

**Minutes of the meeting of Mostyn Community Council held in Mostyn Community Centre on Monday 16 May 2016.**

**Present** Councillor J.B.Hughes (Chairman)

Councillors P. Gibbons, B.Hazlehurst, P. Heesom, D.E.Jones, C Joynson, County Councillor D Roney, D Tattum, Dave and Debbie Seddon.

**Apologies** Councillors I Davies and Councillor V Williams

**In attendance** Mrs K L Roberts – Clerk

**1. Council to confirm election of Chair and Vice-Chair 2016/2017 municipal year.**

It was duly proposed and seconded that Councillor J.B. Hughes be elected Chairman for the 2016/2017 municipal year.

**RESOLVED: Unanimously**

That Councillor J.B Hughes be elected Chairman for the 2016/2017 municipal year.

**Election of Vice-Chair**

It was duly proposed and seconded that Councillor R. Hazlehurst be elected Vice-Chairman for the 2016/2017 municipal year.

**RESOLVED: Unanimously**

That Councillor R Hazelhurst be elected Vice-Chairman for the 2016/2017 municipal year.

The declarations of office were duly signed and witnessed by the clerk at the meeting.

Cllr. Heesom noted as this meeting was the annual meeting protocol should be observed which should involve a review of the minutes of the last annual meeting in May 2015 and an open and closure of the annual meeting before usual business commences. This shall be observed at the next annual meeting in May 2017.

**1. Declarations of Interest**

Councillors provided an update on their areas of interest for the record.

School Governors at Ysgol Bryn Pennant - Cllr. Heesom, Cllr. Dave Seddon and Councillor Williams and County Councillor Roney.

Estuary Voluntary Car Service, Mostyn Arts and Crafts, Mostyn Gardening Club – Cllr. Hazlehurst

Mostyn Brighter Communities – County Councillor Roney

Mostyn Community Centre – Councillor V Williams, Cllr. D Seddon and Cllr D.E Jones

Welsh Boarder Community Transport – Cllr. D.E. Jones

**2. Matters Arising from the minutes,**

3. Summer Playschemes – the clerk as requested by members had reported to Mrs J Roberts at Flintshire County Council who co-ordinates the summer playschemes the reason for Mostyn Community Council not participating. Primarily a question over value for money as playscheme workers did not appear to engage or co-ordinate activities well for the children. Mrs J Roberts had no record of any formal complaint being made which she would have acted on and

apologised, if members had felt some years ago the service was unsatisfactory. A few members were of the understanding a complaint was made at that time.

**RESOLVED:** That the minutes of the meeting of the Council held on 16 May were proposed as an accurate record by Councillor Roney and seconded by Cllr Jones and signed by the Chairman.

#### **4 Chairman's Communications**

Following recent community concerns the chairman reported an address in Hafod Y Dol was visited by police last Friday and enquiries are ongoing. This was confirmed by the police in attendance.

#### **5. Police Matters**

Councillor Hughes welcomed PCSO Susan Page and PCSO Phillip Rushby to the meeting

No formal complaints have been made of people with torches but they will flag this through Mr D Alan at the rural crime unit.

A member noted concern about an ambulance at Mostyn Lodge recently. Police reassured members there is no reason for the public to be concerned about this incident. There is constant monitoring of Mostyn Lodge, they do have a list of tenants but are not in a position to disclose.

Residents have been advised to smoke around the back of the building.

The Senior Police are in the process of recruitment of a Police Office to cover during PC Kelly French-Jones maternity leave.

Police patrol The Cob and will be mindful of recently increased reports of fly tipping.

Reports of trees being felled on The Cob which were not removed and as a result set fire to which burnt a nearby sign.

**RESOLVED:** The clerk to raise the matter of felling of trees and non-removal with Streetscene.

That the Police are thanked for their attendance.

Some members noted a homeless person sleeping on the bench on Hafod Y Dol. The Police were not aware of this.

#### **6. Streetscene Matters**

Some members noted their ongoing concerns regards speeding on Hafod Y Dol. Mr N Seaburg and his colleague will be visiting and placing a vehicle measuring strip on the road.

Speeding on Letty Hill also remains a concern, there was a previous suggestion by members of requesting a one way system past Argoed to be raised with Flintshire County Council.

**RESOLVED: The clerk to contact Highways at Flintshire County Council to check the progress of this request.**

More parking spaces in Mostyn is being considered by Flintshire County Council (FCC) a report is being prepared by FCC which will be further discussed at a future public meeting.

Cllr Jones suggested some removal of grass areas to accommodate extra parking. Cllr. Roney advised this idea is not widely liked or popular and concreting may increase flooding in the area.

Road Signs, no longer required have been removed.

Cllr Hughes reported mounds of dirt/soil at the Helendy Junction.

Street Lighting be an agenda item at the June 2016 meeting.

#### **7. Consideration of a Planning Sub Committee**

Cllr Heesom briefed members on a meeting of One Voice Wales he had recently attended. He explained in order for the community councils to be involved in the Local Development Plan going forward he understood One Voice Wales would represent Community Councils on the Stakeholders Forum. However, at the meeting the head of One Voice Wales was not aware of this.

**RESOLVED: The clerk to contact the Stakeholder Group Forum to seek representation by Cllr Heesom and Cllr Joynson.**

Cllr Heesom suggested establishing a planning subcommittee particularly in light of the local development plan and decisions which will impact on Mostyn. This would enable greater considered thought and feedback by Councillors. This will be an agenda item at the June 2016 meeting.

**RESOLVED: The Community Council will consider establishing a Planning Sub Committee. This will be a June Agenda Item.**

#### **8. Review representation or work with external organisations**

Cllr. Heesom and Cllr Hughes are representatives on One Voice Wales.

Cllr. Jones and Cllr. Joynson are representatives on the County Forum.

Cllr Heesom reported on discussions taking place about future options for County Councils – clustering and wanting to make sure it suits the community and not just Cardiff and Llandudno Junction. Suggestions at present are that the future would be similar to the old Clwyd County Council incorporating Wrexham, Denbighshire and Flintshire Councils. Concern about the phenomenal amount of money mergers are likely to cost.

County Councillor Roney reported the changes are unlikely to happen as the then Education Minister, Leighton Andrews has since left his post.

#### **9. To review and adopt code of conduct, standing orders and financial regulations.**

The clerk had circulated in advance of the meeting and reported on the main changes to the Code of Conduct. The clerk recommended adopting the document circulated by Flintshire County Council.

**RESOLVED: That Mostyn Community Council adopts the revised Code of Conduct.**

The clerk to advise Gareth Owens, Monitoring Officer who will publicise on behalf of the community council.

Adoption of Standing Orders and Financial regulations deferred until a future meeting when these revised documents are received from One Voice Wales.

#### **10. To consider the Internal Auditors – JDH Report and Sign the Annual Return 2015/2016**

The clerk reported in detail upon the internal audit report prepared by JDH Business Services of Mold. In particular, it was noted that more formal reporting of budget monitoring be reported to members throughout the year.

An update of the bank mandate means the clerk as responsible financial officer is now an authorised signatory on the account as is Cllr. Williams and Councillor Hazlehurst. In line with best practice two signatories are required to authorise each cheque.

Members thanked the clerk for her work in preparing the accounts for internal audit.

The clerk will now prepare for the external audit by BDO LLP.

**RESOLVED That the internal audit report be accepted.**

**The annual return was duly signed by Cllr Hughes, Chairman.**

**11. Members to consider a new draft application for financial assistance**

All members had received a revised draft application from the clerk for their consideration. The clerk said she had made minor amendments to enable more quantitative information to assist members in making informed choices about the local benefits to residents of the Mostyn area.

**RESOLVED: Unanimous adoption of the new financial assistance form.**

A closing date at the top of the form would be included by the clerk.

**12. Clerk's Update and Correspondence / SLCC – Notice of extraordinary meeting Friday 10 June in Stratford Upon Avon. **RESOLVED: That the information be noted.****

**13. Planning Matters** Oakfields, Bryn Caesar Farm, Llanerch-Y-Mor, Holywell, CH8 9DX – refused.

Cllr Roney reported this was because the plan to increase the size of the barn by 3 times the original barn was thought to spoil the originality of the building.

The clerk was asked to write to Mr M Harris at Flintshire County Council Planning Department with regard to the Solar Fires building, this building continues to be an eyesore and the letter should convey the community councils ongoing concerns and frustrations at yet another planning committee adjournment.

**General Matters Raised by Members** Recent Fun Day event congratulations to Cllr Gibbons which raised £205 of which £165 went to the resident who had a leg injury and £40 towards the planned Youth Centre in Mostyn. Cllr Gibbons noted the immense local heritage in the area, which if not maintained will be lost i.e. an old cobbled road by Hafod Y Dol leading from Aberkhan to the woods. Cllr Joynson will forward contact information for the clerk to follow up.

**14. RESOLVED: Accounts for Payment**

101474	Scottish Power (Power – Section 17 Highways 1957)	electricity	280.87
101475	Kay Roberts	*clerk's salary	500.00
101476	Kay Roberts (*Power – section 111 LGA 1972)	*clerk's expenses	75.00
101477	JDH Business Services	Internal audit	151.20
	<b>Total</b>		<b>1007.07</b>

The meeting closed at 9.00pm.

