

## Minutes of the meeting of Mostyn Community Council held in Mostyn Community Centre on Monday 16 October 2017.

**Present:** Cllr. J B Hughes, County Councillor P Heesom, David Roney, Dave Seddon, Debbie Seddon, V Williams.

- 1. Apologies:** Cllr, P Gibbons, Cllr. J Jones. Cllr. A Tattum.  
Non-attendance: Cllr. Conway and Cllr. Evans.

**In attendance:** Mrs K L Roberts – Clerk      Public Gallery - 4 people

1. To consider the minutes of the last meeting 18 September 2017

**RESOLVED:** The minutes of the meeting were approved by the council and signed as an accurate record by the Chair.

### 2. Chairman's Communications

Cllr. Debbie Seddon welcomed councillors to the meeting and thanked them for making the meeting with the extreme weather being experienced that evening. As a number of councillors were not in attendance and had not submitted their apologies the chair asked the clerk to remind councillors to provide apologies and their reasons.

Cllr. Debbie Seddon provided a brief feedback from the County Forum meeting she had attended which included an update on transfer of assets and money available to assist groups from County. Cllr. Debbie Seddon reported 19 organisations in Flintshire are currently at stage 2 of the asset transfer process. Cllr. Dave Seddon, County Councillor Heesom and the clerk had also attended the forum meeting.

County Councillor Heesom reported that there will be no merger of Principal Councils. However, it is likely there will be a merger of the Leader and executive of some County Councils.

Cllr. Debbie Seddon reported on an invite by Holywell Town Council for the chair and clerk to attend a meeting on 24 October 2017 to consider joint working initiatives with other West Flintshire Town and Community Councils and will feedback at the November 2017 meeting.

- 3. Police Matters** – request for voluntary assistance and funding toward Halloween event November 2017.

The clerk reported on email correspondence from PC Kelly French Jones which noted developments with the children who have been causing anti-social behaviour within Mostyn. The PC had met with Sandra Jones, ASB officer for Flintshire County Council and the parents of the children and an action plan devised, those old enough have been referred to Prevent and Deter which is part of the youth offending team. The PC requested councillors refrain from unacceptable social media engagement which may hinder investigations.

In an attempt to identify the offender(s) who have caused damage to the street lights the PC has asked for information via social media and twitter. To date no reply. Councillors can forward any information to the PC.

Mostyn Lodge – The Police will not be commenting on Mostyn Lodge any further as ample information has been given with regard to police involvement. Unless there is anything of significance councillors wish to report. The Police urge, if you do have something to report - it is done at the time by dialling 101 and not delayed until the council meeting.

At this point the police joined the meeting.

PC Kelly French Jones and PCSO Matthew Griffiths were in attendance and explained there is a lot of police staff sickness at present that they are covering. Due to the extreme weather

tonight they would not be staying long as they are assisting the County Council who were dealing with a fallen tree in the road close by.

PC Kelly French Jones reported on a proposed disco for the young people of Mostyn which they have managed to attract some funding for. As Cllr. Jane Jones has already organised something for the 29 October 2017 Cllr. Vera Williams suggested the police join up and work in partnership. The Police asked if the community council would be willing to offer some funds toward the event?

Cllr. Vera Williams said the Halloween event run by Cllr Jane Jones actually raised money from the event each year. The clerk reported if the event is generating money from those attending it would be unwise for the community council to offer financial assistance particularly at a late stage when the event is organised already.

PC Kelly French Jones requested when the next coffee morning will take place as she can come and speak to some of the people in attendance?

She cautioned Councillors not to use social media in certain circumstances adding that engaging with any back lash on social media can impede police investigations.

Cllr. Hughes queried a 101 call he made, which went through to Liverpool, the police advised if this was off a mobile it goes to Liverpool who then refer to North Wales. If a call is made on a landline it comes to North Wales. PC Kelly French Jones reported that in this case an incident form was created and the area in question was patrolled a one off incident.

The Police left the meeting. Following this there was a discussion about the community council providing assistance toward the Halloween event. Cllr. Jane Jones was not present and it was understood the event was already organised and the amount of funds required unknown. Councillors decided on this occasion not to provide financial assistance in particular if the event was charging, may make money and was already organised.

**RESOLVED: The Community Council would not offer financial assistance for the Halloween event.**

**The clerk to advise the Police.**

#### **4. Streetscene Matters**

Cllr. V Williams reported the lights on the Lletty Hill were now working as were the County owned lights on the estates.

The clerk has written to Harvey Mitchell, Flintshire County Council requesting the change of bin collection day from the weekend to weekday due to increased numbers of cars parking at the weekend outside their homes.

#### **5. Parking and Traffic Calming measures – to discuss community council proposals.**

Hafod Y Ddol – Cllr. Dave Seddon has liaised with residents and ideas expressed included bollards to separate roads as a deterrent, a small pavement and islands in the road. Cllr. Roney expressed he did not think this would work but speed bumps may help. Management to calm traffic with a cacanne in conjunction with a pavement could be a consideration. County Councillor Heesom reported he has spoken to Highways about benefits of cacannes. He further reported a traffic island and round a bout are not supported. However, some pavement width in Hafod Y Ddol is required.

**RESOLVED: County Councillor Heesom is to get the scheme drawn up and arrange a site meeting with Highways.**

## **6. Mostyn Sports and Leisure Group and Community Asset Transfer Update**

Councillors had no further update on asset transfer. Cllr. Roney sought clarity on voting by Management Committee Members of Mostyn Community Centre for the financial assistance request for feasibility studies for the future use of the former bowling green and proposal of a youth facility within Mostyn.

The clerk advised she would contact Matthew Georgiou, Deputy Monitoring Officer from Flintshire County Council.

**RESOLVED: The clerk to enquire with the monitoring officer about voting and declaration of interests in relation to this matter.**

## **7. Mostyn Youth Club – health and safety concerns about the existing building.**

Cllr. Dave Seddon expressed his ongoing concerns about the state of the Mostyn Youth Club and proposed the clerk write to County to enquire about next steps for the building. County Councillor Heesom reported there are plans for demolition. However, money needs to be identified to do this.

**RESOLVED: That the clerk write to Mr Neil Cockerton at Flintshire County Council regarding next steps for Mostyn Youth Club.**

## **8. The clerk to provide Financial Assistance forms 2017/2018 for distribution to community groups.**

The clerk circulated financial assistance forms for 2017/2018 to councillors and asked them to indicate on a sheet of paper being circulated which community group/organisations they would be providing the form to.

The deadline for submission of the forms is Friday 17 November 2017.

## **9. Clerk's update and correspondence**

One Voice Wales Training Schedule September – December 2017

The clerk circulated this information. Both the new Chair and Vice Chair requested approval to attend the chiring skills course in November 2017 by One Voice Wales. The clerk can apply for a Welsh bursary to reduce the overall cost of the course to a total of £40.00.

**RESOLVED: Unanimous vote by councillors to approve payment of the Chiring skills course for Cllr. Debbie and Cllr. Dave Seddon.**

Welsh Government Review of the Community and Town Council Sector – panel established to consider future roles. The clerk circulated an a4 summary sheet on this matter for councillors who wished to respond.

Independent Remuneration Panel draft consultation document 2018/2019 – comments by 19 November 2017 <http://gov.wales/irpwsb/home/publication-reports/financial-year-2018-19/?lang=eng>

The clerk reported on some of the key points for Town and Community Councils being proposed particularly in reference to the £150 suggested mandatory payment for community councillors and suggested all councillors read the consultation document and feedback at the November meeting prior to 29 November deadline. The clerk reported these and other suggested proposals would need consideration for the precept/budget.

The clerk reported on the Chairman's Allowance which the new Chair Cllr. Seddon had enquired about. The former Chairman had resigned as Chair part way through the year.

The clerk had enquired with the Society for Council Clerks (SLCC) who said it was at the discretion of the community council to decide if they recoup the money from the former Chair or not. County Councillor Heesom suggested a pro rata payment for time served.

**RESOLVED: The clerk would make further enquiries.**

Kicks for kids Project in Flintshire – information circulated on the project to develop and deliver football coaching sessions working with community councils and other organisations.

Flintshire Citizens Advice – opening times and report on local peoples experiences of Universal Credit.

**RESOLVED: Information noted, no further action required.**

## **10. Community Council Budget Monitoring April – September 2017**

The clerk circulated the half year 1 April 2017 – 30 September 2017 half year budget monitoring which demonstrated expenditure at £18,129.52 against the precept request of £30,000. The clerk reported the summer Playscheme of £1,309 would be paid after this meeting. There would be no further charges in connection to the website, the new website was now up and running.

The clerk confirmed the training budget was for use by the clerk and councillors for relevant training. The clerk has attended a conference earlier in the year and the Charing skills course would also be offset against this cost centre.

## **11. Aura Match Funding Scheme – Improvements to children’s play areas 2017/2018. Invite for nominations of chosen play area to receive match funding by 31 October 2017.**

The clerk reported the play swings had been removed at Swanfields Play Area, Rhewl due to safety concerns by Flintshire County Council. The clerk reported on a letter received from Aura, leisure and libraries and had spoken with Richard Roberts who had agreed to meet councillors to share ideas about investment in new equipment at the park as match funding was available. Should the community council decide to invest they need to nominate a figure for match funding.

Councillors had agreed to match funding earlier this year for the Maes Pennant Play Area and as Swanfields in Rhewl had not had investment for some time. Councillors wanted to invest in Swanfields.

The clerk reported Mr Richard Roberts had advised any work is unlikely to commence until Spring 2018 and as such would be invoiced in the new financial year.

Cllr. Roney proposed to nominate up to £6,000 from the community council, seconded by Mrs Vera Williams toward Play equipment for play areas in 2018/2019.

**RESOLVED: To nominate up to £6,000 match funding for Play Areas 2018/2019.**

**The clerk to notify Mr Richard Roberts of Aura Leisure and Libraries.**

## **12. Planning Matters**

### **14a Penrho Area – residents’ concerns about a building**

Two professional looking individuals/officers had been seen in Penrho a resident had observed, looking at buildings. County Councillor Heesom reported a site has been identified for potential housing and would feedback further at a future meeting. The clerk had also received a phone call from a council officer saying she would like to attend a future

meeting about housing development plans; the clerk had provided the dates but has heard nothing further.

**13. To consider One Voice Wales Model Local Resolution Protocol for Community and Town Councils.**

The clerk had circulated two documents from One Voice Wales and a flow chart and narrative from Caerwys Town Council for councillor's consideration.

After careful consideration councillors agreed to adopt the members self-regulatory protocol document utilised by Caerwys Town Council with the addition of 10 working days to be written into the document next to timescale that the Chair considers complaint and resolution.

**RESOLVED: To amend the members self-regulatory protocol to add 10 working days as a time scale to consider complaint and resolution.**

**Mostyn Community Council to adopt the document incorporating the agreed timescale.**

**14. To approve payments to be made**

October	(DD)	Pension	NEST		47.84
	SO	Kay Roberts	Salary		476.00
	DD	Scottish Power	electricity		281.82
101572	FCC	election costs			2001.39
101573	FCC	Playscheme			1309.00
101574	Deeco lighting	Quarter charge (J-S)			1427.89
101575	K.Roberts	expenses			46.76
101576	HMRC	PAYE			55.60
					<b>5646.30</b>

**15. To receive items for the 20 November 2017 agenda.**

The meeting closed at 9.00pm.