

# Cyngor Cymuned Mostyn Mostyn Community Council



**Dear Councillor / Annwyl Gyngorydd**

You are summoned to a hybrid meeting of Mostyn Community Council to be held at Mostyn Community Centre on Monday 20<sup>th</sup> June 2022 at 7.00 pm. The meeting will consider the items below:

Mrs Collette Lowry – Clerk / Clerc

## **Agenda 20 June 2022 / 20 Mehefin 2022**

- 1. (A) To record attendance (B) To record apologies.**
- 2. Chairman's Remarks:**  
Including
  - a. Members to welcome co-opted members following the clerk disseminating induction packs. Members to resolve a date when any co-opted members not in attendance should sign declaration of office before resolving to recommence recruitment process.
  - b. Tre Mostyn Defrillator update
  - c. Ysgol Bryn Pennant Uniform event
- 3. To record declarations of interest in relation to the listed agenda items**
- 4. a.To approve the minutes of the 16 May 2022 meeting.  
b.To receive any matters arising from those minutes.**
- 5. a. Election of Vice Chair 2022/2023  
b. Signing of declaration of office**

## 6. Clerk's Updates and Communications:

- a. The Clerk wishes to inform members that the reference book requested at May's full council meeting is now unavailable until November so wishes to purchase the revised volume at a later date.
- b. The Clerk wishes to remind those members who have not completed their form to accept/forgo members basic allowance to sign and submit at their earliest convenience.
- c. The Clerk requests members to resolve for the clerk to undertake research into the most suitable options for providing hybrid facilities now that it is mandatory to provide this facility if meeting in person.
- d. The Clerk wishes to research the requirement for cyber security as currently there is no protection on the software.
- e. The Clerk wishes to request the permission to access the Mostyn Community Council email via personal devices whilst on the go to ensure more regular contact with members and contacts. Members to discuss and resolve.
- f. To recap on the requirement for members on outside bodies, Ysgol Bryn Pennant confirms that Cllr Dave Seddon will remain as the Community Councillor representative, whilst Flintshire County will organise the County position. No other representation from the council is required at this time for Ysgol Bryn pennant. It was resolved at the Annual meeting for all members to be informed of any representation required at other groups and organisations until further notice.
- g. The Clerk has now set up a Facebook account and will now use this to update the community as and when required in addition to updating local noticeboards.
- h. The Clerk now has full BACS and banking access to HSBC including the signing of cheques. All invoices are now up to date. Primary user status has now been applied for.
- i. The Clerk wishes to arrange a group photograph at the next full council meeting in July in order to update the website.
- j. Streetscene has reported that there have been instances of broken glass being left amongst the flower waste at Rhewl Cemetery, causing a health and safety hazard to operatives. The Clerk has issued social media notices, but recommends investigating if there are general bins within the area which would prevent this. Streetscene have also requested a notice to be placed within the grounds.
- k. The Clerk reminds members that she will have been in post for 3 months as from 21<sup>st</sup> June 2022. Members are kindly requested to arrange an appraisal and advise.

### l. Email Communications:

Members are welcome to raise an agenda item regarding any topics emailed throughout the month :

10/05/2022	One Voice Wales	Climate Change Newsletter
11/05/2022	One Voice Wales	Future Wales: the national plan 2040
13/05/2022	One Voice Wales	Call out for good practice/examples in response to global warming and climate change
16/05/2022	Regeneration – Flintshire County Council	UK Shared Prosperity Fund Reminder

17/05/2022	One Voice Wales	Nature hub
18/05/2022	One Voice Wales	Age Friendly Communities in Partnership Webinar 29-06-22
18/05/2022	One Voice Wales	News Bulletin - Special Environmental Edition
20/05/2022	One Voice Wales	Community Ownership Fund announcement of further funding
06/06/2022	Awel y Mor	Awel y Môr Newsletter
06/06/2022	Awel y Mor	Awel y Môr accepted for consideration by the UK Planning Inspectorate
06/06/2022	Planning Aid Wales	Latest news and information from Planning Aid Wales
09/06/2022	One Voice Wales	Local Places for Nature grant scheme
09/06/2022	One Voice Wales	Natural Resources Wales - Board members recruitment
10/06/2022	Stakeholder Engagement Advisor	EnBW and bp launches first consultation for Mona Offshore Wind
10/06/2022	One Voice Wales	Launch of the Round 2 of the Community Ownership Fund
13/06/2022	Flintshire County Council	Flintshire Local Development Plan 2015-2030 Examination
14/06/2022	One Voice Wales	Good Councillor Guide 2022
14/06/2022	One Voice Wales	Statutory guidance relating to the Local Government and Elections (Wales) Act 2021

## 7. Planning Matters (A) Applications (B) Decisions

The Clerk wishes to remind members the new Flintshire County Council portal is now in operation, and planning matters can now be viewed via accessing the following link:  
<https://planning.agileapplications.co.uk/flintshire>

### A) Applications:

Application number: FUL/000045/22  
Application Type: Full - Building Works  
Address: The Paddock, Bryn Caesar Farm, Mostyn, Holywell, CH8 8DX  
Ward: Flintshire Ward Mostyn  
Proposal Description: Construction of First floor extension to Provide 2 New bedrooms with En Suite. Sitting room and Balcony.  
Consultation period opened  
Comments can now be made on the application  
Application date: 20 May 2022

### B) Decisions None

### 8.Accounts - To approve the May Accounts for payment:

10/05/2022	Jun-22	DD	ICO	Data Protection Fee	£35.00
17/05/2022	Jun-22	BP	HMRC	Historical PAYE Charges	£0.38
17/05/2022	Jun-22	BP	Gallaghers	Annual Insurance Policy	£865.92
17/05/2022	Jun-22	BP	Mrs C Lowry	Salary - April 22	£587.20
17/05/2022	Jun-22	BP	JRB Enterprises	Dog waste bags replenishment	£71.94
19/05/2022	Jun-22	DD	Scottish Power	Electricity (Lighting)	£347.75
21/05/2022	Jun-22	DR	HSBC	Bank Charges	£5.00
25/05/2022	Jun-22	BP	Cllr M. Lewis-Jones	Basic Allowance	£150.00
31/05/2022	Jun-22	BP	Mrs C Lowry	Expenses	£33.75
31/05/2022	Jun-22	BP	Cllr D. Seddon	Chair's Allowance	£400.00
					<b>£2,496.94</b>

### June payments to pre-authorise:

Date:		Amount
24/06/2022	June 22 Salary	£587.20
24/06/2022	HMRC - PAYE	£140.20
24/06/2022	SLCC – Membership	£186.00
24/06/2022	Office printer	Not to exceed £200.00

The Clerk wishes to present expenses to members for the last quarter for approval whilst the bank account was unaccessible. The Clerk would ensure all items of value to be placed on the next Asset Register.

Date	Supplier	Item	Amount
25/03/2022	Argos	Black HP301 ink	£17.49
25/03/2022	Tesco	Lever arch files, dividers, envelopes, paper, mouse, pens, highlighters, post it notes	£18.90
26/03/2022	Tesco	Shredder	£30.00
27/03/2022	Home Bargains	Box files	£5.18
28/03/2022	Amazon	VGA/HDMI lead	£9.95
28/03/2022	Facebook Marketplace	20" monitor (cash purchase)	£35.00
29/03/2022	Royal Mail	Stamps for financial assistance	£1.32
31/03/2022	Amazon	Keyboard	£14.89
31/03/2022	Tesco	Lever arch files	£4.00
11/04/2022	Amazon	Black Ink cartridge	£14.60
28/04/2022	Tesco	Condolence card	£2.00

11/05/2022	Amazon	Black Ink cartridge	£12.20
18/05/2022	Morrisons	A4 paper, Subject dividers	£6.37
24/05/2022	Tesco	Stamps	£4.20
24/05/2022	Tesco	Stationery	£1.75
31/05/2022	Amazon	Black Ink cartridge	£13.15
		<b>Total:</b>	<b>£191.00</b>

**The Clerk also requests authorisation of travel expenses:**

Date	Reason for travel	Miles@45p per mile	Total
09.06.2022	Submission of internal audit documents	30	£13.50
16.06.2022	Collection of internal audit documents	30	£13.50
<b>Total</b>			<b>£27.00</b>

**9.Income:**

26/05/2022	Jun-22	CR	Keoghs	Insurance Excess refund	<b>£400.00</b>
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**10. Annual Return**

Update on Audit 2021/22 – annual return to be presented to council and signed by the Chair in order to submit External Audit by end of June. Clerk to present the report relating to documents which have been internally audited the week of 9<sup>th</sup> June 2022 and returned 16<sup>th</sup> June 2022.

**11. Ysgol Bryn Pennant Leavers**

Members to discuss and determine gifts for the Year 6 Leavers of Ysgol Bryn Pennant.

**12. Levelling Up – Councillor Heesom to report**

**13. Dog Waste Bin – Tre Mostyn**

Mostyn Community Council has received requests for dog waste bins and has approached County Council for the provision and installation of these bins. Due to the limited resources available to them, the clerk is suggesting members review the potential purchase of new bins for Tre-Mostyn out of balances/VAT windfall, (see attachment for options) and resolve next steps.

**14. Councillor Pam Banks to report on the following matters:**

- a. Mostyn Lodge
- b. Speeding vehicles entering Mostyn estate around the Penrho area.
- c. Noise pollution from Warwick chemicals disturbing residents in Rhewl.

## **15. Local Places for Nature**

The Welsh Government and National Lottery Heritage Fund - Local Places for Nature grant scheme will once again be open for applications from Thursday June 9<sup>th</sup>. There is £920k available to allocate between now and March 2023.

Local Places for Nature is a capital grant scheme intended to enable areas of highest deprivation, peri-urban/urban communities, and/or those with least access to nature in Wales to restore and enhance nature 'on your doorstep'. Certain types of project can be funded anywhere in Wales.

This funding is primarily for:

projects located or servicing the needs of communities in the 50% most deprived areas **OR** community food growing projects anywhere in Wales **OR** organisations/groups representing a diverse ethnic community from any part of Wales: up to one year of grant funding for nature projects worth up to £250,000 & up to 100% funding.

The funding is for not-for-profit organisations (statutory and third sector) with a bank account and a constitution.

Members to consider suitable potential projects with a view to applying for the scheme or to resolve to share the information with the community.

## **16. Defibrillators and lighting processes.**

Ex Councillor Bob Hazlehurst to report to newly co-opted members with a view to members resolving to select designated supervisors of these 2 services.

## **17. County Councillor reports**

Cllr Pam Banks to update council.

## **18. Potential agenda items for forthcoming meetings:**

- a. To discuss the formation of a working group/committee to determine a Mostyn Community Council action plan for the next 5 years to ascertain the needs and wants of the community. E.g. investment & development, food banks/community fridge, mobile bank, litter picks, the development of environmental projects, community engagement etc.
- b. To determine the pro-active usage of balances and reserves for potential community projects.
- c. Resolve delegated powers during August recess.
- d. Re-adopt outstanding policies
- e. Bank reconciliation for 1<sup>st</sup> quarter.

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(The hybrid Annual Meeting will be held in person at Mostyn Community Centre. Members of the public are welcome to attend this community council meeting either in person or by contacting the clerk to the council for the zoom link a prior to the meeting, should you wish to attend.)