

MINUTES OF THE HYBRID MEETING OF MOSTYN COMMUNITY COUNCIL

Monday, 17<sup>th</sup> October 2022 / Dydd Llun 17ed Hydref 2022

1. (A) To record attendance

Councillor Dave Seddon (Chair), County Councillor Pamela Banks, Councillors Patrick Heesom, Michael Lewis-Jones, Hayley Jones.

**Officers:** Collette Lowry – Clerk, Nigel Seaburg – Streetscene Officer

**Public gallery:** – 2 members of the public

(B) To record apologies.

Cllrs James Jackson, Ray Knight, Sarah Calvert & Kristina Howells.

2. Chairman's Remarks:

The Chair updated council on various matters including The Council as an Employer Training. The Chair welcomed a member of the public to speak regarding a drainage issue at Morgan Freight. Information is to follow from Flintshire County Council. The Chair informed council of defibrillator funding opportunities he has been investigating.

3. To record declarations of interest in relation to the listed agenda items.

There were none.

4. a. To approve the minutes of the 26<sup>th</sup> September 2022 meeting.

Members approved the minutes as a true account with one amendment of a location description.

b. To receive any matters arising from those minutes.

There were none.

5. Clerk's Updates and Communications:

Clerks report –

- The Clerk informed members the overgrown walk through between Y Dreflan and Ffordd Pennant & collapsed wall was reported to housing. The Housing Officer has now visited the property and will investigate the possibility of a community skip for Mostyn.
- The Clerk informed members a sign requested for the church would need to be purchased and maintained by Mostyn Community Council. **Members resolved to investigate purchasing such a sign.**
- The Clerk informed members of the upcoming OVW/SLCC event. **It was resolved for the Clerk to attend.**
- The Clerk reminded members there is a statutory requirement to review staff salaries in the month of October. However, there is no increment required currently for the clerk although Unison had informed councils a pay award was close to completion for the financial year 2022/23.
- The Clerk informed members of a One Voice Wales FREE on-line Conference - The importance of Community & Town Councils in Creating Resilient Spaces for Nature. (Thursday October 27<sup>th</sup>, 10 am-4pm). Members were welcome to attend.

D R Seddon  
22-11-22

- Following a request from Volunteering Matters, the Clerk enquired if members would be able to assist with the planned “Warm Hub” scheme in Mostyn. Members expressed an interest pending confirmation of dates and times required.

### Email Communications:

Members were reminded of the communications circulated in the previous month:

Email Communications October		
03/10/2022	Awel y Mor	Awel y Môr Newsletter
05/10/2022	Welsh Government	Welsh Government: Consultation - A Fairer Council Tax
10/10/2022	Welsh Government	Welsh Government: Consultation - National Transport Deliver Plan 2022-2027
11/10/2022	Public Sector Executive	Public Sector Levelling Up

### 6. Planning Matters (A) Applications

Members were informed outline planning application for Bychton Hall Farm was now visible on the planning portal. Ref: OUT/000496/22

**(B) Decisions:** There were none.

### 7. Accounts & Finances: -

Members **approved** the accounts paid in September.

Payments made September 2022					
Date	Slip no		Supplier	Detail	Amount
20/09/2022	51	BP	J.E.Duggan-Keen	Provide Microsoft Office, website services	£184.99
20/09/2022	52	BP	Mrs C Lowry	Reimbursement - Conference speaker	£71.99
21/09/2022	53	BP	HSBC	Bank Charges	£5.00
05/09/2022	54	BP	HMRC	PAYE - Period 5	£140.40
20/09/2022	55	BP	JRB Enterprises	Dog glove dispensers	£199.80
25/09/2022	56	BP	Mrs C lowry	Salary - August 22	£587.00
20/09/2022	57	BP	Mrs C Lowry	Reimbursement - Mc Afee Security	£39.99
20/09/2022	58	BP	Mrs C Lowry	Reimbursement - Royal Condolence book/pens	£10.28
21/09/2022	59	DD	Scottish Power	Electricity (Lighting)	£359.72
				<b>Total:</b>	<b>£1,599.17</b>

### To review Octobers accounts for payment:

Members **approved** the accounts payable. (Proposed by Cllr Heesom, seconded by Cllr Seddon, agreed by all council).

Oct-22						
Invoice date	Supplier	Item	Amount inc VAT		Minute reference	Slip ref:
07/10/2022	HSBC	Bank Charges	£5.00	DR (automatic payment)		60
16/09/2022	Flintshire County Council	Summer Playscheme	£1,540.00	BACS	April 22/10	61
25/10/2022	Clerk	Salary	£613.20	BACS		62
07/10/2022	HMRC	PAYE	£114.20	BACS		63
04/10/2022	Scottish Power	Street lighting - Sept 22	£347.75	DD (18/10/22)		64
			<b>£2,620.15</b>			

### September Income:

Members **noted** the September income:

Income - September 2022				
Date		Creditor	Receipt Details	Amount
02/09/2022	CR	HSBC	Gross Interest	£6.95
			<b>TOTAL</b>	<b>£6.95</b>

### Banking matters:

Members were updated on the banking mandate request.

### 8. Police:

The Clerk reported on the CA/ALM meeting held Tuesday 4<sup>th</sup> October 2022.

### 9. Lighting & Streetscene update:

#### Dog bins/standard waste bins for Mostyn, Rhewl & Tre-Mostyn:

Members discussed requests for bins in the area.

#### Streetscene, matters reported:

Streetscene Officer, Nigel Seaburg attended to discuss issues arising. Nigel Seaburg explained how the lack of resources available resulted in delays.

#### Lighting:

(A) The Clerk updated members on the Flintshire County Council lighting meeting and advised members that all lighting should be inspected 6 yearly and to be mindful of this when budget planning.

(B) The Clerk updated council on the lighting upgrade scheme and **members resolved to approve the next stage**. (proposed by Cllr Lewis-Jones, seconded by Cllr Banks, agreed by all council).

### 10. Financial Assistance:

Members were provided with application forms to distribute to interested parties prior to the January 2023 decision meeting.

### 11. Remembrance Sunday:

Members were informed of the service arrangements and **resolved to purchase a wreath**.

### 12. Co-option for the Mostyn Ward:

Members considered the application and **resolved to select a candidate**. The co-opted member would be invited to the next full council meeting to sign their declaration of office. The

motion to accept the candidate was proposed by Cllr Seddon, moved by Cllr Lewis-Jones, approved by all council present).

**13. ½ year budget & bank reconciliation report:**

Members **reviewed and approved** the documents.

**14. IRPW - Independent Remuneration Panel for Wales Draft Annual Report - February 2023**

Members assessed the report detailing proposed 2023-24 members remuneration and **resolved for the clerk to send collective views to the panel.**

**15. Civility and Respect Pledge:**

Members **resolved** to sign the Civility and respect Pledge.

<b>Definition of Civility and Respect</b>
Civility means politeness and courtesy in behaviour, speech, and in the written word.
Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people’s feelings, following protocols and rules, showing appreciation and thanks, and being kind.

<b>Statement</b>	<b>Tick to agree</b>
Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	✓
Our council has put in place a training programme for councillors and staff	✓
Our council has signed up to Code of Conduct for councillors	✓
Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.	✓
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	✓
Our council will commit to calling out bullying and harassment when it happens.	✓
Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme	✓
Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.	✓

**16. County Councillor reports:**

Cllr Banks updated members on the West Flintshire Town and Community Councils Group meeting. Cllr Seddon agreed that these combined networking meetings were very useful and worthwhile with local councils tending to experience similar issues.

**17. Community Councillors reports:**

Members discussed options for Christmas trees & lighting. **It was resolved** to ask Cllr Jackson to investigate the power options at both sites,

Cllr Heesom requested Cllr Banks contact the Cabinet in FCC regarding the Estuary plan.

**Members supported this proposal.**

Cllr Mike Lewis-Jones informed members he had undertaken the 6<sup>th</sup> month check for the Rhewl defibrillator.

**18. Chair closed the meeting at 20.45**

---