters.
- c) **IT WAS RESOLVED:** to contact Abakhan Fabrics to notify them of the event closing time and the potential impact on their car park.
- d) Members discussed availability for the day of the event.

**23-16 County Councillors reports:**

There were no such matters.

**23-17 Community Councillors reports:**

Councillor Hayley Jones enquired on progress in locating a church sign.

**IT WAS RESOLVED:** for the clerk to continue to seek appropriate suppliers.

Members also discussed the need for a defibrillator sign.

**IT WAS RESOLVED:** for the clerk to make enquiries.

**23-18 Close of meeting:**

Chair closed the meeting at 8.30 pm.

---

5 – Chair's Signature:

