

# Cyngor Cymuned Mostyn Mostyn Community Council



## Dear Councillor / Annwyl Gynghorydd

You are summoned to a meeting of Mostyn Community Council to be held via ZOOM (a virtual meeting) on Monday, 25 April 2022 at 7.00 pm. The meeting will consider the items below:

Mrs Collette Lowry – Clerk / Clerc

## Agenda 25 April 2022 / 25 Ebrill 2022

1. (A) To record attendance (B) To record apologies.
2. Declaration of interests in relation to the listed agenda items.
3. Chairman's Communications –

Bingo Evening – 25 <sup>th</sup> March 2022	£780 raised for school funds (Kristina Howells)
Park litter pick – 26 <sup>th</sup> March 2022	Gee Rowlands – Tidy up of pitch and play area.
Holywell Leisure Centre	Letter to Chair
Samaritans	Thank you letter for Financial Assistance
Elections & exiting members	Summary of candidates & farewell to members
Invoice payments	Chair wishes to thank Cllr Hazlehurst for his efforts throughout March to clear outstanding invoices.

#### **4. To approve the minutes of the 21 March 2022 meeting.**

4a. To receive any matters arising from those minutes.

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### **MINUTES OF THE VIRTUAL MEETING OF MOSTYN COMMUNITY COUNCIL**

Monday, 21st March 2022 / Dydd Llun 21ain Mawrth 2022

#### **1 a. To record attendance**

Councillor Dave Seddon (Chair), Bob Hazlehurst (Vice Chair), County Councillor Patrick Heesom, Councillors Sarah Calvert and James Jackson.

#### **b. To record apologies:**

Councillor Flynn.

Absent without apology: Councillors David Roney and Ian Davies

#### **2. Declarations of interests in relation to the listed agenda items.**

Item 5: Financial Assistance

Community Centre – Councillors David Seddon & Bob Hazlehurst

Estuary Voluntary Car Scheme – Councillors David Seddon & Bob Hazlehurst

Item 6: Streetscene Matters – County Councillor Patrick Heesom

#### **3. Chairman's Communications:**

a. The Chair welcomed Collette Lowry to her new post as Clerk and Responsible Financial Officer of Mostyn Community Council.

b. The Chair discussed the forthcoming elections and stressed how important it was to recruit new candidates. Councillor Calvert offered assistance in promoting on social media.

c. Residents of Tre Mostyn have been in contact with the Chair to enquire how to obtain a defibrillator in their area. The Chair will now get in touch with them to arrange a meeting and to ascertain ownership of the phone box on site. Sharing costs with Mostyn Estates was considered with Stephen Gladwin being mentioned as a contact to pursue this idea.

d. JDH Business Services have contacted Mostyn Community Council to inform them of intended increase to fees moving forward. It was resolved that although members would like to continue contracting them for audit purposes for the year 2022/23 due to satisfaction of services throughout the years and in the purpose of maintaining a good working relationship, the council would confirm their decision after new members were elected. It was also acknowledged that the majority of costs for services have increased generally.

e. The Chair extended his invitation to Holywell Mayor's Ball to members as he was unable to attend.

#### **4.To approve the minutes of the 15th November 2021 meeting.**

- a.To receive any matters arising from those minutes.
- b. Banking matters from November onwards

a.The minutes were proposed by County Councillor Patrick Heesom and Seconded by Cllr. Bob Hazlehurst and would be signed as an accurate record by the Chair.

Councillor David Seddon informed members he would continue to chase up the matter of the dog bin with Streetscene (Agenda item 4).

b. Members received an update from Councillor Hazlehurst regarding issues arising from lack of signatories for the main bank account resulting in failure to make payments in the short term. HSBC have now started the process to accept Councillor Hazlehurst as primary user, with the remaining processes:

1. Councillor Hazlehurst to submit a new mandate to include the Chair Councillor David Seddon and the Clerk Collette Lowry as new signatories on the accounts.
2. When both have been verified by the bank change primary user to the Responsible Financial Officer Collette Lowry.

Councillor Hazlehurst also outlined outstanding invoices and amounts and provided bank balances.

#### **5.To receive, consider and agree financial assistance for groups and organisations for 2021/22.**

All applications were carefully considered with the merits of each club and organisation discussed and noted. Members acknowledged the importance for social groups within the community and the need for assistance to be provided to the Estuary Car scheme and Mostyn Christ Church which has been under threat of closure. Councillor Hazlehurst explained the activities of the Community Centre, Arts & Craft Club and Gardening club, explaining how it is a lifeline to some members of the community. County Councillor Heesom related to council how impressed he was to see the community of Mostyn rally to support the Church.

#### **Resolved**

- a. Estuary Voluntary Car Scheme - £500 awarded
- b. Mostyn Community Centre - £2,000 awarded
- c. Mostyn & District Gardening Club - £250.00 awarded
- d. Mostyn Arts & Crafts Club - £250 awarded
- e. Urdd Gobaith Cymru - £150 awarded
- f. Samaritans of North East Wales - £150 awarded
- g. Mostyn Christ Church - £300 awarded

#### **6.To consider Streetscene matters**

- a.To receive an update on Community Council owned street lighting from the Vice Chairman, Councillor Bob Hazlehurst.**

Councillor Hazlehurst explained to members the delays on repairs to street lighting due to access issues for workmen resulting in the need to replace the poles with more up to date alternatives. Research is already underway for this task. The mention of inadequate lighting in the Ffordd Ysgubor/Bod Hyfryd area resulted in a discussion of potentially relocating the street lighting which is also in need of repair.

b. Council discussed the recent village litter picks and how well the group had managed both logistics of the days and the organising of the collections with the Streetscene team. It was noted what a difference these efforts had made. Councillor Calvert wished to have her thanks to the community group noted in the minutes and offered to thank them via social media. Councillor Hazlehurst seconded this motion. It was resolved for Councillor Seddon to thank Streetscene for their co-operation.

### **7.To consider any Police matters**

It was noted that there appears to have been no contact from the police for 12 months, with the council's only point of contact being PC Kelly French Jones. The Clerk was tasked with checking recent correspondence on emails which may have been missed in the absence of a clerk, in order to resume meetings/communications.

### **8.Planning Matters**

#### **a.Applications**

Regarding ref: 064094, (application for steel building at Lime Bank Cottages land), to note as received. The lack of clarity as to the size of the structure was noted. Councillor Seddon informed council that further information regarding applications is accessible from the website.

#### **b. Decisions**

The Chair wished to thank Councillor Patrick Heesom for his dedication to his work involving the Pennant Park application. Councillor Calvert seconded this.

### **9.To consider items for the next meeting on Monday 18th April 2022 before the May Elections.**

Due to election protocol, the Chair advised members that the next meeting would be an update and information only meeting with all further decisions to be deferred to next full council in May 2022.

Chair closed the meeting at 8.37pm

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## 5. Clerk's Update and Correspondence

5a. Completion of Audit 2021/2021 and Report from the Auditor General for Wales received with audit opinion as "qualified". Only 2 matters to be mindful of moving forward:

Basis of qualification The Accounts and Audit (Wales) Regulations 2014 require the Council to approve the annual accounts and for the Chair to sign the accounts. The Chair has not signed the accounts as evidence of the Council's approval of the accounts
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5b. Communications:

To note as received emails forwarded to all councillors as per below:

23/03/2022	Flintshire County Council	Town and Community Councils Election Briefing Slides
23/03/2022	Welsh Government	Independent Remuneration Panel for Wales: annual report 2022 to 2023
24/03/2022	Parliament	Delyn MP calls for support to low-income house holds in Spring Statement
24/03/2022	Parliament	Delyn MP hails Spring Statement as overwhelming success
24/03/2022	Parliament	Delyn MP calls on Welsh Government not to delay lifting remaining Covid rules
30/03/2022	One Voice Wales	Smarter working: a remote working strategy for Wales
30/03/2022	One Voice Wales	Can you help? - Nature and us
30/03/2022	Welsh Government	The Corporate Joint Committee (General) (No.2) (Wales) Regulations 2022 (covering email for stakeholders)
30/03/2022	Wales NHS	Health Watchdog Highlights Covid Impact on Childrens experiences of speech and launguage therapy services
31/03/2022	One Voice Wales	Applications for the Welsh Government Apprenticeship Scheme 2022 are now open!
31/03/2022	Parliament	Rob Roberts urges the North Wales Police & Crime Commissioner to bid for the Safer Streets Fund
01/04/2022	Parliament	Rob Roberts MP welcomed his meeting with Welsh Minister to discuss Greenfield station plans
01/04/2022	Parliament	Rob Roberts MP raises concerns over NHS dentistry in Wales
06/04/2022	Hannah Blythyn	March update

5c. The National Association of Local Councils has been informed that the National Joint Council for Local Government Services (NJC) has agreed the new rates of pay applicable from 1 April 2021. This change has resulted in back pay of £91.32 to Kay Roberts with the new Clerk remaining on the introductory banding but also gaining an increased hourly salary of 1.75%.

5d. SLCC request for members to send letters to their local MPs to campaign in parliament against bullying within this sector. Example letter enclosed. Members to debate if they wish to support this request.

5c. The Clerk has received acknowledgment of receipt for financial assistance from the Mostyn and District gardening Club.

## 6. Renewals

6a. Renewal of ICO certificate required by 10/05/2022. Under the Data Protection (Charges and Information) Regulations 2018 (the Regulations) they must also pay an annual data protection fee, unless they are exempt.

6b. Came & Company Council Commercial Combined Insurance policy expires at the end of May 2022. Members to resolve to request the clerk to source 3 quotes or remain with existing supplier. Previous year's policy amounted to £641.40

6c. Zoom subscription

A decision is required as to whether to proceed with the renewal of Zoom membership at an approximate cost of £143.88 per annum, however, there is currently a special offer of saving 35% off the yearly subscription if taken out before 30<sup>th</sup> April 2022.

## 7.To approve the March Accounts for payment.

21/03/2022	DD	Scottish Power	Electricity - Community Centre	85.55
21/03/2022	CHG	HSBC	Bank Charges	5.00
29/03/2022	BP	EVCS	Financial Assistance Grant	500.00
29/03/2022	BP	Mostyn Community Centre	Financial Assistance Grant	2,000.00
29/03/2022	BP	Plantscape	Planter	824.40
29/03/2022	BP	Gardening Club	Financial Assistance Grant	250.00
29/03/2022	BP	Mostyn Arts & Crafts Club	Financial Assistance Grant	250.00
29/03/2022	BP	Urdd Gobaith Cymru	Financial Assistance Grant	150.00
29/03/2022	BP	Samaritans	Financial Assistance Grant	150.00
29/03/2022	BP	One Voice Wales	Councillor attendance fee for course	30.00
29/03/2022	BP	Defib Electrician	Cabinet Installation	182.70
29/03/2022	BP	HMRC	March PAYE	64.00
30/03/2022	BP	Christ Church Mostyn	Financial Assistance Grant	300.00
30/03/2022	BP	Mega Electrical	Fault repairs, LED upgrades & transfers to lighting	8,456.74
				<b>13,248.39</b>

Income:

Money Manager Account	Interest	£1.17
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Balances:

Money Manager	£43,246.83	Charitable Account	Bank	£1,243.26
<b>Total</b>	<b>£44,490.09</b>			

Clerks salary – please note no payment listed on March for Clerk due to month in hand contractual agreement. April will show a partial salary of £293.33. (No pension opted in currently).

## 8.To nominate additional signatory for Council bank accounts

Currently, due to low numbers within the council, a need for another signatory has arisen in order to remain compliant with the Accounts and Audit (Wales) Regulations . This is an urgent matter crucial to the running of the council. Members to nominate 1 person to assist with the signing of cheques and monthly scrutiny of bank reconciliation and accounts.

## 9. Planning Matters (A) Applications (B) Decisions

Applications:

Ref: 064270	Date Valid: 15/03/2022	Expiry Date: 10/05/2022	Case Officer: KHJ
Agent:	Halliday Clark Limited, The Point, 1 Lower Railway Road, Ilkley, West Yorkshire, LS29 8FL		

Proposal:	Change of layout for access path from existing pedestrian path.
At:	Land off Ffordd Hiraethog, Maes Pennant, Mostyn, CH8 9PT
Grid Ref:	316221 379766 Area: Mostyn Community Council Ward: Mostyn

Members are reminded they may access further information by viewing on the County Council website.

B) Decisions - none

#### 10. Flintshire Summer Playscheme 2022:

Approval required in principle (outstanding decision). Further details will follow for new council to discuss. Supporting information document attached.

Details from Janet Roberts – Play Development officer, Flintshire County Council

In order to commence recruitment for the summer we need an 'in principle' response from your town or community council for participation in the programme for this year.

I have based costings on the level of grant funding, received from Welsh Government for 2021.

As in previous years, we have a minimum three week offer with the potential to purchase additional weeks 4,5 and 6.

Cost of a 3 week playscheme from Monday 25th July, 2022 – Each location, comprising.

- 15 sessions
- 10 hours per week, per location
- 2 hours Monday to Friday
- AM or PM (10:30 am – 12:30 & 2:00 pm – 4:00 pm)
- Local locations are completely at your Council's discretion.

Cost for 3 weeks – Team on site; Training hours and Supervision. - £1,540.00 Additional weeks can be purchased at a cost of £513.00 for each site location.

Training for the team will include: Paediatric First-aid; Disability Awareness; Risk Management including bespoke training for COVID 19; Dealing with Challenges on site; Safeguarding and Child Protection.

The Flintshire Buddy Scheme will operate during summer playscheme for 2022. The Buddy scheme will provide the necessary support for children and young people with disabilities, to access their own local playscheme. The cost for this will be met by Welsh Government.

#### 11. The Corporate Joint Committee (General) (No.2) (Wales) Regulations 2022

As part of the phased approach to putting in place the legislative framework within which Corporate Joint Committees (CJCs) will operate, the Minister for Finance and Local Government is launching a consultation on the final substantive set of general regulations – the Corporate Joint Committee (General) (No.2) (Wales) Regulations 2022. The closing date for response is Monday 23 May. Members can resolve to either form a working group to complete the consultation or note as received.

Dear Local Government Colleagues / Stakeholders

As part of the phased approach to putting in place the legislative framework within which Corporate Joint Committees (CJCs) will operate, the Minister for Finance and Local Government is launching a consultation on the final substantive set of general regulations – the Corporate Joint Committee (General) (No.2) (Wales) Regulations 2022.

The eight week technical consultation on the draft general regulations builds on the comprehensive consultation undertaken in October 2020 which considered the general approach to the development of the legislative framework for CJsCs, the consultation on the draft Corporate Joint Committee (General) (No.2) Wales Regulations in July 2021 and more recently the Corporate Joint Committee (General) (Wales) Regulations 2022 in November 2021.

We wish to seek your views on next stage of the approach to the development of the wider legislative framework and application of specific elements of that framework..

In particular, the draft regulations being consulted on will provide for:

- applying the local government performance and governance regime to CJsCs.
- the overview and scrutiny of CJsCs
- requiring a CJC to adopt certain procedural standing orders
- a small number of other consequential and miscellaneous changes to existing legislation

The draft regulations and consultation can be accessed via the Welsh Government website: The Corporate Joint Committee (General) (No.2) (Wales) Regulations 2022 | GOV.WALES  
The closing date for response is Monday 23 May.

We look forward to receiving your responses to the Corporate Joint Committee (General) (No.2) (Wales) Regulations 2022 consultation and to continuing to work in partnership to take this forward.

We would be grateful if you could highlight the consultation more widely by including a link to the consultation on your website.

If you have any initial queries please email: [LGPartnerships@gov.wales](mailto:LGPartnerships@gov.wales)

## **12. Police update:**

PC Kelly French Jones has returned the Clerk's request for communications. She wishes to inform the council members that she is no longer the Community Beat Manager for Mostyn. The new CBM is Hannah Roberts Pc 3552 who will make contact in due course.

## **13. To consider items for the next meeting on Monday 16 May 2022. (AGM)**

**(Members of the Public are welcome to attend community council meetings. At present they will continue to be held virtually. Please contact the clerk to the council for the zoom link a minimum of 3 working days prior to the meeting, should you wish to attend.)**