

Cyngor Cymuned Mostyn Mostyn Community Council



Note: The following meeting will be a hybrid meeting. If members of the public or press wish to attend remotely, they should email the clerk: mostynclerk@hotmail.co.uk for further guidance.

Dear Councillor / Annwyl Gynghorydd

You are summoned to a hybrid meeting of Mostyn Community Council to be held at Mostyn Community Centre on Monday 17th April 2023 at 7.00 pm. The meeting will consider the items below:

Mrs Collette Lowry – Clerk / Clerc

Agenda 17 April 2023 / 17ed Ebrill 2023

1. a) **To record attendance**
b) **Apologies for absence**
2. **Chairman's Remarks:**
3. **Declarations of interest:**
To receive any declarations made by Members in accordance with Council's Code of Conduct.
4. **Minutes & Meetings:**
 - a) **To approve the minutes** of the 20th March 2023 meeting .
 - b) **To receive any matters arising** from those minutes.
5. **Public Speaking:**
No requests
6. **Press and Public:**
To consider the exclusion of the public and press for the following item which relates to staffing:
Item 7(a).
7. **Clerk's Updates and Communications:**
Clerks report –
 - a) **Members to consider** the further information provided regarding payscales and banding levels for the role of clerk. (pension options will be investigated at a later date).
 - b) **Members to consider** potential gifts for the Year 6 leavers to be presented in July.

- c) Members to note Councillors Sarah Calvert and Sharon Harris have now resigned from their positions as Mostyn ward councillors. The recruitment process has been initiated, following which there will be either an election or co-option process.
- d) **Members to approve** JDH Business services to complete the 2022-2023 internal audit for Mostyn Community Council.

Email Communications:

21/03/2023	Liverpool Airport.com	LJA Airspace Change Proposal Engagement (PC)
27/03/2023	Rob Roberts MP	DELYN MP BACKS HISTORIC BILL TO BAN TROPHY
27/03/2023	North Wales Alerts	Have your say on what matters to you
27/03/2023	NI Mail Distribution	HyNet Carbon Dioxide Pipeline
27/03/2023	Welsh Government	Consultation
29/03/2023	Neighbourhood Alerts	Policing Team update [#95092397]
05/04/2023	One Voice Wales	Written Statement on Electoral Reform
05/04/2023	cadno Comms Ltd	Awel y Môr Newsletter March 2023

Members are welcome to raise an agenda item regarding any topics emailed throughout the month:

8. Planning Matters:

(A) Applications:

None

(B) Decisions:

None

(C) Planning updates -:

None

9. Accounts & Finances:

To approve the March 2023 accounts paid:

Invoice date	Supplier	Item	Amount inc VAT		Minute reference	Slip ref:
09/03/2023	Tadmark Ltd	Event banner	£49.02	BACS	Feb 23/15	108
08/03/2023	Collette Lowry	FCC event licence reimbursement	£21.00	BACS	Feb 23/16	109
13/03/2023	Cllr Mike Lewis Jones	Refreshment reimbursement	£4.22	BACS		110
13/03/2023	Collette Lowry	Microsoft licence reimbursement	£135.36	BACS		111
13/03/2023	Alan Ainsworth	Britannia Wrestling deposit	£250.00	BACS	Feb 23/15	112
25/03/2023	Multiple	February staffing costs	£779.40	BACS		113/114
14/03/2023	Mega Electrical NW Ltd	Lighting upgrade	£7,176.00	BACS		115
14/03/2023	HSBC Bank	Bank Charges	£5.00	BACS		116
20/03/2023	Scottish Power	Street lighting	£147.76	DD		117
21/03/2023	One Voice Wales	Membership fee	£326.00	BACS	March 23/7b	118
30/03/2023	Tadmark Ltd	Event sign	£54.70	BACS	Feb 23/15	119
30/03/2023	Audit Wales	External Audit fees	£200.00	BACS		120
30/03/2023	Waterloo Hire	Event (portaloos)	£624.00	BACS	Feb 23/15	121
		Total	£9,772.46			

To review April 23 accounts for payment:

Invoice date	Supplier	Item	Amount inc VAT		Minute reference	Slip ref:
01/04/2023	Running Imp	Coronation gifts/bunting	£232.67	Card	Feb 23/15	122
21/04/2023	HSBC Bank	Bank Charges	£5.00	DR		123
25/04/2023	Multiple	March Staffing costs	£779.40	BACS		124/125
10/05/2023	ICO	Data protection renewal fee	£40.00	DD		126
10/04/2023	Viking Direct Ltd	Office supplies	£75.78	Card		127
12/04/2023	Delyn Press	Event Flyers	£52.00	BACS		128
04/04/2023	Scottish Power	Street lighting	£163.64	DD		129
		Total	£1,348.49			

March 23 Income:

Date	Creditor	Receipt Details	Amount
03/03/2023	HSBC	Gross interest	89.52
27/03/2023	Dees Designs	Event booking fee	20.00
	TOTAL		£109.52

Further financial information:

- a) Bank reconciliation Year end 2022/23 – closing combined balances of **£33,237.28**
- b) Financial Assistance request – Llangollen national Eisteddfod
- c) Additional signatory member required for financial authorisations.

10. Police:

- a) Members to report any police matters.

11. Lighting & Streetscene:

- a) Streetscene, matters & updates reported:
 - Flintshire County Council have confirmed they are not responsible for Red Street but wish members to consider match funding the repairs. Quote to follow.
- b) Lighting: members to report any issues arising.
 - The light opposite Rhewl Cemetery has been fixed.
- c) Exact location for new salt bin required by Flintshire County Council for approval.

12. Match funding:

As per previous years, Mostyn Community Council has received a request from Aura regarding match funding for the financial year 2023-24. The Maes Pennant play area has been designated for the works. (supporting letter attached).

Members to consider the request.

13. Biodiversity/Community Engagement project:

Members to consider a project such as best garden/best sunflower competition or similar.

14. Village planters:

- a) Members to determine asset ownership and maintenance of the new village planter.

- b) Members to consider thanking Mr. Les Jones and Trecastell Nurseries for their involvement with the planters.

15. King's Coronation Event Update:

Kristina Howells to report.

- a) Members to resolve authorisation of further proposed event plans.
- b) Members to consider approving delegated powers to clerk in consultation with the Chair & Councillor Kristina Howells for remainder of preparatory period for the event.
- c) Available members to confirm attendance for the event.

16. County Councillors reports:

To receive County Councillor updates on any relevant County issues not otherwise covered on the agenda.

17. Community Councillors reports:

To receive Town Councillor updates on any relevant issues not otherwise covered on the agenda.

18. Close of meeting:

MINUTES OF THE HYBRID MEETING OF MOSTYN COMMUNITY COUNCIL

Monday, 20th March 2023 / Dydd Llun 20ed Mawrth 2023

1. a) To record attendance

Members: Councillors David Seddon, Pamela Banks, James Jackson, Patrick Heesom, Meg Howells, Hayley Jones, Ray Knight & Mike Lewis-Jones

Officers: Collette Lowry

Public gallery: none

b) Apologies for absence

Councillors Sharon Harris & Kristina Howells.

2. Chairman's Remarks:

The Chair updated council on various matters including:

- a) The completion of the Tre-Mostyn defibrillator project and need for a sign.
- b) The request for the Tre-Mostyn salt bin.

3. Declarations of interest:

There were no such declarations.

4. Minutes & Meetings:

Members approved the minutes as a true record, proposed by Councillor James Jackson, seconded by Councillor Mike Lewis-Jones. There were no matters arising.

5. Public Speaking:

There were no such requests.

6. To consider the exclusion of the public and press for the following item which relates to staffing: Item 7(a).

IT WAS RESOLVED: to exclude public and press for item 7(a)

7. Clerk's Updates and Communications:

Clerks report –

- a) **Members considered and approved** the pay increment to SCP17 and agreed to consider a further pay increase following the provision of further information. The Clerk also informed members on the provision of the LGPS detailed in the Contract of Employment which had not been implemented with an alternation pension supplier offered instead.
- b) **Members resolved** to subscribe to One Voice Wales for 23-24.
- c) Members noted the audit return information which had been displayed on the Rhewl noticeboard, Mostyn shop & the website as per legislative requirements.
- d) Members discussed the Volunteering Matters warm hub and the development of offering meals at Ysgol Bryn Pennant. Members learned that the schemes would not be able to continue without local volunteers.

Email Communications:

Members were reminded of communications circulated throughout the previous month.

16/02/2023	One Voice Wales	he Value of Planning and how it positively impacts our Welsh Communities - Online Event
17/02/2023	Flintshire County Council	Adoption of the Flintshire Local Development Plan (LDP)
20/02/2023	National Infrastructure Planning	HyNet Carbon Dioxide Pipeline
28/02/2023	20s Plenty.org	Diolch am 20/Thanks for 20
03/03/2023	Neighbourhood Alerts	Community Engagement Van
08/03/2023	CHC - NWCHC	NEWS RELEASE: OUR LIVES ON HOLD 2023
09/03/2023	One Voice Wales	Consultation launched on new registration rules for all bird keepers in Great Britain
10/03/2023	Flintshire County Council	Visits to Town and Community Councils
13/03/2023	One Voice Wales	Planning Policy Wales: Net benefit for biodiversity and ecosystems' resilience
13/03/2023	Welsh Government	Consultation
14/03/2023	20s Plenty.org	Diolch am 20/Thanks for 20
14/03/2023	One Voice Wales	Open spaces and paths: a new guide to protection

- 1) Councillor Patrick Heesom requested Councillor Pam Banks report back any updates at future meetings regarding the HyNet pipeline. Councillor Heesom also informed Councillor Banks he could share previous correspondence with her.
- 2) Members also discussed the email relating to the Local Development Plan with Councillor Heesom declaring the plan a tragedy and wished to have his concern noted in the minutes, expressing his disappointment that no officer had been in touch with the community council to meet with members.
- 3) Councillor Knight remarked on the Open Spaces & paths communication, wishing to learn how the community ascertain common or private land.

8. Planning Matters:

(A) Applications:

Planning Application Number	Proposal	Address
FUL/000624/22	MATERIAL CHANGE OF USE TO REPLACE THE TOURING CARAVANS PERMITTED ON SITE FOR MOBILE HOMES	OLD TAVERN, Mostyn, Holywell, CH8 9DX
COU/000200/23	CONVERSION OF REDUNDANT BARN INTO HOLIDAY LET ACCOMMODATION WITH THE ADDITION OF A SINGLE STOREY EXTENSION	Mertyn Crewe , Whitford , Holywell , CH8 9ES

FUL/000624/22: Members expressed further concern over the access points to the site, drainage and potential to flood.

IT WAS RESOLVED: for the clerk to respond to the planning department and request a site visit.

COU/000200/23: Members had no objections or concerns regarding this application.

IT WAS RESOLVED: for the clerk to contact the planning department with member's opinions.

(B) Decisions:

There were no such decisions.

(C) Planning updates -:

Members were informed of an update on application: OUT/000496/22.

Application: OUT/000496/22 - Land adj. to Ffordd Pennant, Maes Pennant, Mostyn, Holywell, Flintshire, CH8 9PY: Under Consideration.

Members expressed a wish for a planning officer to attend on site with members.

IT WAS RESOLVED: for the clerk to contact the planning department regarding this matter.

9. Accounts & Finances:

To approve the February 23 accounts paid:

Invoice date	Supplier	Item	Amount inc VAT		Minute reference	Slip ref:
02/02/2023	HMRC	January 23 PAYE	124.60	BACS		100
25/02/2023	Collette Lowry	Salary Jan 23	654.80	BACS		101
01/02/2023	Cllr M. Lewis-Jones	Reimbursement - refreshments	0.95	BACS		102
01/02/2023	SLCC	Training - New Clerk series	24.00	BACS		103
01/02/2023	JRB Enterprises	Dog waste bags replenishment	212.52	BACS		104
21/02/2023	Flintshire County Council	Play area match funding	5,000.00	BACS		105
04/02/2023	Scottish Power	Electricity (Lighting)	163.64	DD		106
21/02/2023	HSBC	Bank Charges	5.00	DR		107
	Total		£6,185.51			

IT WAS RESOLVED: to approve the accounts paid.

To review March 23 accounts for payment:

Invoice date	Supplier	Item	Amount inc VAT		Minute reference	Slip ref:
09/03/2023	Tadmark Ltd	Event banner	£49.02	BACS	Feb 23/15	108
08/03/2023	Collette Lowry	FCC event licence reimbursement	£21.00	BACS	Feb 23/16	109
13/03/2023	Cllr Mike Lewis Jones	Refreshment reimbursement	£4.22	BACS		110
13/03/2023	Collette Lowry	Microsoft licence reimbursement	£135.36	BACS		111
13/03/2023	Alan Ainsworth	Britannia Wrestling deposit	£250.00	BACS	Feb 23/15	112
25/03/2023	Multiple	February staffing costs	£779.40	BACS		113/114
14/03/2023	Mega Electrical NW Ltd	Lighting upgrade	£7,176.00	BACS		115
14/03/2023	HSBC Bank	Bank Charges	£5.00	BACS		116
	Total		£8,420.00			

IT WAS RESOLVED: to approve the accounts payable.

February 23 Income:

Date	Creditor	Receipt Details	Amount
20/02/2023	Veronica Lewis	Event booking fee	10.00
21/02/2023	Crafty Nest Gifts	Event booking fee	10.00
22/02/2023	K Donovan	Event booking fee (2 charity tables)	10.00
23/02/2023	Dee & Dee Bunting	Event booking fee	10.00
23/02/2023	Stormalicious	Event booking fee	10.00
24/02/2023	Charmed scents	Event booking fee	10.00
24/02/2023	More 1 Cushion	Event booking fee	10.00
	TOTAL		£70.00

Members noted the income.

10. Police:

There were no issues arising.

11. Lighting & Streetscene:

Streetscene: members reported on the outstanding broken fence at the Glan y Don playing field, potholes on Red Street and potholes on the Lletty hill.

Lighting: members reported on the outstanding issues with lighting at the community centre, opposite Mostyn Lodge and opposite the Rhewl cemetery.

IT WAS RESOLVED: for the clerk to report issues arising.

12. Biodiversity Report:

Under Section 6 of the Environment (Wales) Act 2016, community & town councils as public authorities have a duty to set out how they are maintaining and enhancing biodiversity. It is now a requirement to publish Biodiversity Reports on a 3 year cycle.

IT WAS RESOLVED: to approve the draft report provided.

Touching on the subject of biodiversity, Councillor knight enquired whether the town council had any powers to discourage flytipping.

IT WAS RESOLVED: for Councillor Seddon to make enquiries.

13. Risk Assessment:

IT WAS RESOLVED: to approve the draft document provided.

14. King's Coronation Event Update:

Councillor K. Howells had been unable to attend to report updates.

IT WAS RESOLVED:

- a) to schedule a further working group meeting
- b) to circulate information on commemorative gift options for Ysgol Bryn Pennant for consideration, with the clerk to order the preferred option within the budget.

15. County Councillors reports:

Councillor Banks updated council on her Mostyn foodbank initiative and its success and informed council she still required financial assistance otherwise the scheme was at risk of closing. Councillor Banks was informed she would be eligible to apply for the community council's financial assistance grant funding once she had formed a constituted group as per the grants policy.

16. Community Councillors reports:

Councillor Heesom reported on the Llanerch y Mor dock and informed council he would update members at future meetings.

17. Close of meeting:

Chair closed the meeting at 8.14 pm.
