

MINUTES OF THE ANNUAL MEETING OF MOSTYN COMMUNITY COUNCIL

Monday, 16th May 2022 / Dydd Llun 16ed Mai 2022

1. To record attendance

Councillor Dave Seddon (Chair), County Councillor Pam Banks, Councillors Patrick Heesom, Sarah Calvert and Michael Lewis-Jones

2. To record apologies.

None

3. Chairman's Remarks

The outgoing Chair reported this month's Chair's Remarks and presented ex-Councillor Bob Hazlehurst with a long service award for community endeavours. Bob Hazlehurst then updated members on defibrillator and lighting procedures. Members also discussed potential Christmas tree lighting (which could be linked to the lighting power supply). It was resolved for the Clerk to investigate options.

4. a. Election of Chairperson for 2022/2023

Michael Lewis-Jones proposed Councillor Dave Seddon for Chair for the civic year 2022/23 with Councillor Sarah Calvert seconding the motion. All members agreed.

b. Signing of declaration of office

Councillor Dave Seddon signed the declaration of office as Chair for the civic year 2022/23

5. a. Election of Vice Chair 2022/2023

Members deferred nominations for Vice Chair until the co-option process was completed.

b. Signing of declaration of office

Declaration of office to follow the nominations of Vice Chair at the June 2022 full council meeting.

6. To record declarations of interest in relation to the listed agenda items

None

7. Induction of members and signing of declaration of office

The Clerk issued members with an induction pack including information, advice and dates of mandatory and additional training. Members were advised to inform the clerk of any courses they wished to attend and council resolved to review training at a later stage once more members were co-opted. Members also signed their declaration of office forms in the presence of the clerk.

8. Co-option:

The Clerk explained the co-option process to members. The co-option notices were to be made public on the notice boards of Mostyn and Rhewl and to be loaded onto the website and shared on social media. Interested parties would be asked send applications by Tuesday 7th June. Members opted to select the applicants from expressions of interest rather than by interview.

9. Attendance report:

Members received report of attendance for the year 2021/2022

MOSTYN COMMUNITY COUNCIL REGISTER OF COUNCILLOR ATTENDANCES 2021 - 2022													
April 21 -March 22	2022 CODE: P= Present / n/a= not yet in office/ A = apologies received prior to the meeting. / R=resigned												
Councillor	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	% Attendance
Cllr Sarah Calvert	P	P	A	A	RECESS	P	P	A	no meeting	no clerk	no clerk	P	67.50%
Cllr David Seddon	P	P	P	P	RECESS	P	P	P	no meeting	no clerk	no clerk	P	100%
Cllr Bob Hazlehurst	P	P	P	P	RECESS	P	P	P	no meeting	no clerk	no clerk	P	100%
Cllr Patrick Heesom	P	P	P	P	RECESS	P	P	P	no meeting	no clerk	no clerk	P	100%
Cllr James Jackson	AB	P	A	P	RECESS	AB	A	P	no meeting	no clerk	no clerk	P	50%
Cllr Charlene Flynn	N/A	N/A	P	P	RECESS	A	A	A	no meeting	no clerk	no clerk	A	33.33%
Cllr David Roney	A	P	A	P	RECESS	P	A	P	no meeting	no clerk	no clerk	AB	50%
Cllr Ian Davies	P	AB	P	A	RECESS	A	P	A	no meeting	no clerk	no clerk	AB	37.50%
Cllr Vera Williams	P	P	A	A	RECESS	R	R	R	no meeting	no clerk	no clerk	R	50%
Vacant seat					RECESS				no meeting	no clerk	no clerk		
Vacant seat					RECESS				no meeting	no clerk	no clerk		

10. Record of Interests for the year 2021/2022

Members received the completed record of interests for the civic year 2021-2022 and the report was marked as accurate.

RECORD OF INTERESTS 2021-2022

March 2022 - Community Centre – Councillors David Seddon & Bob Hazlehurst
 Estuary Voluntary Car Scheme – Councillors David Seddon & Bob Hazlehurst
 Mostyn Arts and Crafts, Mostyn Gardening Club – Member - Councillor Bob Hazlehurst
 November 2021 – Councillor Ian Davies – Planning application 063555
 All meetings: Streetscene Matters – County Councillor Patrick Heesom

11. Authority for signing orders for payment:

The authority to authorise the Council's appointed bank (HSBC) to honour all cheques and other orders or instructions signed on behalf of the Council by two members & the clerk was mandated. Current authorised member signatories (currently under application) are Councillor David Seddon & Councillor Sarah Calvert with the Clerk's application also awaiting approval.

The clerk advised council that advice had been taken regarding Bob Hazlehurst continuing to make payments on behalf of the council in the interim. Legal advice given was that Bob Hazlehurst should be made a casual employee in order to continue duties. The Clerk informed council that a further enquiry had been made to request Bob Hazlehurst act as a sub-contractor but was still awaiting feedback. Council noted they would prefer this option but would follow the legal advice. Bob Hazlehurst wished to state that he would prefer to perform these duties free of charge.

The clerk also explained to council the benefits of a debit card for council use as this would eliminate the need for the Clerk to use a personal card for purchases and then reclaim. Council resolved to support this. The Clerk would apply for this service once authorised as a user.

12. Outside bodies:

A list of representatives for outside bodies was considered. Councillor Patrick Heesom suggested sending invitations out to all members from outside bodies in the interim until new council expressed their preferences. Members commented on the merits of attending the Quarterly West Flintshire Town and Community Council Working Group Meetings. It was resolved for the Clerk to make enquiries with Ysgol Maes Pennant to ascertain requirements.

**List of Council Members who serve on
Local Committees and Outside Bodies – 2020/2021**

County Forum Meetings

Councillor Dave Seddon
Councillor Bob Hazlehurst
County Councillor Heesom

**One Voice Wales Flintshire/Wrexham Area Committee
Network Meetings**

County Councillor Patrick Heesom
Councillor Bob Hazlehurst

**Quarterly West Flintshire Town and Community Council
Working Group Meetings (Police Liaison Meetings)**

Councillor Dave Seddon
Councillor Bob Hazlehurst
Councillor Sarah Calvert
Councillor James Jackson

Ysgol Maes Pennant Governing Body

County Councillor Patrick Heesom
Councillor Dave Seddon

Planning Sub Committee

All members of the community council

Estuary Voluntary Car Scheme

Councillor Bob Hazlehurst
Councillor Dave Seddon – community council representative

Mostyn Community Centre Trustees / Management Committee

Councillor Bob Hazlehurst - Chairman
County Councillor Patrick Heesom
Councillor Dave Seddon

13.To review and adopt Code of Conduct, Standing Orders and Financial Regulations.

Council resolved to re-adopt The Code of Conduct, Standing orders and Financial Regulations. Approved copies to be uploaded onto the council website.

14.Remuneration decisions – allowances

Members discussed and resolved payment options within the Independent Remuneration Panel for Wales: annual report 2022 to 2023.

Members supported the mandatory payments of £150 Basic Allowance per member and the Cost of Care element. Members understood that although it is mandatory for the council to adopt this basic allowance policy, members were able to opt out if so required.

It was resolved for the Chair to receive the Chair's allowance payment of £400 (Determination 50), and for the financial loss, travel and subs to remain an option to be claimed if so required. It was resolved however not to adopt the Attendance Allowance or the Senior Role Payment for the year 2022/23.

15. Asset list

Council marked as received and accurate.

Asset Register Mostyn Community Council March 2022		
ASSET	CUSTODIAN	VALUATION
Chairman's Chain of Office	Mostyn Community Council (MCC) Location: Chairman's home	£7,000
Notice Board (Indoor)	MCC Location: Mostyn Community Centre	£50.00
Outdoor Notice Board	MCC Location: Rhewl	£463
Bench	MCC Location: Hafod Y Ddol	£500
Community Shield's	MCC 02-Jun-15 (Registered CC office)	£565.14
Community Street Lighting	MCC Location: Mostyn & Rhewl	£17,535
Flower boxes	MCC 2015 Location: Mostyn	£600
Planter Bench (donation from Warwick International)	MCC 2016 Location: The Cob	£687.00 £500
Salt Bins	Rock Hill Downing Road Penrho Estate Near N0 32 Mostyn shops Mostyn Community Centre Isglan Road, Nr. Mertyn Hall The Quays, Mostyn (off A548)	£819
Play Equipment	FCC Swanfields Play Area Jul-18	£0
Play Equipment	FCC Mostyn Play Area (Slide Play Area)	£0
Zoll Defibrillator	Front Entrance outside Mostyn Community Centre Dec-19	£1,349
HP Pavilion Laptop Computer	Clerk's home and registered office	£436.09
Zoll Defibrillator	Grass verge free standing pole near 1 Bryn Tirion CH8 9QW	£1,293.20
TOTAL		31,797.43
Signed:	Position:	Date:
Signed:	Position:	Date:

**16. To approve the minutes of the 25 April 2022 meeting.
a.To receive any matters arising from those minutes.**

a.The minutes were proposed as an accurate record by Councillor Patrick Heesom and seconded by Councillor Dave Seddon and would be signed by the Chair.

b. To provide an update of any actioned resolutions.

Agenda item April 4c. Councillor Dave Seddon informed members on next steps required regarding the possible installation of a defibrillator in Tre-Mostyn. The Clerk will make enquiries with relevant parties.

Agenda item April 4c. Councillor Dave Seddon proposed 2 more dog waste bag dispensers in the vicinity of the playing fields and Rhewl play area. Councillor Patrick Heesom seconded this proposal. It was resolved to action this request.

17. Clerks update and correspondence

The Clerk requested permission to purchase a reference book sourced from the SLCC at a discounted cost of £47.50. The book details over 80 different categories of law from Accounting, Audit, Websites, Council publicity etc. Council resolved to support this request.

The Clerk also requested permission to develop social media presence for the community council in order to build relationships with the community. Council resolved to support this request with Councillor Sarah Calvert stating that the community often don't know how the community council works or what powers it holds.

The Clerk relayed thanks from Wendy Jones, Branch Fundraiser for the Samaritans of North East Wales for the Financial Assistance donation the previous month.

The Clerk updated council on correspondence over the previous month.

08/04/2022	Hannah Blythyn	The Bus White paper	Consultation option
25/04/2022	One Voice Wales	Celebrating Rural Wales Event	Networking opportunity, 9-10 June
28/04/2022	Ray Faulder-Jones	Press Release - Upcoming surgeries	
28/04/2022	Ray Faulder-Jones	Press Release - Flint based cancer charity recognised in Parliament	
03/05/2022	Ray Faulder-Jones	Press Release - Delyn MP seeks noise pollution hotspots	MP's submissions to parliament by 27th May
04/05/2022	Ray Faulder-Jones	Press Release - Delyn MP urges primary schools to Opt-in to receive The Queens commemorative book	
05/05/2022	Ray Faulder-Jones	Press Release - Delyn MP praises local award winners	
06/05/2022	Ray Faulder-Jones	Press release - Body Image Pledge	

18. Planning Matters (A) Applications (B) Decisions

A) Applications: None

B) Decisions

Ref: 063421 Area: Mostyn Community Council Ward: Mostyn Case Officer: AJD

Agent:	GBS Design Services, Odin's Cottage, Ballachrink Farm, Glen Road, Colby, Isle of Man, IM9 4HW		
Proposal:	Conversion of the existing garage to an annexe for holiday accommodation.		
At:	Llanerchymor House, Hafod Y Ddol, Mostyn, Holywell, Flintshire, CH8 9EJ		
Date Valid:	19/08/2021		
Decision Date:	12/04/2022	Decision:	Refused
Decision Issued:	13/04/2022	Decision Level:	Delegated-Officer

Members resolved to defer any comments on this application for the time being.

19. Accounts

Council resolved that payment of the following accounts be approved.

14/04/2022	BP	Flintshire County Council	Play area match funding	4,600.00
14/04/2022	BP	Mega Electrical NW	Lighting	168.00
20/04/2022	DD	Scottish Power	Electricity (lighting)	359.72
21/04/2022	CHG	HSBC	Bank Charges	5.00
28/04/2022	BP	HMRC	Historical PAYE fees	143.70
28/04/2022	BP	Ms K Roberts	Expenses - postal fees	5.85
28/04/2022	BP	Mrs C Lowry	Salary - March	293.33
28/04/2022	BP	HMRC	April PAYE	140.20
				5,715.80

20. Income:

29/04/2022	CR	Flintshire County Council	Precept (Installment 1)	10,003.34
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21. Street light update

Bob Hazlehurst moved his report to the beginning of the agenda following his presentation.

22. items of next agenda :

The Clerk reported that photographs for the website, planters and school leaver gifts would require to be on the following agenda, in addition to welcoming the newly co-opted members.

The Chair closed the meeting at 8.30 pm