

**MINUTES OF THE MEETING OF MOSTYN COMMUNITY COUNCIL**  
**MOSTYN COMMUNITY CENTRE ON MONDAY 15 OCTOBER 2018**

**1. (A) To record attendance**

Councillors. I Davies, E.J.Jones, B Hazlehurst, County Councillor P Heesom, J. B Hughes, Dave Seddon (Vice Chairman), D Roney, Debbie Seddon (Chair), and V Williams.

**(B) To record apologies**

No apologies received. Cllr. S Calvert – non-attendance.

**In attendance:** Mrs K L Roberts **Public Gallery:** Mr Ken Molyneux, lay member person from the Flintshire County Council Standards Committee.

**2. To record any declarations of interest from members**

None received.

**3. Matters arising from the 17 September 2018 community council meeting**

See Streetscene Matters agenda item 7 about resurfacing at Penrho.

**4. To approve the minutes of the meeting on 17 September 2018**

**RESOLVED:** The minutes were approved as an accurate record and proposed by Cllr. Dave Seddon and Cllr. Vera Williams and signed by the Chair.

**5. Chairman's Communications.**

The Chair welcomed Mr Ken Molyneux, a lay member of Flintshire Standards Committee who sat in the public gallery and informed members he would be observing and providing general feedback to Flintshire County Council on his findings from his attendance at a number of community council meetings.

The Chair would attend a commemorative World War 1 event in Holywell.

Members agreed to purchase a wreath annually which costs in the region of £20.00.

**RESOLVED: A wreath to be purchased on behalf of Mostyn Community Council from the Royal British Legion.**

**6. To provide an update on any expressions of interest on the Community Councillor vacancy.**

The clerk had received an expression of interest from a local resident Gemma Gibbons which she read to members. Members agreed to wait until the period of the vacancy expired. In the meantime the clerk to respond to Gemma to advise of next steps.

**7. Streetscene Matters**

The clerk had spoken with Nigel Seaburg, Streetscene Co-ordinator who had earlier that day advised on two road closures on Downing Road and the top of the Lletty Hill to the lower lodge.

Other pot holes reported such as those on Maes Pennant, Ffordd Y Ffynnon are listed on the Streetscene system and awaiting a response.

Pot holes on The Cob the clerk reported were dealt with by Jon Hill, Rights of Way. However, Mr Seaburg had advised if a pot hole can be walked around they can be deemed as acceptable as Rights of Way he informs do not have the same statutory responsibilities as Streetscene.

Members asked the clerk to follow up with Jon Hill or relevant ranger as the whole of The Cob has pot hole issues and they understood part of the work along this was to make it fit for prams etc and make the walk way area generally more accessible.

Mr Seaburg reported via the clerk that Penrho resurfacing was on hold due to waiting for gas installation works first. County Councillor Heesom reported he still understood there was a commitment to resurface.

#### **8. Police Matters**

The clerk reported no communications from the Police. The clerk asks for an update usually a week prior to a meeting but has heard nothing. Members expressed their disappointment at lack of attendance / communication from a police representative and asked the clerk to write to the Chief Inspector to express their concerns.

This matter is also being raised as an agenda item for the next West Flintshire Town and Community Council working group in December 2018.

Cllr. Hughes expressed receiving verbal abuse from a man in a car as he approached to turn out of Penrho. This was not reported as no vehicle registration at the time was taken.

**RESOLVED: The clerk to write to the Chief Inspector to express member's disappointment at the lack of Police communication and attendance at meetings.**

#### **9. To consider and approve a terms of reference (TOR) for the Community Engagement Working Group and consider a draft survey to distribute to residents.**

The Chair read out the terms of reference (TOR) for the Community Engagement Working Group. (Refer to separate TOR document).

A draft Community Engagement Survey had been circulated prior to the meeting by the clerk. Cllr. Debbie Seddon asked for any comment, feedback – there was no further feedback from members.

Members agreed they were happy with this TOR and this was proposed by Cllr. E Jones and seconded by Cllr. D Seddon.

Cllr. Debbie Seddon will explore options for distribution and bring this to the November 2018 meeting.

County Councillor Heesom expressed his thanks to the group for their work.

#### **10. Discussion on the outcome of the meeting with David Hanson MP about the Former Alyn Works/Solar Fires Building following correspondence from Mostyn Community Council about this building which is an eyesore in the community.**

The Chair briefed members on a meeting on 12 October at Mostyn Community Centre with David Hanson MP which the Vice Chair and Clerk had attended. A robust discussion took place. The next steps are that David Hanson is writing to Colin Everett, Chief Executive Officer at Flintshire

County Council (FCC) and Mr Andrew Farrow, FCC Head of Planning, to convey the community council's ongoing concerns about this building.

#### **11. Community Street Lighting Update / Salix – Energy Efficiency Finance in the Public Sector feedback from the Lighting Sub Committee.**

Cllr. Bob Hazlehurst as nominated Chair for the Lighting Replacement Sub Committee shared the draft Terms of Reference. The Sub-Committee will consist of Cllrs. R Hazlehurst, P Heesom, V Williams and M Williams. The Chair expressed that other members are welcome to join and help assist the sub committees.

The clerk asked if other options for lighting renewal would be explored through FCC, Deeco lighting etc. Cllr. Hazlehurst confirmed other options would be explored.

Councillor Hazlehurst explained that part of the Salix application requests clearance from the Welsh Assembly Government to apply for an interest free loan and asked if the clerk can look into this?

Cllr. Hazlehurst reported lights out owned by both FCC and MCC which he had been reported to the relevant people.

Community Lighting Renewal will be on the November Agenda. Any final decisions for the way forward on community lighting renewal would be made by Mostyn Community Council not the Sub Committee who would only make recommendations.

**RESOLVED: The Lighting Replacement Project Sub Committee terms of reference were unanimously adopted by members present.**

#### **12. Discussion and information sharing about Defibrillators in the Mostyn/Rhewl area.**

The Chair, explained this had been a request from a member of the public following an incident in Mostyn. To her knowledge the nearest defibrillator is at Tesco in Holywell.

A discussion about defibrillators took place, costings and locations would need to be considered. Members agreed in principle to having a defibrillator in Mostyn as it is a relatively large community not to have one.

**RESOLVED: The clerk undertook to find out further information on defibrillators for the November 2018 meeting.**

#### **13. Clerk's Update and Correspondence**

##### **Attendance at One Voice training session "The Council Meeting" feedback.**

The clerk had found this useful, in particular the trainer reinforced not departing from the agenda and any other business should not appear. The agenda should make transparent what will be being discussed to the lay person reading it. A bursary from SLCC was awarded toward the cost of the course.

##### **Independent Remuneration Panel draft Annual Report 2019/2020 consultation until 27 November**

This document had been circulated in advance of the meeting. There was comment from members about where additional money would come from and to be mindful when budget setting to consider the recommendations.

**North Wales Fire and Rescue Authority consultation ensuring affordable services.** NWFR services are encouraging people to have their say before the draft budget is set in December 2018.

Mostyn Playscheme Report – the clerk had received an emailed statistical report on usage of the PlayScheme which demonstrated 375 attendances over the 3 week period with an average of 125 a week over 3 weeks, which diminished in the 3<sup>rd</sup> week (1<sup>st</sup> week 154, 2<sup>nd</sup> week 110, 3<sup>rd</sup> week 111 children). The Share your lunch programme provided hot meals for children attending the PlayScheme for those who had signed a specific consent form. Some members noted as the food was shared longer than the summer PlayScheme period ran 23 July – 31 August there was observed littering as there was no supervision of the food once the playworkers had gone. Members asked if the clerk would feed this back to the relevant officer responsible.

Information was distributed on avoiding being Scammed which is part of a wider public awareness campaign from Royal Mail. If someone you know is in receipt of scam mail contact Royal Mail at FREEPOST SCAM MAIL enclosing the items which are suspected of being scam mail, call the helpline on 08000 113 466 or email [scam.mail@royalmail.com](mailto:scam.mail@royalmail.com)

#### **14. Planning Applications (A) Planning Decisions**

##### **(A) 057677 Morgan Freight - Change of use from transport and distribution facility to mixed B1, B2 and B8 use (retrospective). Mostyn Community Council's response to residents by Councillor Debbie Seddon.**

Further to the 17 September minutes (15 A Page 4) Councillor Debbie Seddon wrote to a resident of Martin Mews on behalf of MCC explaining the involvement MCC had in terms of this planning application consultation and to date no response has been received.

##### **15. A To approve and accept the annual return and report from BDO external auditors for the financial year ended 31 March 2018.**

The clerk reported the annual return has been received from BDO auditor and shared the salient points raised in the audit with members, to include the qualified issue of the risk assessment being minuted outside of the financial year. The issues arising report was made available to members. Members noted to ensure the risk assessment document be reviewed before the end of the financial year 2018/2019. The Notice of Conclusion of Audit has been displayed on Notice Boards and the relevant financial information on the annual return uploaded on the community council website under Precept, Accounts and Donations for public view.

**RESOLVED: Members approved and accepted the annual return and thanked the clerk for her work. This was proposed by Cllr. Debbie Seddon and seconded by Cllr B Hazlehurst.**

##### **B Consider Expenditure against budget April 2018 – September 2018**

The clerk had circulated in advance of the meeting a half year budget monitoring spreadsheet. Which demonstrated expenditure of £17,541.78. (The clerk noted there may need to be an adjustment for accounting purposes regarding two unrepresented cheques).

It was noted that to date there has been no expenditure against street lighting renewal. Members agreed, to await the recommendations from the Lighting Replacement Project Sub Committee before a decision on expenditure on renewal street lighting.

A robust discussion about MCC level of reserves took place. The clerk agreed to draft a reserves statement. The Practitioners Guide recommends reserves between 1/3 to 1 years expenditure (excluding earmarked reserves) would be deemed reasonable.

The clerk shared the April – June 2018 bank reconciliation of £34,821.18.

As at 30 September 2018 the bank statement was £35,625.36.

## 16. Approval of accounts for payment.

Cllr. Davies asked a question about payment for room hire at the community centre. The clerk explained the community centre received financial assistance annually toward their work and a one off payment for hall hire from the community council for their monthly meetings. The clerk suggested reviewing the amount paid annually for hall/room hire to the community centre when Council consider the budget in January 2019. Councillor Hazlehurst explained that the community centre is separate to Mostyn Community Council and that they charge for room usage. This invoice for £7.50 was for 1.5 hours usage by the community engagement sub group. Cllr Davies said he was satisfied with this explanation.

<b>Oct 2018</b>					
(DD)	Pension	Clerk			47.84
(DD)	Scottish Power	electricity			282.16
SO	Kay Roberts	Clerk Salary and expenses			579.19
101628	Deeco lighting	Quarterly maintenance			1379.89
101629	Community Centre Hall Hire SG meet				7.50
101630	Royal British Legion Wreath				22.98
101631	J E Duggan Keen – Caerwys Computer Clinic	website			198.12

**The meeting closed at 8.20pm.**

**17. Next Meeting 19 November, 7.00pm at Mostyn Community Centre.**