

MINUTES OF THE VIRTUAL MEETING OF MOSTYN COMMUNITY COUNCIL

Monday, 25th April 2022 / Dydd Llun 25ain Ebrill 2022

1 a. To record attendance:

Councillor Dave Seddon (Chair), Bob Hazlehurst (Vice Chair), County Councillor Patrick Heesom, and Councillor Sarah Calvert.

b. To record apologies:

Councillors Flynn, James Jackson and David Roney.

c. Absent without apology:

Councillor Ian Davies

2. Declarations of interests in relation to the listed agenda items.

None

3. Chairman's Communications:

- a. The Chair updated the council on correspondence and news and also thanked Vice Chair Bob Hazlehurst for his assistance in the processing of accounts whilst the Clerk awaits the banking authorisation process to complete. Councillor Calvert agreed with the Chair and stated that he would be missed after the elections. County Councillor Patrick Heesom also gave thanks to how the Financial Assistance process was handled. The Chair invited Councillor Hazlehurst to the May meeting in order for him to report back to council Streetscene matters.
- b. The council discussed the tragic accident that occurred on Friday 22nd April in which Lacie Roberts (ex pupil of Ysgol Bryn Pennant), lost her life. The Council agreed to donate a sum of £150.00 and to send a condolence card to the family.

4. To approve the minutes of the 21st March 2022 meeting.

- a. To receive any matters arising from those minutes.
 - b. To provide an update of any actioned resolutions.
- a. The minutes were proposed as an accurate record by Councillor Bob Hazlehurst and seconded by Councillor Sarah Calvert and would be signed by the Chair.
- b. Councillor David Seddon informed members he would be attending a meeting to discuss the matter of adopting the telephone box in Tre-Mostyn with a view to installing a defibrillator with the relevant parties in due course. (agenda item 3c)
- c. Councillor David Seddon also informed members that Streetscene were now installing the dog bag dispensers in the Glan y Don area and Wirral View. (agenda item 4)

5. Clerk's Update and Correspondence

The clerk explained to the council that due to a technical settings issue, a new Zoom invitation to the April full council had been circulated to all members with the exception of those who had issued apologies.

5a. The Clerk relayed the feedback of the qualified Completion of Audit 2021/2022 Report to the Council. Council were to be aware to approve annual accounts and to sign as approved.

5b. Communications: the clerk summarised the communications forwarded by email to members throughout the month. Council noted as received.

5c. The Clerk explained an amended pay scale for the year 2021/22 had been agreed by the Joint Council for Local Government Services (NJC), which resulted in a nominal back pay award for the previous clerk and an increase of 1.75% to the current clerk.

5d. SLCC had circulated a request for members to send letters to their local MPs to campaign in parliament against bullying within this sector. Members resolved to support this request with the Chair to sign the letter.

5c. The Clerk informed council of receipt for financial assistance from the Mostyn and District gardening Club. Council noted as received.

6. Renewals

6a. Members were informed renewal of ICO certificate was required by 10/05/2022. It was resolved for the clerk to action this task.

6b. Members were notified that the Came & Company Council Commercial Combined Insurance policy was to expire at the end of May 2022. Members informed the clerk they were happy with the level of service from the existing supplier and resolved to request the clerk to renew the policy and due to time restraints to look at sourcing other quotes the following year.

6c. Zoom subscription

The Clerk informed members that a decision needed to be made regarding online meetings. It was resolved to discuss Zoom options and hybrid options once new members had been welcomed following the AGM and co-option.

7. To approve the March Accounts for payment.

Members noted as accurate.

Apr-22	21/03/2022	DD	Scottish Power	Electricity - Community Centre	85.55
Apr-22	21/03/2022	CHG	HSBC	Bank Charges	5.00
Apr-22	29/03/2022	BP	EVCS	Financial Assistance Grant	500.00
Apr-22	29/03/2022	BP	Mostyn Community Centre	Financial Assistance Grant	2,000.00
Apr-22	29/03/2022	BP	Plantscape	Planter	824.40
Apr-22	29/03/2022	BP	Gardening Club	Financial Assistance Grant	250.00
Apr-22	29/03/2022	BP	Mostyn Arts & Crafts Club	Financial Assistance Grant	250.00
Apr-22	29/03/2022	BP	Urdd Gobaith Cymru	Financial Assistance Grant	150.00
Apr-22	29/03/2022	BP	Samaritans	Financial Assistance Grant	150.00
Apr-22	29/03/2022	BP	One Voice Wales	Councillor attendance fee for course	30.00
Apr-22	29/03/2022	BP	Defib Electrician	Cabinet Installation	182.70
Apr-22	29/03/2022	BP	HMRC	March PAYE	64.00
Apr-22	30/03/2022	BP	Christ Church Mostyn	Financial Assistance Grant	300.00
Apr-22	30/03/2022	BP	Mega Electrical	Fault repairs, LED upgrades & transfers to lighting	8,456.74
Apr-22	30/03/2022	BP	Mrs K Roberts	Salary back pay	91.32
Apr-22	30/03/2022	BP	Mr JE Duggan	IT support	60.00
					13,399.71

Income:

Money Manager Account	Interest	£1.17
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End of year Balances:

Money Manager	£34,338.77	Charitable Bank Account	£10,000.00
Total	£44,338.77		

8.To nominate additional signatory for Council bank accounts

Due to Councillor Bob Hazlehurst stepping down from council in May, an urgent need for a 2nd signatory was required in order to remain compliant with the Accounts and Audit (Wales) Regulations. Members nominated Councillor Sarah Calvert to assist with the signing of cheques and monthly scrutiny of bank reconciliation and accounts. It was resolved to begin the mandate process once HSBC had completed approval of the previous application for the Clerk and Chair to gain authorisation for banking processes.

9. Planning Matters (A) Applications (B) Decisions

a) Applications:

Ref: 064270	Date Valid: 15/03/2022	Expiry Date: 10/05/2022	Case Officer: KHJ
Agent:	Halliday Clark Limited, The Point, 1 Lower Railway Road, Ilkley, West Yorkshire, LS29 8FL		
Proposal:	Change of layout for access path from existing pedestrian path.		
At:	Land off Ffordd Hiraethog, Maes Pennant, Mostyn, CH8 9PT		
Grid Ref:	316221 379766	Area: Mostyn Community Council	Ward: Mostyn

Members noted that they wished to mark as received. Cllr Calvert expressed a wish to be more informed of the planning procedure.

b) Decisions - none

10. Flintshire Summer Playscheme 2022:

Approval was required in principle for the recurring summer playscheme. It was resolved for the clerk to request Janet Roberts in County Council to proceed as per previous years.

11.The Corporate Joint Committee (General) (No.2) (Wales) Regulations 2022

As part of the phased approach to putting in place the legislative framework within which Corporate Joint Committees (CJCs) will operate, the Minister for Finance and Local Government launched a consultation on the final substantive set of general regulations –the Corporate Joint Committee (General) (No.2) (Wales) Regulations 2022. Due to time restraints it was resolved to note as received.

12.Police update:

Members were informed that PC Kelly French-Jones was no longer the Community Beat Manager for Mostyn. Members decided to invite CBM Hannah Roberts to a meeting once new council has formed and a communication method can be established due to the police force being unable to use Zoom.

13.To consider items for the next meeting on Monday 16 May 2022. (AGM)

New councillors will be welcomed at the next meeting and all members will be issued with induction packs, including details of available training. End of year information would also be issued.

The Chair closed the meeting at 7.45 pm